

**Eyre and Far North Local Health Network
GOVERNING BOARD MEETING MINUTES**

**Thursday 6 July 2023 2.00pm – 5.00pm
Elliston + Teams**

| Name | Position/Title | Attendance | Item |
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| Michele Smith | Chair | A | All |
| Leanne Dunchue | Member | V | All |
| Jamie Siviour | Member | P | All |
| Dr David Mills | Member | V | All |
| Christine Thyer | Member | V | All |
| Trevor Smith | Member | P | All |
| Chris Sweet | Member | V | All |
| Peter Auhl | Member | V | All |
| Attendees | | | |
| Verity Paterson | Chief Executive Officer EFNLHN | P | All |
| Hudson Vieira | Chief Finance Officer EFNLHN | V | All |
| Jane Robinson | Director Governance and Strategy EFNLHN | V | All |
| Guests | | | |
| Dr Susan Merrett | Executive Director Medical Services | V | All |
| Julie Marron | Executive Director Nursing and Midwifery Services EFNLHN | V | All |
| Malinda Watson | Director Corporate Services | V | Item 2.1 & 3.2 |
| Michael Wright | Director People and Culture | V | Item 2.3, 3.1 & 3.2 |
| Andrea Triggs | A/Director Mental Health | V | Item 1.2 |

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.


| Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 6/07/2023 | | |
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| | Agenda Item | Discussion Points |
| 1. | OPENING | Meeting opened at 2.00pm, with quorum |
| | 1.1 In Camera Discussion | <ul style="list-style-type: none"> Commenced 2.00pm, concluded 2.35pm. |
| | 1.2 Welcome and Apologies | <ul style="list-style-type: none"> Acknowledgement of Country. Chair M. Smith sent apology; nominated J. Siviour Acting Chair of the meeting. Acting Director, Mental Health, A. Triggs, welcomed by the Board. |
| | 1.3 Interests and Conflicts Disclosure Log | <ul style="list-style-type: none"> Board reviewed and approved the Board Interests and Conflicts Register. |
| | 1.4 Confirmation of previous Minutes | <ul style="list-style-type: none"> Confirmed, seconded by C. Sweet, agreement to Minutes being signed by the Chair. |
| | 1.5 Actions from previous Minutes | <ul style="list-style-type: none"> Reviewed and confirmed. Discussion about action item relating to cyber security and digital transformation workshops, Board proposed holding digital transformation workshop on 27 July, and cyber security workshop once the Audit and Risk Committee had considered a presentation on the matter. |
| | 1.6 Notification of Other Business | <ul style="list-style-type: none"> L. Dunchue raised Rural Support Service (RSS) consultation on its Operational Plan. |
| | 1.7 Patient Story | <ul style="list-style-type: none"> P. Auhl highlighted the Board's recent visit to Ceduna and how impressed he had been by the breadth of services for patients, management of the site and new staff recruitment and retention strategies. Board agreed and praised the work of Director of Nursing, A. Lane, and his leadership team. |
| 2. | MATTERS FOR DECISION | |
| | 2.1 Strategic Risks | <ul style="list-style-type: none"> Board considered changes to the strategic risks on EFNLHN's Risk Register recommended by an external review of that Register - to rename six risks, add a further risk (Community/Stakeholder Relations) and to either combine or retire four risks. Board agreed to all the changes, with the exception of combining the existing Aboriginal Health risk with the Service Delivery for Vulnerable and Complex Customers risk. Board noted an Audit and Risk Committee discussion and concerns about watering down the Board's and Strategic Plan's focus on improving access to |

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| | | <p>services, health outcomes and employment opportunities for Aboriginal consumers and communities, that EFNLHN had responsibility for services to the largest population of Aboriginal people in South Australia, and that not all Aboriginal consumers were vulnerable and complex.</p> <ul style="list-style-type: none"> Board agreed to retain the Aboriginal Health risk as a standalone risk, recommending that EFNLHN review the wording of both risks and redraft either or both if necessary, and present the final version to the Audit and Risk Committee. |
| | 2.2 Far North Health Services Service Plan | <ul style="list-style-type: none"> Board approved the Plan for uploading to the SA Health website. Board expressed a preference for use of the descriptor Aboriginal, rather than First Nations. |
| | 2.3 Human Resources Delegations and Authorisations 2023 | <ul style="list-style-type: none"> Board noted the proposed 2023 changes and approved the EFNLHN HR Delegations and Authorisations 2023 without change. |
| 3. | MATTERS FOR DISCUSSION | |
| | 3.1 People and Culture Update | <ul style="list-style-type: none"> Board noted the update and discussed initiatives to improve staff recruitment and retention, noting that the LHN was reliant on a small number of experienced leaders, particularly clinical leaders, and the risk to the stability and performance of the LHN if they left. |
| | 3.2 Port Lincoln Security Review Implementation Plan | <ul style="list-style-type: none"> Board noted that the first meeting of the Working Party to design the Implementation Plan was imminent, with good representation from staff, clinicians and industrial bodies. |
| | 3.3 Aged Care Governance Update | <ul style="list-style-type: none"> Board noted that the aged care key personnel suitability assessment process was well progressed. |
| | <p>3.4 Chief Executive Officer Report</p> <p>3.4.1 CEO Report June 2023</p> <p>3.4.2 EFNLHN Performance Report June 2023</p> <p>3.4.2.1 EFNLHN Performance Report June 2023 (April 2023 data)</p> | <ul style="list-style-type: none"> Board noted the report, including achievement of NDIS re-registration with no non conformances, and progress with planning for development of the next country GP Agreement. Board noted that despite recruitment and retention challenges, EFNLHN was still the highest performing Local Health Network (LHN) in South Australia. |

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| | <p>3.4.2.2. Traffic Light Report</p> <p>3.4.2.3 DHW Q3 22-23 Performance Summary</p> <p>3.4.2.4 Service Agreement 23-24 KPIs</p> <p>3.4.3 Executive Committee Summary June 23</p> | <ul style="list-style-type: none"> • Noted • Noted • Noted • Noted |
| | <p>3.5 Finance Report</p> <p>3.5.1 Budget Allocation 2023 - 24</p> <p>3.5.2 Finance Report June 2023</p> | <ul style="list-style-type: none"> • Board noted that EFNLHN’s proposed 2023-24 Budget allocation was positive, including an additional \$4.1 million for the nine Multi Purpose Service (MPS) sites and an increase in Emergency Department activity funding at Port Lincoln Hospital, partly to address a rise in presentations due to waiting times at local GP practices. • Board also noted that the funding model for \$5 million in Community Health outpatients had changed from block funding to activity, which would need to be accurately coded, requiring a change program to implement. • Board asked for a progress report on the Community Health outpatients activity change process at its October meeting. • Board noted the work that EFNLHN’s Chief Finance Officer had done to influence changes to funding models and the funding allocation, and formally thanked him. |
| | <p>3.6 Board Committees</p> <p>3.6.1 Finance and Performance Committee</p> <p>3.6.1.1 G&S 6-monthly report</p> <p>3.6.2 Clinical Governance Committee</p> <p>3.6.3 Audit and Risk Committee</p> <p>3.6.3.1 A&R Committee Chair Update</p> <p>3.6.3.2 DHW A&RC Minute</p> <p>3.6.4 Consumer, Community and Clinical Engagement Committee</p> | <ul style="list-style-type: none"> • Minutes noted. • Report noted. • Minutes noted. Committee Chair D. Mills noted that the Committee was seeking more visibility about Aboriginal Health outcomes. • Noted. • Board noted that the Department for Health and Wellbeing risk lead would no longer attend EFNLHN Audit and Risk Committee meetings. • Minutes noted. |

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| | 3.7 Chairperson Update | <ul style="list-style-type: none"> Board noted growing community concerns about the impact of cancelled and/or delayed flights on both consumers and clinicians. |
| 4. | MATTERS FOR NOTING | |
| | 4.1 Major Correspondence | |
| | 4.1.1 NHRA Mid Term Review Submission | <ul style="list-style-type: none"> Noted. |
| | 4.1.2 Commission on Excellence and Innovation in Health Update | <ul style="list-style-type: none"> Noted |
| | 4.1.3 RSS Governance Committee Minutes 12 April 2023 | <ul style="list-style-type: none"> Noted. Discussion about RSS Operational Plan, with improvement suggestions noted by the EFNLHN representative on the RSS Governance Committee, L. Dunchue. |
| | 4.1.4 Amendments to Boundaries Across LHNs | <ul style="list-style-type: none"> Noted. |
| 6. | OTHER BUSINESS | |
| | 6.1 Other Business from Item 1.6 | <ul style="list-style-type: none"> Completed at Item 4.1.3 On behalf of the Board, J. Siviour thanked V. Paterson for her leadership and achievements over the past four years and wished her every success with her new appointment. |
| 7. | MEETING FINALISATION | |
| | 7.1 Review actions to be taken | <ul style="list-style-type: none"> Noted. |
| | 7.2 Meeting Evaluation | <ul style="list-style-type: none"> Completed. |
| | 7.3 Agenda items for next meeting | <ul style="list-style-type: none"> Noted. |
| | 7.4 Meeting Close | <ul style="list-style-type: none"> Meeting closed. |
| Next Meeting: 31 August 2023 Lock Community Health Centre 1pm – 4pm | | |

Minutes approved

A handwritten signature in black ink that reads "Jamie Siviour". The signature is written in a cursive style with a horizontal line underneath the name.

Jamie Siviour
Acting Chair, Eyre and Far North Local Health Network
31 August 2023