

# AGENDA

## LIMESTONE COAST LOCAL HEALTH NETWORK BOARD MEETING

**Date:** 26 July 2021  
**Time:** 11:30am – 4:00pm  
**Venue:** Mount Gambier & Districts Health Service & MS Teams

**Membership:** Grant King (Chair), Glenn Brown, Lindy Cook, John Irving,  
Dr Anne Johnson, Dr Andrew Saies, & Andrew Birtwistle-Smith

Ngairie Buchanan, Chief Executive Officer  
Kristen Capewell, Chief Finance Officer  
Dr Elaine Pretorius, Executive Director of Medical Services  
Paul Bullen, Executive Director Nursing & Midwifery  
Hannah Morrison, Regional Quality, Risk & Safety Manager  
Angela Miller, Director Governance & Planning  
Ravinder Singh, Director Corporate Services  
Sally Foster, Senior Communications Adviser

**Minute taker:** Emily Baker, Senior Administration Officer, Governance & Planning

Limestone Coast Local Health Network acknowledges Traditional Custodians of Country throughout the region and recognises the continuing connection to lands, waters and communities. We pay our respects to Aboriginal and Torres Strait Islander cultures; and Elders past and present.

Adelaide – Kurna (gar-na)

Bordertown – Potaruwutj (pod-ar-u-widch)

Keith – Ngarkat (nar-cat)

Traditional Owners & Custodians:




Kingston – Meintangk (me-in-tongue)

Millicent – Boandik (bow-an-dik)

Mount Gambier – Boandik (bow-an-dik)

Naracoorte – Bindjali (bin-ja-lee)

Penola – Pinchunga (pin-chun-ga)

<b>1.</b>	<b>IN CAMERA SESSION</b>		<b>11:30AM – 12:00PM</b>
<b>2.</b>	<b>MEETING OPENING</b>		<b>12:30PM – 12:40PM</b>
2.1	Acknowledgement of Country	Verbal	Chair
2.2	Apologies		
2.3	Introduction		
2.4	Director conflict of interest disclosures. <i>Directors must declare any conflict of interest at the start of each meeting or before discussion of the relevant agenda items or topic. Details of any conflict of interest should be appropriately minuted.</i>	Verbal	Chair/All
2.5	Confirmation of previous meeting minutes & actions	Paper	Chair/All
<b>3.</b>	<b>GOVERNING BOARD CHAIR REPORT</b>		<b>12:40PM – 12:50PM</b>
3.1	Report from Grant King, Governing Board Chair	Verbal	Chair
<b>4.</b>	<b>LIMESTONE COAST LHN REPORTS</b>		<b>12:50PM – 1:20PM</b>
4.1	CEO Report a) General update	Paper	N Buchanan

	b) Performance Reporting Summary May 2021 - Jayel c) Key Performance Indicator (KPI) Summary May 2021	Paper Paper	K Capewell/All
<b>5.</b>	<b>KEITH &amp; DISTRICT HOSPITAL TRANSITION</b>		<b>1:20PM – 1:30PM</b>
5.1	Funding Agreement and Recruitment Update	Verbal	A Miller/All
<b>6.</b>	<b>ENGAGEMENT STRATEGIES</b>		<b>1:30PM – 1:40PM</b>
6.1	Engagement Strategy Update	Verbal	A Johnson/All
<b>7.</b>	<b>GOVERNING BOARD COMMITTEE UPDATES</b>		<b>1:40PM – 1:55PM</b>
7.1	Audit & Risk Committee Summary	Verbal	G Brown/H Morrison
7.2	Clinical Governance Committee Summary	Verbal	A Saies/E Pretorius
7.3	Finance & Performance Committee Summary	Verbal	J Irving/ K Capewell
<b>8.</b>	<b>AGED CARE</b>		<b>1:55PM – 2:05PM</b>
8.1	LCLHN Aged Care Committee Terms of Reference Review	Paper	Chair/All
<b>9.</b>	<b>STRATEGIC PLANNING</b>		<b>2:05PM – 2:15PM</b>
9.1	LCLHN Draft Strategic Plan 2021-2025	Paper	Chair/All
	<b>BREAK</b>		<b>2:15PM – 2:30PM</b>
<b>10.</b>	<b>TOPIC OF THE MONTH</b>		<b>2:30PM – 3:00PM</b>
10.1	Governing Board Self-Evaluation 2021	Paper	Chair/All
<b>11.</b>	<b>MATTERS FOR DISCUSSION</b>		<b>3:00PM – 3:30PM</b>
11.1	Quality Improvement Project – General Medicine	Paper	E Pretorius/All
11.2	Rural Doctors Association Memorandum of Agreement	Verbal	N Buchanan/All
<b>12.</b>	<b>MATTERS FOR APPROVAL</b>		<b>3:30PM – 3:35PM</b>
12.1	rLHN Annual Audit Charter and Internal Audit Rolling Plan 2021-2024	Paper	A Miller/All
<b>13.</b>	<b>MATTERS FOR NOTING</b>		<b>3:35PM – 3:40PM</b>
13.1	LCLHN Payment Performance Report June 2021 - Kristen	Paper	Chair/All
13.2	LCLHN Late Payments of Interest (LPI) June 2021 - Kristen	Paper	
13.3	Finance & Performance Committee Agenda 26 July 2021	Paper	
13.4	Clinical Governance Committee Agenda 26 July 2021	Paper	
13.5	SA Health Annual Security Attestations	Paper	
13.6	SA Government Procurement Framework	Paper	
13.7	SA Health Financial Management Controls Self-Assessment Results	Paper	
13.8	D/Chief Executive Correspondence: LCLHN Performance Level	Paper	
<b>14.</b>	<b>OTHER BUSINESS</b>		<b>3:40PM – 3:50PM</b>
14.1	Health Care Act Review 2021	Paper	Chair/All
14.2	Mandatory Training	Verbal	
14.3	Any other business	Verbal	
<b>15.</b>	<b>MEETING EVALUATION AND CLOSE</b>		<b>3:50PM – 4:00PM</b>
15.1	Meeting Evaluation	Verbal	Chair/All
15.2	Next Meeting, Location and Requirements		
15.3	Meeting Close		

<b>Next Meeting Date:</b>	30 August 2021, Keith
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