

TAKING A ROLE – AMBULANCE INCIDENT COMMAND ROLE – Field Deployment

To take / allocate an Ambulance Silver or Bronze Commander (or scene management role), you firstly need to select and view an Incident.

The screenshot displays the SAHEMS web application interface. The left-hand navigation menu is visible, with the 'Incidents' menu item highlighted in a red box. A red arrow points from this menu item to the incident details page. The incident details page shows the following information:

Incident : State Wide (SA) - Extreme weather (inc Heat) - 15/12/2015

Buttons: PDF, Incident Log, Mark as Closed, Back

Overview | Attachments | SAAS Incident Commander Roles | Communications & Public Info

Incident Information	
Title	State Wide (SA) - Extreme weather (inc Heat) - 15/12/2015
Incident Date / Time	15/12/2015 11:38
Confidentiality	For Official Use Only
(E)xact Location	State Wide (SA)
(T)ype of Incident	Extreme weather (inc Heat)
(H)azard	Extreme Heat Watch
(A)ccess to Site	N/A
(N)umber of Actual	0

Forms: ALL | IU | HS-SIT | SAAS-SIT | IAP
No data yet

Activities: Filter By
No data yet

Click on the “SAAS Incident Commander Roles” tab on the Incident dashboard and then click on the “Assign” button.

The screenshot displays the SAHEMS user interface. At the top, the header includes the SAHEMS logo, navigation options for 'Form' and 'Activity', and a user profile for 'shane.bolton@health.sa.gov.au'. A warning banner states: 'Warning! You are currently not assigned to a role, and therefore only have Read Only access. To take a role, go to the Role Board'. Below this, the incident title is 'Incident : State Wide (SA) - Extreme weather (inc Heat) - 15/12/2015'. A navigation bar contains tabs for 'Overview', 'Attachments', 'SAAS Incident Commander Roles', and 'Communications & Public Info'. The 'SAAS Incident Commander Roles' tab is highlighted with a red box. Below the tabs, there is a blue 'Assign' button, also highlighted with a red box. The main content area shows a 'Roles' section with a table that is currently empty.

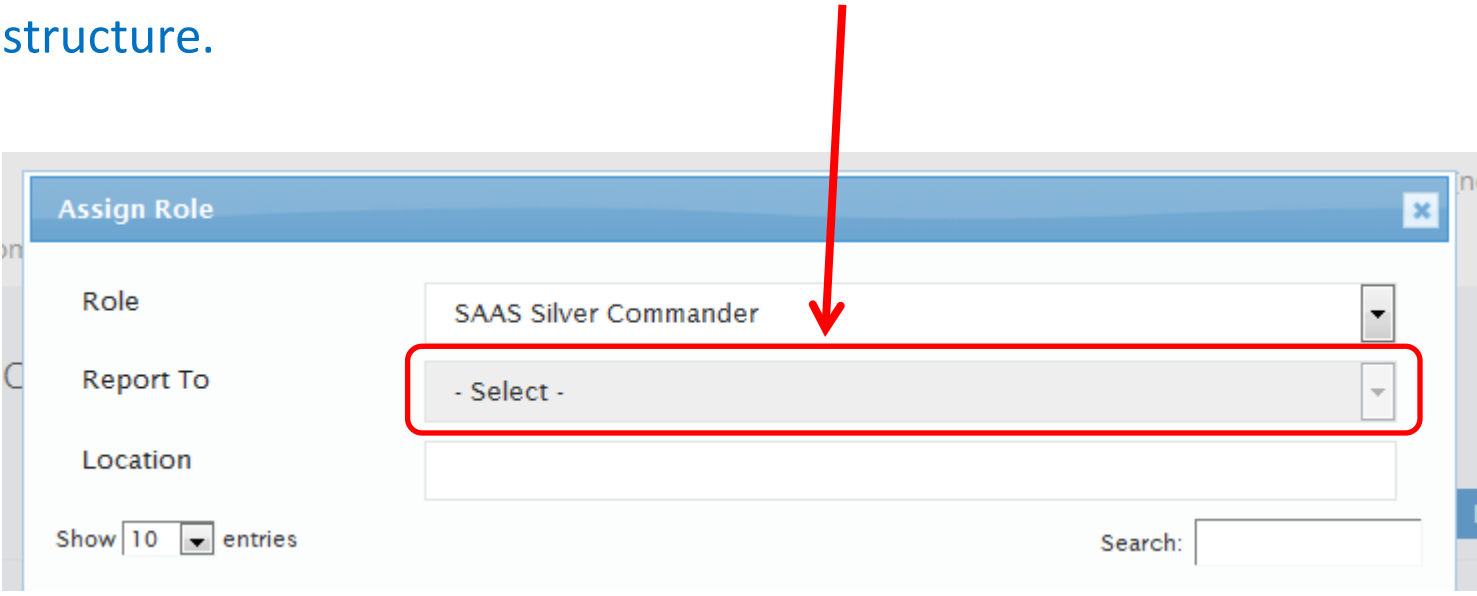
Firstly, you will need to select from the “Role” dropdown.

The screenshot shows the SAHEMS interface with a modal window titled "Assign Role". A red arrow points to the "Role" dropdown menu, which is highlighted with a red box. The "Report To" dropdown is also visible. Below these are a "Location" text field, a "Show 10 entries" dropdown, and a search box. A table of users is displayed with columns for ID, Username, and Email. The table contains 16 rows of user data. At the bottom of the modal are "Confirm" and "Cancel" buttons.

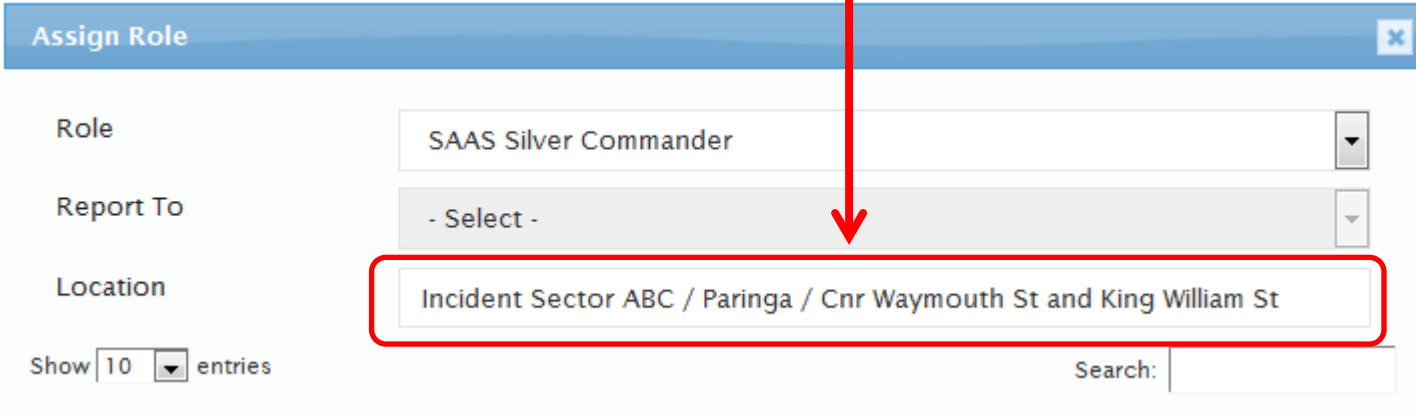
ID	Username	Email
1	dixit	dixit@enee.com.au
2	enee	support@enee.com.au
5	shane.bolton@health.sa.gov.au	shane.bolton@health.sa.gov.au
7	michael.perry@health.sa.gov.au	michael.perry@health.sa.gov.au
8	tara.kennett@sa.gov.au	tara.kennett@sa.gov.au
9	denise.kenmore@sa.gov.au	denise.kenmore@sa.gov.au
12	janette.stephens@sa.gov.au	janette.stephens@sa.gov.au
14	julia.waddington-powell@sa.gov.au	julia.waddington-powell@sa.gov.au
15	paul.mcgowen@sa.gov.au	paul.mcgowen@sa.gov.au
16	patrick.ryan@sa.gov.au	patrick.ryan@sa.gov.au

The first role that has to be created is that of the SAAS Silver Commander, as all other incident command roles will need to report to them.

If you select SAAS Silver Commander, then the “Report To” box will remain grey as they ‘automatically’ report to the Ambulance Gold Commander. If you select any other Ambulance incident command role, you will have to select from the already allocated incident command roles to determine their ‘reporting’ structure.



Once the Role and the Reports to are completed, then you need to identify the unique area of responsibility that the respective incident command role has ownership of. This may be an incident sector, a geographical location/town or other as determined by your organisational arrangements (MIRP).



The screenshot shows a web form titled "Assign Role" with a close button (X) in the top right corner. The form contains three main fields: "Role" with the value "SAAS Silver Commander", "Report To" with the value "- Select -", and "Location" with the value "Incident Sector ABC / Paringa / Cnr Weymouth St and King William St". The "Location" field is highlighted with a red rectangular border. A red arrow points from the top of the page down to the "Location" field. At the bottom left, there is a "Show 10 entries" control, and at the bottom right, there is a "Search:" input field.

Once done, you need to select which SAHEMS user will be allocated to this role. It cannot be someone who is already assigned to another SAHEMS role. Click their name and then “Confirm” when finished

The screenshot shows a dialog box titled "Assign Role" with the following fields:

- Role: SAAS Silver Commander
- Report To: - Select -
- Location: Incident Sector ABC / Paringa / Cnr Waymouth St and King William St
- Show: 10 entries
- Search: []

ID	Username	Email
1	dixit	dixit@enee.com.au
2	enee	support@enee.com.au
5	shane.bolton@health.sa.gov.au	shane.bolton@health.sa.gov.au
7	michael.perry@health.sa.gov.au	michael.perry@health.sa.gov.au
8	tara.kennett@sa.gov.au	tara.kennett@sa.gov.au
9	denise.kenmore@sa.gov.au	denise.kenmore@sa.gov.au
12	janette.stephens@sa.gov.au	janette.stephens@sa.gov.au
14	julia.waddington-powell@sa.gov.au	julia.waddington-powell@sa.gov.au
15	paul.mcgowen@sa.gov.au	paul.mcgowen@sa.gov.au
16	patrick.ryan@sa.gov.au	patrick.ryan@sa.gov.au

Showing 1 to 10 of 238 entries

Previous 1 2 3 4 5 ... 24 Next

Confirm Cancel

When done, SAHEMS will return you to the “SAAS Incident Commander Roles” tab and show which role has been assigned and to whom its been assigned.

The screenshot displays the SAHEMS web application interface. At the top, the header includes the SAHEMS logo, navigation options like '+ Form' and '+ Activity', and user information for 'shane.bolton@health.sa.gov.au'. A breadcrumb trail shows 'Home > Incident'. A green success message banner reads: 'success: Assigned SAAS Silver Commander to shane.bolton@health.sa.gov.au'. The main content area is titled 'Incident : State Wide (SA) - Extreme weather (inc Heat) - 15/12/2015' and includes buttons for 'PDF', 'Incident Log', 'Mark as Closed', and 'Back'. Below this, there are tabs for 'Overview', 'Attachments', 'SAAS Incident Commander Roles', and 'Communications & Public Info'. The 'SAAS Incident Commander Roles' tab is active, showing an 'Assign' button and a 'Roles' section. A table within the 'Roles' section contains one entry, which is highlighted with a red box:

Role	Assigned To	Assigned At	Duration
SAAS Silver Commander Incident Sector ABC / Paringa / Cnr Waymouth St and King Williz	shane.bolton@health.sa.gov.au	15/12/2015 13:01:26	0hrs 0mins