

# BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

## GOVERNING BOARD MEETING NUMBER 8

Friday 27 March 2020

Members	Name	Item
Chair	Carol Gaston	All
Member	Judy Curran	All
Member	Kevin Cantley	All
Member	Pru Blackwell	All
Member	Roger Sexton	All

Management	Name	
Chief Executive Officer	Rebecca Graham	All
Chief Finance Officer	Steve Brown	All
Clinical Director, Mental Health	Brian McKenny	7.1
Director Aboriginal Health	Peter Taylor	1.1-2.1 & 7.1 - 7.2
Director Corporate Services	Daniel Panic	All
Director Service Development	Alison King	All
Director Strategy and Governance	Kylie Williams	All
Director Medical Services	Sharon Morton	1.1-3.1 & 7.1 - 7.2
Executive Director Community & Allied Health	Amy Foote	7.1
Executive Director Nursing & Midwifery Services (Acting)	Sue Kelly	All
Senior Project Officer, Strategy and Governance	Kelly Schulze	

Apologies	
Director People & Culture	Mandy Palumbo

*All resolutions recorded in these minutes were carried unanimously unless stated otherwise.*

<b>1</b>	<b>Opening</b>	<b>Minutes</b>
1.1	<b>Election of March Governing Board Meeting Chair</b>	Carol Gaston, recently appointed as Chair of BHFLHN Governing Board by the Minister, took on the role.
1.2	<b>In-Camera Board Discussion</b>	
1.3	<b>Acknowledgement of Country</b>	CG on behalf of the Board, made the Acknowledgment to Country.
1.4	<b>Apologies</b>	Nil.
1.5	<b>Interests and Conflicts Disclosure Log</b>	The Board noted the Interests and Conflicts Disclosure Log.  Nil conflicts of interest declared against agenda items.
1.6	<b>Confirmation of Previous Minutes</b>	The Board resolved that the February 2020 minutes be endorsed as an accurate record after an amendment to item 2.6 – Review of Regional LHNs Property Maintenance.
1.7	<b>Actions Arising from Previous Meeting (Action List)</b>	Noted.
<b>2</b>	<b>Strategic Discussion</b>	<b>Minutes</b>
2.1	<b>BHFLHN Internal Communications Strategy</b>	The Board noted that this item will be deferred until a later date.
2.2	<b>Strategic Planning – Purpose and Vision</b>	The Board noted the progress of the development of the Barossa Hills Fleurieu Local Health Network Strategic Plan, Consumer and Community Engagement Strategy and Clinician and Workforce Engagement Strategy.  The Board requested that given the current climate, a Strategic Intent document be developed with support from external consultants, outlining alignment with existing plans and strategic risks.
2.3	<b>Establishing Long Stay Care Pods Project</b>	The Board supported the development and implementation of long stay care pods as part of the BHFLHN response to COVID-19 and the further development of a business case for the long term.
2.4	<b>CEO Report</b>	The Board noted the CEO report and that due to managing COVID-19, a number of the workshops and upcoming events referred to have been postponed.
2.5	<b>CFO Report</b>	The Board noted the CFO report. The Board requested COVID-19 costs be included in the March EOY projection.

<b>3</b>	<b>For Decision</b>	<b>Minutes</b>
3.1	<b>Board Calendar – Revised</b>	The Board approved the revised annual board calendar.
3.2	<b>Strathalbyn Services Planning</b>	<p>The Board approved the proposed Public Works Committee (PWC) evidence submission scheduled for April 2020.</p> <p>The Board endorsed the Design Documentation as being consistent with the Concept Design Intent for the purpose of going to tender April 2020.</p> <p>The Board requested that a COVID-19 lens be applied to the design to ensure that it meets contemporary infection control standards and also requested appropriate language in relation to bed configuration.</p>
3.3	<b>Risk Console Implementation</b>	<p>The Board approved the transition from ERA to Risk Console as the risk management system (register) utilised in Barossa Hills Fleurieu Local Health Network.</p> <p>The Board requested an amended paper which gives consideration to savings to support the position, not limited to 2019-20, clarification of the Clinical Risk Manager role and an implementation plan which shows alignment of responsibilities of the proposed role and the Clinical Risk Manager.</p>
3.4	<b>Cultural Safety Training</b>	The Board supported the facilitation of Cultural Safety Training with the Governing Board, to be undertaken at a later date.
3.5	<b>Care for Older Persons - Leadership</b>	The Board approved the future direction plan for governance of Older Persons Services and the lead position for Older Persons Services noting confidence in increased revenue to assist in offsetting the cost of the position.
<b>4</b>	<b>For Noting</b>	<b>Minutes</b>
4.1	<b>Work Health and Safety Report</b>	The Board noted the February Work Health and Safety Summary report and the February Workers Compensation Performance report.
4.2	<b>Performance Report</b>	The Board noted the Performance Report and the highlights and emerging issues.
4.3	<b>Board Review – Composition / Succession Planning</b>	The Board noted the current composition and board member terms and discussed the appointment of a person with indigenous health knowledge and experience.
4.4	<b>Media and Communications</b>	The Board noted the media and communications items and acknowledged the regular communications sent by the CEO in a constantly changing environment.
4.5	<b>Correspondence</b>	The Board noted the correspondence items received and sent.

<b>4</b>	<b>For Noting</b>	<b>Minutes</b>
<b>4.5</b>	<b>Rural Support Service</b>	The Board noted the Rural Support Service KPI report and feedback about the progress on Building Self-Sufficiency in Regional LHNs.
<b>5</b>	<b>Tier 1 Committees</b>	<b>Minutes</b>
<b>5.1</b>	<b>Audit and Risk Committee</b>	The Board endorsed the appointment of David Powell to the position of Independent Chair of the BHFLHN Audit and Risk Committee.
<b>6</b>	<b>Tier 2 Committees</b>	<b>Minutes</b>
<b>6.1</b>	<b>Clinical Governance</b>	The Board noted the meeting summary.
<b>6.2</b>	<b>Operations</b>	The Board noted the meeting summary.
<b>6.3</b>	<b>Care of Older Persons</b>	The Board noted the meeting summary.
<b>7</b>	<b>Other Business</b>	<b>Minutes</b>
<b>7.1</b>	<b>COVID-19</b>	<p>The Board noted the response to COVID-19 by Barossa Hills Fleurieu Local Health Network.</p> <p>The Board thanked the CEO and the leadership team for their agility in dealing with COVID-19 and that they have complete trust in and respect for the leadership team.</p> <p>The Board agreed to continue to meet as planned, remotely, whilst COVID-19 social distancing restrictions are in place and have fortnightly COVID-19 briefings with members of the leadership team.</p>
<b>7.2</b>	<b>RSS Consolidated Memorandum of Understanding</b>	The Board approved the Rural Support Service Memorandum of Understanding, noting that due to work associated with COVID-19 that the Strategic Plan may not be developed by the date anticipated.
<b>7.3</b>	<b>Emerging Risk – Kangaroo Island Health Service</b>	The Board noted the high vacancy level at Kangaroo Island Health Service and the intent to use a recruitment agency to undertake a group recruitment process.
<b>Governing Board Activities</b>		
<ul style="list-style-type: none"> <li>Nil</li> </ul>		

<b>Meeting Close</b>	
<b>Next Meeting</b>	Friday 24 April 2020

Minutes Approved



Carol Gaston AM  
Chair - Barossa Hills Fleurieu Local Health Network Governing Board  
24 April 2020