

**Eyre and Far North Local Health Network
GOVERNING BOARD MEETING MINUTES**

**Thursday 26 August 2021 4.00pm – 7.00pm
Elliston Hospital + Teams**

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Dr David Mills	Member	P	All
Jamie Siviour	Member	P	All
Chris Sweet	Member	P	All
Christine Thyer	Member	P	All
Trevor Smith	Member	P	All
Attendees			
Julie Marron	A/Chief Executive Officer EFNLHN	P	All
Hudson Vieira	Chief Finance Officer EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
Guests			
Fran Thorn	SA Health Care Act Review Lead	P	Item 3.1

P = Present, A = Apology, X = Not Present

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 26/08/2021		
	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 4.00pm, with quorum
	1.1 In Camera Discussion	<ul style="list-style-type: none"> Started 4.00pm, completed at 4.12pm.
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> Apologies; V. Paterson. Welcome, introductions and acknowledgement of traditional owners.
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> Nil declared.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> Confirmed, seconded by C. Sweet, agreement to Minutes being signed by the Chair.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> Reviewed and confirmed.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> Meeting date for next meeting.
2.	MATTERS FOR DECISION	
	2.1 EFNLHN Integrated Compliance Assessment & Certification	<ul style="list-style-type: none"> Board noted that the Audit and Risk Committee had reviewed the Assessment and referred it to the Board for approval. Board sought and were given assurances that action items to address a small number of partially effective ratings were fit for purpose. Proposed resolution to approve the assessment and certification unanimously approved by the Board.
	2.2 EFNLHN Attestation Statement	<ul style="list-style-type: none"> Board reviewed the Attestation Statement, confirming that EFNLHN had met the National Safety and Quality Health Service Standards. Proposed resolution to approve the Board Chair and Acting EFNLHN Chief Executive Officer to sign the Statement and submit it to the accrediting body unanimously approved by the Board.
	2.3 EFNLHN Human Resources Authorisations and Delegations	<ul style="list-style-type: none"> Board reviewed the Instrument and revised Schedule. Proposed resolution to approve the Instrument and revised Schedule, to complete a two-

	Instrument Bi-annual Review	yearly review process, unanimously approved by the Board.
	2.4 Board Feedback Complaints Procedure	<ul style="list-style-type: none"> • Board reviewed the revised Procedure. • Proposed resolution to approve and implement the Procedure, unanimously approved by the Board.
3.	STRATEGIC DISCUSSION	
	3.1 Health Care Act Review	<ul style="list-style-type: none"> • F. Thorn introduced the SA Health Care Act review and facilitated a discussion about the next stage of development of the regional Local Health Network Boards. • Board discussed opportunities including digital health strategies, more flexible workforce models, more involvement in Budget setting and collaboration opportunities.
	3.2 2021-22 Budget Discussion	<ul style="list-style-type: none"> • Board discussed analysis of the 2021-22 Budget allocation. • Proposed resolution that EFNLHN further discuss anomalies with the Department for Health and Wellbeing unanimously approved. • Board also unanimously agreed to bring the Budget item back to the September meeting to discuss progress with discussions with the Department.
	3.3 2021-22 EFNLHN Service Agreement	<ul style="list-style-type: none"> • Board reviewed the 2021-22 Agreement, noting that it had not significantly changed from the previous year's Agreement; the new content was Part 3 setting out the Budget allocation. • Discussion about the impact of the Low Value Care Project; EFNLHN was a provider of last resort, largely without private provision options locally so risked being penalised. • Board unanimously agreed to bring the 2021-22 Service Agreement item back to the September meeting for consideration.
4.	MATTERS FOR DISCUSSION	
	4.1 Chief Executive Officer Report 4.1.1 CEO Report August 2021	<ul style="list-style-type: none"> • Board noted the CEO Report, including a COVID response update: <ul style="list-style-type: none"> ○ EFNLHN is planning on the basis that a COVID outbreak is reasonably inevitable given the situation in the eastern States. ○ Demand for swabbing had increased to provide mandatory day 1, 5 and 13 testing, and staff fatigue had been identified as an emerging issue. ○ Vaccination program rollout was going well in EFNLHN, with administration of 100% of vaccines received each month and maintenance of State average vaccination rates. ○ Risk mitigation plans were in place to manage the implementation of the Commonwealth mandate that all residential aged care workers receive a first vaccination by 17 September. • Board also noted: <ul style="list-style-type: none"> ○ An update on the development of the SA Regional Aged Care Strategy and

	<p>4.1.2 EFNLN Performance Report August (June Reporting) 2021</p> <p>4.1.3 EFNLHN Executive Committee Summary August 2021</p>	<ul style="list-style-type: none"> ○ how implementation would be governed. ○ New nursing leadership team at Coober Pedy Hospital, with a new Director of Nursing in place and six-month trial of a second Nurse Unit Manager to support clinical leadership and reduce on call pressures. • Noted. • Noted
	<p>4.2 Finance Report</p> <p>4.2.1 EFNLHN Finance Report July 2021</p> <p>4.2.2 General Purpose Financial Statements Management Letter</p>	<ul style="list-style-type: none"> • Board noted that EFNLHN did not have an agreed 2021-22 Budget and would be provided with a year to date view at the next meeting. • Board reviewed the Auditor-General's letter seeking comments from EFNLHN to address seven audit findings and EFNLHN's responses to those findings, noting: <ul style="list-style-type: none"> ○ EFNLHN's responses had had been reviewed by the Finance and Performance Committee, which had endorsed the responses while noting that although the same seven items had been identified as last year's audit, there had been some improvement in controls over the past year. • Proposed resolution to approve EFNLHN's responses to the seven audit findings unanimously approved.
	<p>4.3 Board Committees</p> <p>4.3.1 Finance and Performance Committee</p> <p>4.3.2 Clinical Governance Committee</p> <p>4.3.3 Audit and Risk Committee</p> <p>4.3.4 Consumer, Community and</p>	<ul style="list-style-type: none"> • Committee Chair L. Dunchue briefed the Board that the Committee had conducted a robust review of the Budget analysis and had endorsed EFNLHN's strategic approach. • Committee Chair Dr D. Mills briefed the Board about progress with implementation of the Rural Health Workforce Strategy, particularly the recruitment of young doctors and the Rural Generalist Pathway. • Committee Member C. Sweet briefed the Board about the Committee's consideration and approval of the LHN's Bi-annual Risk Management Report, and referral to the Board of compliance certification. • Committee Co-Chair J. Siviour briefed that the Committee had not met since the last

	Clinical Engagement Committee	Board meeting; the next meeting was imminent and would include new Board Member, C. Thyer, as Co-Chair.
	4.5 Chairperson Update 4.4.1 Iga Warta Cultural Immersion Program Update	<ul style="list-style-type: none"> • Board noted the update, including: <ul style="list-style-type: none"> ○ Chair had been part of a sub-committee working on the GP contract negotiations, new offer had been devised and made. ○ Date of the planned Iga Warta cultural immersion program likely to be moved by the Flinders and Upper North LHN Board. ○ Information about the caretaker conventions had been released; main points were that major policy decisions or significant appointments could not be made that would bind an incoming government, nor major contracts or undertakings entered into.
5.	MATTERS FOR NOTING	
	5.1 SA Health Aged Care Strategy Roadmap update	<ul style="list-style-type: none"> • Board noted the latest iteration of the Aged Care Strategy roadmap.
	5.2 Standards Wise Audit Completion	<ul style="list-style-type: none"> • Board noted that EFNLHN had completed its response to Standards Wise audit recommendations.
	5.3 Major Correspondence 5.3.1 NIF Governing Board Letter	<ul style="list-style-type: none"> • Board noted the letter.
	5.4 Ceduna Service Plan Project Update	<ul style="list-style-type: none"> • Board noted the project progress report.
6.	OTHER BUSINESS	
	6.1 Other Business from Item 1.6	<ul style="list-style-type: none"> • Board discussed and agreed to move the September Board meeting date from 30 September to 23 September. • Board also noted that EFNLHN had committed to putting two Board members each year through the Australian Institute of Company Directors (AICD) Company Director's course and agreed that C. Sweet and T. Smith would be the candidates in the 2021-22 financial year.
7.	MEETING FINALISATION	
	7.1 Review actions to be taken	<ul style="list-style-type: none"> • Noted.
	7.2 Meeting Evaluation	<ul style="list-style-type: none"> • Reviewed, meeting well planned and executed, good input into meeting.
	7.3 Agenda items for next meeting	<ul style="list-style-type: none"> • 2021-22 Service Agreement/ Budget

	7.4 Meeting Close	<ul style="list-style-type: none">• 7.05pm
Next Meeting: 23 September 3.00pm – 6.00pm at Kimba Hospital and via Teams		

Minutes approved



Michele Smith.
Chair, Eyre and Far North Local Health Network
23 September 2021