

Central Adelaide Local Health Network Governing Board

Meeting: 5 April 2023

MINUTES

Item No.	Item	Discussion	Action Ref No.
	Acknowledgement of Country	<i>"We would like to acknowledge this land that we meet on today is the traditional land of the Kurna people, and that we respect their spiritual relationship with their country. We also acknowledge that the Kurna people are the custodians of the Kurna land and that their cultural and heritage beliefs are still important to the living Kurna people today".</i>	
1.	Executive Session		
2.	Meeting Business		
2.1.	Welcome Attendance of Board members: In attendance: Apologies:	<p>The meeting commenced at 10:00am with the Chair providing an Acknowledgement to Country and the Chair welcoming all Committee members and meeting attendees.</p> <p>Mr Raymond Spencer (Chair), Adj Professor Mick Reid, Professor Justin Beilby, Professor Judith Dwyer, Ms Jane Yulie, Mr Gavin Wanganeen, Ms Ingrid Haythorpe and Dr Peter Subramaniam (Observer).</p> <p>Professor Lesley Dwyer (CEO), Dr Kathryn Zeitz (ED, Clinical Governance), Mr Chris Preston (ED, Finance & Business Services), Ms Julia Knight (General Counsel & Corporate Secretary), Ms Helen Rodwell (Manager, Board & Government Relations), Mr Nick Miller (A/Manager, Board & Government Relations), Dr Chloe Furst (Co-Head of Unit, Geriatrics and Rehabilitation), Ms Mandy Kocher (CALHN VAD Liaison Nurse Consultant), Ms Elke Kropf (Director, Operational Services) and Ms Charlotte Sale (Director, Radiation Therapy).</p> <p>Mr Peter Hanlon.</p>	
2.2.	Conflict of Interest Disclosures	No conflicts of interest were declared.	
2.3.	Confirmation of Agenda / Any Other Business	Members confirmed the agenda and advised no additional items for the meeting.	
2.4.	Confirmation of Previous Minutes	The committee endorsed minutes from the previous meeting, held 1 February 2023.	



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2.5.	Action List	The status of each action item was noted.	
3.	Strategic Discussion		
3.1.	CEO Report	The CEO Report was noted.	
3.2.	Finance Report	The ED, Finance & Business Services presented the Finance Report (February 2023), including the forecast End of Year result.	
4.	Board Gemba		
5.	Matters For Decision/Discussion		
5.1.	Connection to Purpose - Voluntary Assisted Dying	<i>The Co-Head of Unit, Geriatrics and Rehabilitation and CALHN VAD Liaison Nurse Consultant attended for this item.</i> The Co-Head of Unit, Geriatrics and Rehabilitation and CALHN VAD Liaison Nurse Consultant presented on the implementation of Voluntary Assisted Dying support services to Consumers.	
5.2.	Committee Reports – - People & Culture (Focus) - Consumer & Community Engagement (Focus) - Clinical Governance - Audit & Risk - SCSS - AHIP Board - AusHealth	<i>People & Culture Committee (P&C)</i> The P&C Chair reported on the recent P&C meeting, including the following: <ul style="list-style-type: none"> • Endorsement of Reconciliation Action Plan by Reconciliation Australia. Launch scheduled during Reconciliation Week (from 27 May 2023 to 3 June 2023). • Workforce update • Workforce priorities • Professional Accountability Program. <i>Consumer & Community Engagement Committee (CCE)</i> The CCE Chair reported on the recent CCE meeting, including the following: <ul style="list-style-type: none"> • Consumer Story – falls • Voluntary Assisted Dying Implementation • Draft Consumer Strategy • Annual Consumer Experience Statistics • Aboriginal Priority Care Committee / Aboriginal Stakeholder Group • Partnering with Consumers in Education and Training Framework • Outpatients Consumer Forum Overview • Prison Health Consumer Experience Survey Results <i>Clinical Governance Committee (CG)</i> The CG Chair reported on the recent CG meeting, including the following: <ul style="list-style-type: none"> • BreastScreen SA presentation in relation to digital client engagement, embedding consumers into governance systems and Breast Density research study • Progress against meeting ‘Standard 1 – Clinical Governance’ and ‘Standard 2 – Partnering with Consumers’ • Access to Care Taskforce • Outpatients 	

	<ul style="list-style-type: none"> • Mental Health Project Board • CALHN Patient Safety Report – Towards Safe, Reliable and Effective Care • Clinical Council. <p><i>Audit & Risk Committee (ARC)</i></p> <p>The ARC Chair reported on the recent ARC meeting, including the following:</p> <ul style="list-style-type: none"> • Appointment of an Internal Audit and Co-Source Function • Cybersecurity Risk • Environmental & Climate change Risk • Strategic Risk Reviews • Risk Appetite Statement Review • Enterprise Risk Management Statement Review • FY23 Annual Audit Plan. <p><i>Statewide Clinical Support Services Committee (SCSS)</i></p> <p>The SCSS Chair reported on the recent SCSS meeting, including the following:</p> <ul style="list-style-type: none"> • Appointment of the Director of Workforce, SCSS • BreastScreen SA Strategic Plan 2022-2027 • SA Medical Imaging’s visit to Anangu Pitjantjatjara Yankunytjatjara lands for mass tuberculosis screening • SA Pathology new laboratory project • Opening of new BreastScreen SA clinic in Mount Barker • SCSS Staff Order of Australia Award Recipients • SAMI finalist in the SA Health Nursing and Midwifery Excellence Awards. <p><i>Adelaide Health Innovation Partnership (AHIP)</i></p> <p>Professor Beilby reported on the recent AHIP meeting, including the following:</p> <ul style="list-style-type: none"> • The Women’s and Children’s Health network has formally joined AHIP • Ms Anne Skipper AM has been appointed as an independent Director and Board Chair • Mr Paul Flynn, Chief Executive Officer, The Hospital Research Foundation Group has been appointed an independent Board Chair to the AHIP Board • Project updates in relation to Adelaide EpiCentre, Bragg Comprehensive Cancer Centre, Centre of Excellence for Aboriginal Health and Clinical Researcher PhD Pathway. <p><i>AusHealth</i></p> <p>The AusHealth Chair reported on the recent AusHealth meeting, including the following:</p> <ul style="list-style-type: none"> • AusHealth work agreements • Tender submissions • AusHealth Hospitals • AusHealth Research • Financial performance. <p><i>Action: AusHealth to provide a presentation to Board on the contribution of AusHealth, its relationship to commercialisation activity and the AusHealth Strategy.</i></p>	01.
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5.3.	Strategic Asset Management Plan	<p><i>The Director, Operational Services attended for this item.</i></p> <p>The Director, Operational Services presented CALHN's Strategic Asset Management Plan (SAMP). The SAMP was developed to allow for improved and informed asset and infrastructure planning, compliance monitoring and oversight.</p> <p>The Board noted the SAMP will continue to be reviewed in line with the finalisation of CALHN's Clinical Service Plan.</p> <p>The Board noted the SAMP was endorsed by the Finance & Investment Committee on 8 February 2023.</p> <p>The Board approved the Strategic Asset Management Plan (SAMP).</p>	
5.4.	Stereotactic Radiosurgery System Contract	<p><i>The Director, Radiation Therapy attended for this item.</i></p> <p>The Director, Radiation Therapy presented a contract to update the Stereotactic Radio Surgery (SRS) system for CALHN's Cancer Service.</p> <p>The Board noted that funding was approved by the Minister for Health and Wellbeing on 3 July 2022.</p> <p>The Board noted the Chief Executive, DHW, provided approval under Treasurer's Instruction 8 on 27 January 2023.</p> <p>The Board approved CALHN signing the contract for the for the upgrade of the SRS system.</p>	
5.5.	Performance Reporting	The ED, Clinical Governance reported on CALHN's clinical performance, noting recent improvements in Length of Stay.	
5.6.	Access to Care Taskforce	The CEO reported on the recent work of the Access to Care Taskforce, noting DHW facilitated a combined workshop of the DHW Ramping Taskforce and the Clinical Advisory Expert Group on 2 March 2022. Several opportunities for improvement were identified as priorities by the group.	
6.	Matters for Noting		
6.1.	Workforce Report	The Board noted the paper.	
7.	Next Meeting	Wednesday, 7 June 2023	
8.	Summary and Close		
8.1.		Meeting closed at 4:05pm.	

Signed: 

Raymond Spencer, Chair

Date: 07/06/2023