

Riverland Mallee Coorong (RMC) Region Local Health Network Governing Board Meeting

Day / Date: Thursday 27 February 2020
Time: 12.30 pm – 3.30 pm (NB: Lunch at 12.00)
Location: Level 1 Conference Room, Rural Support Service
 22 King William Street, Adelaide

Membership:

- Peter Joyner (PJ) Chair
- Elaine Ashworth (EA) Member
- Fred Toogood (FT) Member
- Claudia Goldsmith (CG) Member
- Mel Ottaway (MO) Member Apology
- Shane Mohor (SM) Member

Attendees:

- Wayne Champion (WC) Deputy Chief Executive Officer
- Craig Lukeman (CL) Chief Finance Officer
- Jeanette Brown (JB) Secretariat
- **Agenda Item 4.1 – 1.10 pm** - Karen Hollitt, Executive Director Nursing & Midwifery, Bret Webster, Executive Director Community & Allied Health & Kelli Ramm, Director of Nursing & Midwifery, Renmark & Paringa Hospital (and Aged Care)
- **Agenda Item 7.1** - Simon Moody, Director Mental Health

Acknowledgement:

We would like to acknowledge that this land we meet on today is the traditional land of the Kaurna people, and that we respect their spiritual relationship with their country. We also acknowledge that the Kaurna people are the custodians of the Kaurna land, and that their cultural and heritage beliefs are still important to the living Kaurna people today.

Item	Member	Pages	Timing
1. IN-CAMERA DISCUSSION			12.30 pm 20 min
2. MEETING OPENING			12.50 pm 10 min
2.1 Acknowledgement	PJ		
2.2 Present and Apologies	PJ		
2.3 Interests and Conflicts Disclosure	All		
2.4 Confirmation of Minutes from previous meeting	PJ	3-8	
2.5 Review Actions log	PJ	9-10	
3. MATTERS FOR NOTING			1.00 pm
3.1 Chairperson Report	PJ	11-12	5 mins
3.2 Chief Executive Officer Report	WC	13 - 16	5 mins
4. STRATEGIC DISCUSSION			1.10 pm
4.1 Aged Care Governance Masterclass and RMCLHN Future Directions In attendance: Karen Hollitt, Bret Webster and Kelli Ramm	PJ	17 – 22	30 mins

Item	Member	Pages	Timing
5. MATTERS FOR DISCUSSION			1.40 pm
5.1 RMCLHN NSQHS Accreditation	WC	Verbal	5 mins
5.2 RMCLHN Aged Care Accreditation	WC	Verbal	5 mins
5.3 RMCLHN Board Indicative Annual Program	WC	23 – 28	5 mins
5.4 RMCLHN Service Agreement Review (Annual Program)	WC/CL	Verbal	5 mins
5.5 Board Review – Composition and Succession Planning (Annual Program)	PJ	Verbal	5 mins
5.6 Rural Support Service MOU	WC	29 – 30	5 mins
5.7 Other matters for discussion	All	Verbal	5 mins
6. STANDING AGEND ITEMS FOR DISCUSSION			2.15 pm
6.1 Performance Reports 6.1.1 Finance and FTE Report- PPRC 6.1.2 KPI Monthly Performance Report 6.1.3 People and Culture Report 6.1.4 Quality and Safety Reports 6.1.5 Risk Management Report 6.1.6 Other	WC	31 - 34 35 - 38 39 - 40 41 - 64 65 - 96 97 - 106	15 min
6.2 RMCLHN Strategic Plan	WC	Verbal	5 min
6.3 Board Consumer and Community Engagement Strategy	WC	Verbal	5 min
6.4 Board Clinician and Workforce Engagement Strategy	WC	Verbal	5 min
7. PRESENTATION			2.45 pm
7.1 Director Mental Health – Simon Moody	WC	Presentation	30 mins
8. MATTERS FOR INFORMATION			3.15 pm 2 min
8.1 RMCLHN Board Finance Committee Minutes (Draft) – January 2020	WC	107 - 112	
8.2 RMCLHN Board Clinical Governance Committee Minutes January 2020	WC	113 – 118	
9. ITEMS APPROVED BY CEO FOR NOTING			3.17 pm
9.1 Workforce Recruitment Strategy – Conversion of Community Aged Care Staff to permanent	WC	119 – 124	5 mins
10. CORRESPONDENCE			3.22 pm 5 min
10.1 In – Minister Wade re Palliative Care	PJ	125 – 138	
10.2 In – Communique Aboriginal Health Board Member Forum	PJ	139 – 140	
10.3 In – Health Performance Council re Disability Consultation	PJ	141 – 142	
11. MEETING FINALISATION			3.27 pm
11.1 Questions / Comments	ALL		
11.2 Review actions to be taken	PJ		
11.3 Meeting evaluation 11.3.1 Suggestions for next meeting Agenda items 11.3.2 Board Evaluation process	ALL PJ		
11.4 Next meeting Date: 27 March 2020 Time: 9.30 – 12.30 pm Location: Berri			
11.5 Meeting Close	PJ		3.30 pm