

TAKING A ROLE – AMBULANCE GOLD COMMANDER

Before you can do anything in SAHEMS, you MUST have a role.

To take a role, click on the “(none)” next to “Your Current Role”.

The screenshot displays the SAHEMS user interface. At the top, the header includes the SAHEMS logo, navigation options like '+ Form' and '+ Activity', and a user profile for 'Shane Bolton'. On the left, a sidebar menu lists various sections such as 'My Stuff', 'My Dashboard', 'My Incidents', 'My Forms', 'My Activities', 'My Notifications', 'My Pending Activities', 'My Activity Logs', 'My Sent High Priority Notifications', 'My Drafts', 'People & Roles', 'Incidents', 'Resources', 'Special Forms', and 'Help'. The main content area is titled 'My Dashboard' and shows 'Showing incidents that relate to my role only'. It features five summary cards: 'My Incidents' (1), 'My Forms' (0), 'My Activities' (0), 'My Notifications' (0), and 'My Pending Activities' (0). Below these cards are four data tables: 'My Incidents' (showing one incident: 'Woodside - Fire... 10 Days 2 Hours 45 Minutes ago'), 'My Forms' (No data yet), 'My Activities' (No data yet), and 'My Notifications' (No data yet). In the top right corner, the user's current role is displayed as 'Your Current Role: (none) | Your Current Network: CALHN'. A red box highlights the '(none)' text, and a red arrow points from the text in the instruction above to this box.

If there is no Ambulance Gold Commander logged in, then you will need to 'take' the Ambulance Gold Commander role. To do this, click on the Ambulance Gold Command tree.

The screenshot displays the SAHEMS Role Board interface. At the top, a warning message states: "Warning! You are currently not assigned to a role, and therefore only have Read Only access. To take a role, go to the Role Board". The user's current role is "(none)" and the network is "SAAS". The left sidebar contains navigation options: Health Dashboard (admin), My Stuff, People & Roles (selected), Role Board, Contact List, Incidents, Resources, Reports, Special Forms Maintenance, Users & Groups, Audit, Setup, and Help. The main content area is titled "Role Board" and features a "Role Tree" section. The Role Tree includes a search bar and buttons for "Show Assigned Roles", "Show All Networks", "Expand all", and "Collapse all". The "Ambulance Gold Command" role is highlighted with a red box, and a red arrow points to it from the text above. Other roles listed include "Ambulance On Call Executive", "Ambulance State Duty Manager", "Functional Service Liaison Officer (FSLO) - Ambulance and First Aid", "On-call Operations Manager - Country", "On-call Operations Manager - Metropolitan", and "St John Ambulance SA - State Duty Officer (SDO)".

You will then see the Ambulance Gold Commander appear, click on the Ambulance Gold Commander.

The screenshot displays the SAHEMS web application interface. At the top, the header shows 'SAHEMS' and navigation options like '+ Form' and '+ Activity'. A warning banner states: 'Warning! You are currently not assigned to a role, and therefore only have Read Only access. To take a role, go to the Role Board'. The user's current role is '(none)' and the network is 'SAAS'. The left sidebar contains a menu with 'People & Roles' selected. The main content area is titled 'Role Board' and shows a 'Role Tree' with several roles listed. A red arrow points to the 'Ambulance Gold Commander' role, which is also circled in red. Other roles in the tree include 'Ambulance Gold Command', 'Ambulance On Call Executive', 'Ambulance State Duty Manager', 'Functional Service Liaison Officer (FSLO) - Ambulance and First Aid', 'On-call Operations Manager - Country', 'On-call Operations Manager - Metropolitan', and 'St John Ambulance SA - State Duty Officer (SDO)'.

SAHEMS

Warning! You are currently not assigned to a role, and therefore only have Read Only access. To take a role, go to the Role Board

Your Current Role: (none) | 0 | Your Current Network: SAAS

Health Dashboard (admin)

My Stuff

People & Roles

Role Board

Contact List

Incidents

Resources

Reports

Special Forms Maintenance

Users & Groups

Audit

Setup

Help

Home > Role > Board

Role Board

Back

Role Tree

Show Assigned Roles Show All Networks Expand all Collapse all search...

- Ambulance Gold Command
 - Ambulance Gold Commander**
 - Ambulance On Call Executive
 - Ambulance State Duty Manager
 - Functional Service Liaison Officer (FSLO) - Ambulance and First Aid
 - On-call Operations Manager - Country
 - On-call Operations Manager - Metropolitan
 - St John Ambulance SA - State Duty Officer (SDO)

Once clicked on Ambulance Gold Commander, then click on “Assign to myself”

The screenshot displays the SAHEMS Role Board interface. At the top, a warning message states: "Warning! You are currently not assigned to a role, and therefore only have Read Only access. To take a role, go to the Role Board". The user's current role is listed as "(none)" and the network as "SAAS".

The left sidebar contains a navigation menu with the following items: Health Dashboard (admin), My Stuff, People & Roles (highlighted), Role Board, Contact List, Incidents, Resources, Reports, Special Forms Maintenance, Users & Groups, Audit, Setup, and Help.

The main content area is titled "Role Board" and features a "Role Tree" section. The "Role Tree" includes a search bar and buttons for "Show Assigned Roles", "Show All Networks", "Expand all", and "Collapse all". The role "Ambulance Gold Commander" is selected and highlighted in blue. To the right of this role, two buttons are visible: "Assign to user" and "Assign to myself". The "Assign to myself" button is circled in red, and a red arrow points from the text above to it.

Role	Assign to user	Assign to myself
Ambulance Gold Command		
Ambulance Gold Commander		Assign to myself
Ambulance On Call Executive	Assign to user	
Ambulance State Duty Manager		
Functional Service Liaison Officer (FSLO) - Ambulance and First Aid		
On-call Operations Manager - Country		
On-call Operations Manager - Metropolitan		
St John Ambulance SA - State Duty Officer (SDO)		

You will now see that you have the role of “Ambulance Gold Commander”

The screenshot shows the SAHEMS user interface. At the top, there is a dark grey header with the SAHEMS logo on the left, followed by a menu icon, and two dropdown menus labeled '+ Form' and '+ Activity'. On the right side of the header, there is a user profile icon, a notification bell with a red '7', a hamburger menu icon, and the email address 'shane.bolton@health.sa.gov.au'. Below the header, on the left, there is a sidebar with 'Health Dashboard (admin)' and 'My Stuff'. In the main content area, there is a breadcrumb trail: 'Home > Role > Board'. A red rectangular box highlights the text 'Your Current Role: Ambulance Gold Commander' followed by an information icon. To the right of this box is a green square with the number '0' and another information icon, followed by the text 'Your Current Network: SAAS'.