



Drug and Alcohol Services South Australia
(DASSA)

SERVICE AGREEMENT

1 July 2020 – 30 June 2021



Government
of South Australia

SA Health

Version Control

Version No.	Changes Made	By Whom	Date
V1	Service Agreement issued including Part E: Funding.	K Lang	21/07/2020
V2	Update to Tobacco and E-cigarette Products Act 1997 title	K Lang	18/8/2020
V3	Final release	K Lang	15/09/2020

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PART A: PURPOSE AND GOVERNANCE

Purpose

This Agreement outlines the services that the Department of Health and Wellbeing (DHW) will commission from Southern Adelaide Local Health Network (SALHN) for the provision of Drug and Alcohol Services and the associated responsibilities, funding and performance measures.

Governance

Due to the range of state-wide functions, incorporating whole of government strategies, state and national policy advice, and oversight of SA Health funding of non-government alcohol and other drug treatment services, the governance arrangements for DASSA require a specific, collaborative approach between both Parties.

SALHN must support DASSA to ensure that:

- < All persons who provide a clinical service for which there is a national or South Australian legal requirement for registration, have and maintain current registration throughout their employment and only practise within the scope of that registration. This will be overseen on an operational basis by the DASSA Clinical Director with links to broader SALHN committees or reporting structures.
- < All staff, contractors, visiting private practitioners, volunteers and students are appropriately credentialed. All paid staff included in the SA Health Credentialing Policies are to be entered into the SA Health Credentialing System to ensure visibility of credentials across LHNs and sites, ensuring safe quality practice for patients/clients of SA Health. This will be overseen on an operational basis by the DASSA Clinical Director with links to broader SALHN committees or reporting structures.
- < Clinical supervision is offered to DASSAs Clinical Director (Medical lead), Director of Nursing (Nursing lead) and Director, Outpatient Services (Allied Health lead).
- < The DASSA Clinical Governance Committee works with SALHNs overall clinical governance framework to foster clinical knowledge, experience and learning, including for research ethics approvals, medical records and infection control.
- < Any Rights of Private Practice are administered through SALHNs existing corporate management systems.

The DHW will support DASSA by:

- < Executing contractual agreements for DASSA on behalf of SALHN as specified in any instrument of delegation to Section 8 (2) of the *Health Care Act 2008*.
- < Providing corporate systems to enable and support the activities of DASSA, including the provision of human resources, facilities management support, industrial relations, ICT support, legal advice, corporate records (including freedom of information responses), legislative compliance, risk management, insurance, emergency management, maintenance of the overseas travel register, and work health and safety compliance and management.
- < Providing oversight for the financial performance of DASSA, including any audits and performance against relevant Acts and Regulations, with this advice provided through the DASSA State Director and DASSA Director Business Services to SALHN on a monthly basis. The DASSA Director Business Services will work with SALHN to prepare its statutory financial statements to discharge financial stewardship and accountability obligations within the relevant time-frames laid down by SA Health and the *Public Finance and Audit Act 1987*.

PART B: GOVERNMENT COMMITMENTS

Purpose

Part B describes the strategic priorities and Government commitments for DHW and DASSA, and the mutual responsibilities of both Parties for the period of the Agreement.

Government Commitments

The Government continues its strong investment to improve the State's health care system efficiency and effectiveness through a range of initiatives.

DASSA will deliver or contribute to the achievement of the following commitments in 2020-21:

Youth Treatment Orders

Coordinate the Government's response to this election commitment through an Interagency Working Group established to advise the Department for Health and Wellbeing on:

- < A preferred, evidence-based and clinically robust model of care.
- < The clinical, legal and social requirements to effectively implement this program, including requisite budget and infrastructure.
- < Potential legislative and regulatory requirements to ensure the safe, ethical and transparent operation of the model of care.
- < Project implementation, including timetable, evaluation and risk mitigation strategies.
- < An evaluation framework.

Matrix Rehabilitation Pilot Program

Contract management of the commissioned Matrix Pilot Program within the Riverland region, and contract management of the commissioned independent evaluation to determine the Program's appropriateness and feasibility for roll out to other areas of the state prior to the end of the existing contract in 2020.

PART C: SERVICES

Purpose

Without limiting any other obligation, Part C sets out the key services that DASSA is required to provide under the terms of the Agreement.

Service Profile

DASSA is a state-wide health service that provides services and policy advice for tobacco, alcohol and other drug issues, including illicit drugs. SALHN has responsibility for the provision and coordination of the following:

- < Providing a range of state-wide treatment services for people with problematic use of alcohol and other drugs, including a 30 bed inpatient alcohol and other drug withdrawal unit based at Glenside Health Services and a 24 bed therapeutic community (the Woolshed), as well as outpatient services across the metropolitan area and in regional areas throughout South Australia.
- < Providing consultation and liaison services, providing support and development assistance to primary health care, hospitals, non-government and private sectors to facilitate provision of a wide range of treatment and support services.
- < Providing and coordinating a range of population programs to address tobacco, alcohol and other drug related problems in South Australia, including tobacco social marketing programs, the police drug diversion program, peer harm reduction programs and the clean needle program for South Australia.
- < Providing policy and planning advice to the Chief Executive of the DHW and the Minister for Health and Wellbeing related to tobacco, alcohol and other drug issues, under the direction of the DHW. This includes responsibility for SA Health funding of non-government alcohol and other drug treatment services.

To support the prevention and management of alcohol, tobacco and other drug relate issues across South Australia, DASSA is required to:

- < Advise on a whole of government approach to prevent the use of illicit drugs and the misuse of illicit drugs.
- < Advise on policy relating to tobacco, alcohol and other drugs and provide expert advice and support to South Australia's role in national policy development.
- < Provide or broker a range of prevention, intervention and treatment programs across the State with a particular focus on high risk groups and behaviours.
- < Advise on evidence-based practice and participate in research.

DASSA, in partnership with the South Australian Police leads the implementation of the South Australian Alcohol and Other Drug Strategy 2017-2021. DASSA also has responsibility for administering the *Tobacco and E-cigarette Products Act 1997* and works in partnership with a range of government agencies to help implement the [South Australian Tobacco Control Strategy 2017-2020](#).

PART D: DELIVERY AND PERFORMANCE

Purpose

Part D outlines the performance indicators, associated reporting requirements and monitoring methods that apply to DASSA.

Performance Framework

The SA Health Performance Framework 2020-21 (link to be provided) sets out how the DHW, as the leader and steward of the public health system, monitors and assesses the performance of public health services and resources within South Australia. The Performance Framework uses performance indicators to monitor the extent to which DASSA is delivering the high level objectives set out in the Agreement. DASSA should refer to the SA Health Performance Framework for further information about the performance assessment process.

DASSA will endeavour to meet performance targets for each KPI identified in the table below as described under the four domain areas; access and flow, productivity and efficiency, safe and effective care and people and culture.

More detailed information regarding the 2020-21 KPI architecture, including KPI descriptions, levels (Tier 1, Tier 2, shadow and monitor), calculation methodology, targets and reporting frequency is available in the 2020-21 [KPI Master Definition Document](#).

Data and Reporting Requirements

DASSA will provide data to the DHW on the provision and performance of health services in a timely manner and as required by the Chief Executive. All data provisions are outlined in the Enterprise Data and Information (EDI) Data Requirements, 2020-2021 Bulletin (link to be provided) including routine monthly data submissions and ad hoc requests. It is essential that data is submitted by the date provided within the Bulletin.

2020-21 KPI Architecture		
Tier 1	Tier 2	Monitor
Outpatient Attendances	DASSA Outpatient Did Not Attend Rate	Aboriginal and Torres Strait Islander Employee Participation Rate
Inpatient Separations (non-hospital)	Completion of Performance Reviews in Line with the Commissioner's Determination	South Australian Daily Smoking Prevalence (Annual)
Completed Inpatient Episodes		SA Alcohol and Other Drug Strategy (SAAOD) Actions (Annual)
Completed Outpatient Episodes		Open Disclosure Rate for all Actual SAC 1 & 2 Patient Incidents

PART E: FUNDING

Purpose

Part E sets out:

- The sources of funding that the Agreement is based on and the manner in which these funds will be provided to the entity.
- The funding provided for the delivery of the services.
- Specific funding commitments.

South Australian State Budget 2020-21

Due to the COVID-19 pandemic, the date for the South Australian State Budget 2020-21 has been delayed. It is anticipated that the Federal Budget 2020-21 will be handed down in Parliament on 10 November 2020, after which the State Budget will be released. For further detail, refer to <https://statebudget.sa.gov.au/>.

Funding Sources

Funding Sources			
Funding Source	Revenue (\$)	Expenditure (\$)	Net Result (\$)
DHW Recurrent Transfer	35,680,000	0	
ABF Operating, State-wide, Mental Health & Intermediate Care	2,954,000	38,634,000	
Inter Regional/Inter Portfolio	0	0	
Non-Cash Items	0	1,558,000	
Allocation	38,634,000	40,192,000	(1,558,000)

Capital revenue is recognised in full as an Operating Budget allocation whereas Capital expenditure is only recognised in the schedule where the budget is Operating in nature. Capitalised expenditure budget will be recognised in the Projects Module and will be allocated in line with approved allocations.

Any financial impacts from initiatives that are approved by the Government post HPA will be effected via a Budget Variation (BV) that will be processed direct to DASSA.

SIGNATURE

This is a Service Agreement (the Agreement) between the Chief Executive of the Department for Health and Wellbeing (Chief Executive) and the Southern Adelaide Local Health Network Incorporated (the Parties) which sets out the Parties' mutual understanding of their respective statutory and other legal functions and obligations through a statement of expectations and performance deliverables for the period of 01 July 2020 - 30 June 2021.

Through execution of the Agreement, the Local Health Network agrees to meet the service obligations and performance requirements as detailed in Parts A – E of the Agreement. The Chief Executive agrees to provide the funding and other support as outlined in the Agreement.

Mark Butcher

Chair

On behalf of

Southern Adelaide Local Health Network Inc. Governing Board

Date: 12.11.2020 Signed: 

Professor Susan O'Neill

Chief Executive Officer


Southern Adelaide Local Health Network Inc.

Date: 12.11.2020 Signed: 

Dr Chris McGowan

Chief Executive

Department for Health and Wellbeing

Date: 16/11/2020 Signed: 

APPENDIX 1 – COMPANION ARCHITECTURE

Without limiting any other obligations, the delivery of services under this Agreement requires the LHN and DHW will comply with:

Australian Health Service Safety and Quality Accreditation (AHSSQA) Scheme

Better Placed: Excellence in Health Education 2017-2019

Charter of Responsibility

Clinical Services Capability Framework

Commonwealth Aged Care Quality and Safety Commission (where applicable)

Disaster Resilience Policy Directive

Emergency Management Act 2004

Fifth National Mental Health and Suicide Prevention Plan

Health Care (Governance) Amendment Act 2018

Health Care Act 2008

National Clinical Governance Framework

National Health Reform Agenda

National Partnership Agreements between the State and Commonwealth Government

National Safety and Quality Health Service Standards

NDIS Code of Conduct

NDIS Practice Standards and Quality Indicators

Office for the Ageing (Adult Safeguarding) Amendment Act 2018

Office for the Ageing Act 1995

Public Health Act 2011

SA Health Aboriginal Cultural Learning Framework

SA Health Aboriginal Workforce Framework 2017-2022

SA Health Accreditation Policy Directive

SA Health Clinical Placement Principles

SA Health Clinical Services Capability Framework

SA Health Corporate Governance Framework Summary

SA Health Enterprise Data Information Plan

SA Health Performance Framework 2020-21



SA Health Research Ethics Policy Directive
SA Health Research Focus 2020 Framework
SA Health Research Governance Policy Directive
SA Health Strategic Plan 2017 to 2020
SA Medical Education and Training Principles
SA Mental Health Services Plan – 2020-2025
Service Agreement Amendment Fact Sheet
Service Agreement Dispute Resolution Fact Sheet
South Australian Aboriginal Cancer Control Plan 2016-2021
South Australian Aboriginal Diabetes Strategy 2017-2021
South Australian Aboriginal Heart and Stroke Plan 2017-2021
South Australian Health and Wellbeing Strategy 2020-2025
Standards for General Practice (where applicable)
State Emergency Management Plan
State Public Health Plan 2019-2024
The Mental Health Act 2009
All other policies and directives applicable to DHW

For more information

**Drug and Alcohol Services South Australia 2020-21 Service Agreement
Commissioning and Performance**
11 Hindmarsh Square
ADELAIDE SA 5000
health.commissioning@sa.gov.au
www.sahealth.sa.gov.au



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