

BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

GOVERNING BOARD MEETING NUMBER 42

Thursday 7 September 2023

Adelaide

Members	Name	Item
Chair	Jim Hazel	All
Member	Pru Blackwell	All
Member	Jeff Fuller	All
Member	Greg Russell	All
Member	Alex Zimmermann	All

Executive	Name	Item
Chief Information Officer	Abdel-Rahman Bassal	All
Clinical Director Mental Health	Brian McKenny	2.2 - 3.5
Director Corporate Services	Daniel Panic	All
Director Strategy and Governance	Kylie Williams	All
Executive Director Community & Allied Health	Brett Webster	All
Executive Director Finance Services	Rose Dickinson	All
Executive Director Medical Services	Sharon Morton	4.2
Executive Director Nursing & Midwifery	Annie Price	4.2 and 4.6
Executive Director Operations	Bronwyn Masters	All

Visitors	Name	Item
Observer	Rosey Batt	All
Project Manager – Demand Management	Chrissie Isaksson	2.2
Director, New Mount Barker Hospital	Jack Reynolds	2.7
Executive Director – Rural Support Service	Debbie Martin	2.4 – 2.5

Apologies	Name
Member	Tirritpa Ritchie
Member	Carol Gaston
Member	Helena Williams
CEO	Rebecca Graham

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

1	OPENING	Minutes
1.1	In Camera Board Discussion	
1.2	Acknowledgement of Country	J Hazel made an Acknowledgement to Country.
1.3	Welcome and Apologies	Noted.
1.4	Interests and Conflicts Disclosure Log	The Board noted the Interests and Conflicts Disclosure Log.
1.5	Confirmation of Previous Minutes	The Board resolved that the August 2023 minutes be endorsed with minor amendments.
1.6	Actions Arising from Previous Meeting (Action List)	Noted.
1.7	Board Calendar	Noted.
1.8	Risk Appetite Statement	Noted.
2	FOR DECISION	Minutes
2.1	2023-24 Service Agreement	<p>The Board approved the execution of the 2023-24 Service Agreement by the CEO and Board Chair, and agreed to send further covering correspondence referring to previous correspondence.</p> <p>The Board noted the correspondence that has already been provided to the Department for Health and Wellbeing.</p>
2.2	Emergency Department Model of Care	<p>The Board received a presentation about the proposed Emergency Department (ED) Model of Care (MOC) and associated workforce plan.</p> <p>The Board resolved to proceed with Union consultation on the workforce model, with further information sought about:</p> <ul style="list-style-type: none"> - Alignment with patient flow / ramping strategy - Proposed staffing profile - Risks and mitigating strategies - Recruitment strategy. <p>The Board requested that this information be provided to the Clinical Governance Committee.</p>
2.3	Strategic Risk – Climate Change	<p>The Board approved the Strategic Risk – Climate Change.</p> <p>The Board requested that an operational strategy be developed and provided at the Audit and Risk Committee.</p>

<p>2.4 Rural Support Service Governance Committee – Member Appointment Process</p>	<p>The Board approved a process for appointing RSS Governance Committee members whereby the Committee appoints to vacancies based on skill membership gaps, for example clinical leadership.</p> <p>The Board agreed to seek clarity from the Minister of Health and Wellbeing if the Committee can self-appoint to the membership gaps or if the Minister will appoint.</p> <p>The Board referred for discussion to the RSS Governance Committee, that consideration be given to the introduction of a stakeholder forum session for rLHN Board members to meet, either annually or bi-annually.</p>
<p>2.5 Rural Support Service – Future Governance</p>	<p>The Board discussed the Rural Support Service (RSS) undertaking a more detailed assessment of two preferred options for becoming a standalone legal entity and agreed that the RSS will continue with its current legal status.</p> <p>The Board will advise the Minister and DHW CE that any external work to pursue a different option will not be pursued at the current time.</p>
<p>2.6 Prudential Compliance Liquidity Management Strategy</p>	<p>The Board approved the 2023/24 BHFLHN Refundable Deposit Liquidity Strategy.</p>
<p>2.7 New Mount Barker Hospital – Project Update</p>	<p>The Board noted the progress on the New Mount Barker Hospital (NMBH) development that has occurred in August 2023 and received the milestone deliverables for review and endorsement.</p> <p>The Board approved ongoing monthly reporting on the progress of the project to the Governing Board which will include:</p> <ul style="list-style-type: none"> - Overarching Project Status - Budget Status - Program Status - Risk Status - Consultation and Engagement <p>The Board noted the delivery program key deadlines:</p> <ul style="list-style-type: none"> - Finalised Block and Stack – November 2023 - Managing Contractor Appointed – February 2024 - Concept Design Complete – March 2024 - Commencement of Staged Contractor Works – July 2024 - Completion Final Stage – September 2027 <p>The Board requested that a risk be recognised in the risk register of building on an operational site.</p>

3 STRATEGIC DISCUSSION		Minutes
3.1	Community and Allied Health Funding Model	<p>The Board received a presentation about:</p> <ul style="list-style-type: none"> - Funding Summary – Commonwealth and State Activity - Opportunities and Risks - Structure
3.2	Gawler Health Service	<p>The Board noted the risks associated with the Gawler Health Service (GHS) Emergency Department (ED), Medical Inpatient, Obstetrics and Gynaecology, and Paediatric Services and actions being undertaken to mitigate these risks.</p>
3.3	Rural Mental Health Review	<p>The Board noted the Review of Rural Mental Health Services in South Australia and the response from BHFLHN to the Department for Health and Wellbeing (DHW).</p> <p>The Board agreed that correspondence will be sent to DHW, as host of RRMHS, seeking a response about who owns the recommendations and responsibility for developing an action plan.</p> <p>The Board requested that a risk be developed to identify the risk with the lack of community based psychiatry services in rural South Australia.</p>
4 FOR NOTING		Minutes
4.1	CEO Report	<p>The Board received the CEO report and noted the additional discussion about:</p> <ul style="list-style-type: none"> • Radiology Contract • Statewide Interfacility Transfer Tool • Gumeracha and Strathalbyn After Hours Clinics • First Nations Excellence Award • Nursing and Midwifery Educator Roles • South Australian Medical Education and Training Accreditation • Helipad Compliance
4.2	Finance Report	<p>The Board received the Finance report and a presentation about 2023-24 Budget Management Strategy.</p> <p>The Board requested more detail about the direct costs incurred in relation to Victor Harbor Private Hospital.</p>

4	FOR NOTING	Minutes
4.3	Circular Resolution #13 – Annual Financial Statements	<p>The Board ratified a decision by Circular Resolution made by the Board on 7 August 2023.</p> <p>That the Audit and Risk Committee and the Governing Board adopt the BHFLHN General Purpose Financial Statements for 2022-23 as presented.</p> <p>The Board resolved: The Board approved the final 2022-23 financial statements.</p>
4.4	Board Assurance – Performance and Compliance	The Board noted the Assurance Map and the BHFLHN Performance and Accountability Framework.
4.5	Performance Report – Quarter 4	The Board noted the information pertaining to the quarter 4 performance of BFHLHN and the July 2023 performance data.
4.6	NSQHSS Assessment Report	The Board noted the summary from the National Safety and Quality Health Service Standards (NSQHSS) Assessment Report.
4.7	Correspondence	The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent from the Board Chair.
4.8	Media	Noted.
5	TIER 1 COMMITTEES	Minutes
5.1	Audit and Risk	No meeting.
5.2	Clinical Governance	No meeting.
5.3	Consumer and Community Engagement	No meeting.
5.4	Rural Support Service Governance	The Board received the written summary.
GOVERNING BOARD ACTIVITIES		
Lunch with Rural Support Service management team.		
MEETING EVALUATION		
The Board completed a meeting self-evaluation process evaluation.		

MEETING CLOSE	
Next Meeting	Thursday 5 October 2023.

Minutes Approved



Jim Hazel
Chair - Barossa Hills Fleurieu Local Health Network Governing Board
10 October 2023

OFFICIAL