



Minutes for Yorke and Northern Local Health Network Governing Board Meeting 6 September 2023

06/09/2023 | 09:30 AM - AUS Central Time

Central Yorke Peninsula Hospital (Maitland)

Attendees (10)

John Voumard; Julianne Badenoch; Glenise Coulthard; Liz Malcolm; Roger Kirchner; John O'Connor; David Banham; Hayley Barich; Gregory Crawford; Verity Paterson

J. O'Connor was absent for items 5.1, 5.2 and 5.3 Rochelle Griffin and Hendrika Meyer at items 5.2 and 5.3 Michael Davis at item 6.1 Melissa Koch at item 5.4 G. Coulthard and V. Paterson departed at 2.30pm

Agenda

1. Opening

Chair opened the meeting at 9.34am

1.1 In-camera discussion

The Board held a brief in-camera session before the meeting started.

1.2 Open and welcome

The Board agreed that Chief Operating Officer and Executive Director Finance and Corporate Services to attend all Board meetings going forward.

1.3 Acknowledgement to Country

G. Coulthard provided the welcome to country, highlighting the history of trading, ceremony and Point Pearce mission. G. Coulthard acknowledged the Narungga Nation and their continuous connection to country.

1.4 Present and apologies

Apology: K. Thomas

1.5 Meeting evaluation

The Board noted the evaluation of the August meeting.

A handwritten signature in blue ink, appearing to be 'K. Thomas', is located in the bottom right corner of the page.

1.6 Interests and conflict disclosure log

The Board noted the interest and conflict disclosure log.

1.7 Confirmation of previous minutes

The Board endorsed the minutes of the August meeting as a true and accurate record.

1.8 Actions arising from previous minutes

The Board discussed the status of some actions and amended due dates for a few actions. The Board noted the actions arising.

2. Matters for decision

2.1 2023-24 Service agreement

The Board approved the Yorke and Northern Local Health Network Service Agreement 1 July 2023 to 30 June 2024 subject to some editorial refining and inclusion of a cover letter and the Board Chair and Chief Executive Officer to sign and return to the Chief Executive, Department of Health and Wellbeing circulated.

2.2 YNLHN Annual report

The Board approved the Board Chair and Chief Executive Officer to sign the Yorke and Northern Local Health Network 2022-23 Annual Report subject to addition of the audited financial statements for submission to the Minister for Health and Wellbeing before 30 September 2023 subject to corrections being made.

2.3 RSS Governance committee

The Board approved the attached process for appointing RSS Governance Committee members and will send a covering letter with feedback on the proposal.

2.4 Regional LHN Internal Audit Charter 2023

The Board approved the Regional Local Health Network Internal Audit Charter 2023 following an annual review process and resolved that it be signed by the Board Chair, Audit and Risk Committee Chair and Chief Executive Officer.

2.5 Regional LHN 3 Year Rolling Internal Audit Plan

The Board approved the Regional Local Health Network Three-year Rolling Internal Audit Plan for 2023-2026



2.6 Residential Aged Care Investment and Management of Refundable Deposits Procedure

The Board approved the Regional Local Health Networks Residential Aged Care – Investment and Management of Refundable Deposits Procedure

2.7 2023-24 Budget

The Board approved the YNLHN Budget Allocation for 2023-24 consistent with the funding provided as per the YNLHN Health Performance Agreement (HPA).

3. Presentations to the Board

3.1 EO/ DON Central Yorke Peninsula Hospital (Maitland)

Executive Officer/ Director of Nursing Central Yorke Peninsula Hospital attended to provide the following updates:

Opportunities

- Renal services capacity - opportunity to expand capacity, there is a waiting list
- TPPP - 12 month placement on renal (as opposed to 6 month rotation)
- Transitional care packages - have staff and facilities to increase services
- Complex discharges - capacity to take on greater volume, and take pressure off Wallaroo

Initiatives

- Palliative care room - refurbishment underway, community groups contributed funds to the project
- Integrating Aboriginal health information into staff induction - consulting now on the design of information to share with staff

Risk and challenges

- Increasing emergency presentations and retrievals
- Hard to support inexperienced staff
- Minimal staffing model and fixed funding
- Still needing to meet RAC standards when not a RAC site
- Lack of dedicated mental health area

The Board noted the presentation and thanked the EO/ DON for the insights

3.2 Yorke Peninsula Health Advisory Council

Yorke Peninsula Health Advisory Council (HAC) Member R. Thomas attended to provide the following updates:

- Membership is a key challenge for the Council, it is currently very low
- Positive media in the Country Times has resulted in 3 enquires for membership, 2 have applied and are attending meetings
- Lack of GPs is a key challenge and concern of the community
- Chapel wing memory wall was established, looking at doing a similar project at Melaleuca
- Roof repairs at Yorketown Hospital
- Establishment of palliative care room at Maitland is a key current focus of HAC

The Board received the presentation and thanked R. Thomas for his work with the Yorke Peninsula HAC

4. Lunch

5. Matters for discussion

5.1 YNLHN Financial report

The Board noted the information provided in the financial report brief

5.2 EDNM Report

Executive Director Nursing and Midwifery attended and provided the following updates:

- TPPP recruitment is underway, 1000 applications received in SA, on track to start in January. YNLHN held information sessions prior to recruitment which were successfully received.

The Board noted the EDNM Report

5.3 EDMS Report

Executive Director Medical Services attended and spoke to the report.

The Board acknowledged receipt of the correspondence from Medical HQ.

The Board noted the EDMS Report

5.4 EDCAH Report

Executive Director Community and Allied Health attended via Teams to speak to the report and provided the following updates:

- Allied health pipeline project is getting a lot of attention and will be showcased next year. Also the evaluation is providing lots of intelligence
- YNLHN was the only LHN to achieve contracted outputs for the Commonwealth Home Support Program

The Board noted the EDCAH Report

5.5 Chief Executive Officer report

The Board noted the CEO Report

5.6 Board Chair report

The Board noted the Board Chair report

6. Matters for noting

6.1 Culture circles

Director People and Culture attended via Teams to speak to the report.
The Board noted the YNLHN Culture Journey mid-way progress report

6.2 YNLHN Performance report

The Board noted the YNLHN KPI Report for July 2023

6.3 Security Guard Implementation

The Board noted the progress with the implementation of security guards in Port Pirie and Wallaroo

6.4 YNLHN Safety and Quality Report

The Board noted the YNLHN Safety and Quality Report

6.5 Integrated Governance Framework - Section 3: Clinical Governance

The Board noted the YNLHN Integrated Governance Framework – Section 3: Clinical Governance.

6.6 YNLHN Capital Expenditure in Financial Year 2022-23

The Board noted the final costs of Yorke and Northern Local Health Network's (YNLHN) capital expenditure for Financial Year 2022-23

6.7 Local Health Service Plan Implementation

The Board noted the report to update the status of implementation of the local health service plans in Wallaroo, Yorke Peninsula, Clare, Port Pirie, Community and Allied Health, Balaklava and Mid North and endorsed a shift from quarterly to six monthly reporting on the local service plan updates.

6.8 Board Standing Committee Minutes

6.8.1 Audit and Risk, 27/07/2023

Noted

6.8.2 Clinical Governance, 17/08/2023

Noted

6.8.3 Finance and Performance, 24/08/2023

Noted

6.8.4 Consumer and Community Engagement, 15/08/2023

Noted

6.9 Board annual evaluation update

The Board noted the 2022/23 Board evaluation update

6.10 Consumer and community engagement strategy status update

The Board noted the YNLHN consumer and community engagement strategy status report

7. Correspondence

7.1 Incoming: Preparing for the release of the Safety in Health Care web tool

Noted

8. Meeting finalisation


8.1 New business

Nil.

8.2 Agenda items for next meeting

8.3 Meeting close

Next Meeting: Wednesday 4 October, Balaklava Soldiers' Memorial Hospital



4/10/2023