

Riverland Mallee Coorong (RMC) Local Health Network Governing Board Meeting

Day / Date: Thursday 27 August 2020
Time: 11.00 am – 3.00 pm (including lunch at 12.30)
Location: Bridges Event Centre (342 Brinkley Road, Murray Bridge)

Membership:

- | | | | |
|---------------------|--------|--------------------------|------------------|
| • Peter Joyner (PJ) | Chair | • Elaine Ashworth (EA) | Member |
| • Fred Toogood (FT) | Member | • Claudia Goldsmith (CG) | Member |
| • Mel Ottaway (MO) | Member | • Shane Mohor (SM) | Member - Apology |

Attendees:

- | | |
|-----------------------|-------------------------|
| • Wayne Champion (WC) | Chief Executive Officer |
| • Craig Lukeman (CL) | Chief Finance Officer |
| • Jeanette Brown (JB) | Secretariat |

Acknowledgement:

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting on here today. We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country. We also pay respects to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia/Australia present here.

Item	Member	Pages	Timing
1. IN-CAMERA DISCUSSION			11.00 am 15 min
2. MEETING OPENING			11.15 am
2.1 Acknowledgement	PJ		
2.2 Present and Apologies	PJ		
2.3 Interests and Conflicts Disclosure 2.3.1 Board Disclosure Log	All	3 - 4	
2.4 Confirmation of Minutes from previous meeting	PJ	5 – 8	
2.5 Review Actions log	PJ	9 - 10	
3. MATTERS FOR NOTING			11.25 am
3.1 Chairperson Report	PJ	11 - 12	5 mins
3.2 Chief Executive Officer Report	WC	13 – 16	5 mins
4. MATTERS FOR DISCUSSION			11.35 am
4.1 RMCLHN Board Charter Volume 2 - Updated	PJ	17 – 30	5 mins
4.2 Updated Terms of Reference – Finance Committee and Clinical Governance Committee	WC	31 – 48	5 mins
4.3 RMCLHN Governance Committee Reporting Summary Matrix	WC	49 - 54	10 mins
4.4 Draft Narrative RMCLHN Annual Report	WC	55 - 94	10 mins
4.5 Adverse events incident management	WC	95 - 96	10 mins

Item	Member	Pages	Timing
MATTERS FOR DISCUSSION cont.			
4.6 RMCLHN Branding	WC	97 - 112	10 mins
4.7 Other matters for discussion	All		5 mins
LUNCH			12.30 – 1.00 pm
5. STANDARD AGENDA ITEMS FOR DISCUSSION			1.00 pm
5.1 Performance Reports 5.1.1 Finance and FTE Report- PPRC 5.1.2 KPI Monthly Performance Report 5.1.3 People and Culture Report 5.1.4 Quality and Safety Reports 5.1.5 Other	WC	113 – 116 117 – 120 121 – 122 123 – 150 151 - 190	25 min
5.2 RMCLHN Strategic Plan Update	WC	Verbal	5 min
6. MATTERS FOR DECISION			1.30 pm
6.1 Emergency Department Medical Staffing Models – General information	WC	191 - 194	5 min
6.2 Riverland General Hospital Emergency Department Staffing Model	WC	195 - 202	10 min
6.3 Murray Bridge Hospital Emergency Department Staffing Model	WC	203 - 204	10 min
7. MATTERS FOR INFORMATION			1.55 pm
7.1 RMCLHN Board Finance Committee Minutes (Draft) – July 2020	WC	205 – 212	
7.2 RMCLHN Board Clinical Governance Committee Minutes (Draft) – July 2020	WC	213 - 218	
8. PRESENTATION			2.00 pm
8.1 Diligent Board Management System at 2.00 pm via Webex Patrick Browne-Cooper, Diligent Sales Director (WA/SA/NT)	WC	Presentation	45 mins
9. ITEMS APPROVED BY CEO FOR NOTING			
9.1			
10. CORRESPONDENCE			2.45 pm
10.1			
10.2			
11. MEETING FINALISATION			2.50 pm
11.1 Questions / Comments	ALL		
11.2 Review actions to be taken	PJ		
11.3 Meeting evaluation 11.3.1 Suggestions for next meeting Agenda items	ALL PJ		
11.4 Next meeting			
		Date: 24 September 2020 Time: 11.00 am – 2.30 pm (tbc) Location: tbd	
11.5 Meeting Close	PJ		3.00 pm