

# Governing Board Minutes

## Official Acknowledgement to Country

We acknowledge the Aboriginal custodians of the Land and waters within the Footprint of the Flinders and Upper North Region. We respect their spiritual relationship with their country and acknowledge that their cultural beliefs are an important focus of their past, present and future. We also pay respect to the Cultural authority of Aboriginal people in attendance from other areas.

<b>Date: Friday 30 July 2021</b>	<b>Time: 09:00 to 13:03</b>	<b>Location: Teams</b>
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### Membership:

<b>(MW) Mark Whitfield</b> , Chairperson	P	<b>(GM) Geri Malone</b> , Board Member	P
<b>(GB) Garnett Brady PSM</b> , Board Member	A	<b>(KR) Karyn Reid</b> , Board Member	P
<b>(SG) Suzy Graham</b> , Board Member	P	<b>Vacant</b> - Board Member	-
<b>(JL) John Lynch OAM</b> , Board Member	P		

### Regular Attendees:

<b>(CP) Craig Packard</b> , Chief Executive Officer	P	<b>(LT) Lisa Taylor</b> , Director Governance and Performance	P
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### Invited Guests:

<b>(DW) David West</b> , FUNLHN Director Mental Health	P	<b>Digital Health SA</b> – Chen Atkinson, Bret Atkinson, Alastair McDonald, Abdel Bassal	P
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1. MEETING OPENING		
1.1	Official Acknowledgement to Country	Meeting opened at 09:11 with the Chair providing Acknowledgement to Country, Chair welcomed all present
1.2	Present and Apologies	GB acknowledged as an apology
1.3	In Camera Board Discussion	Nil Discussion requested

1.4	Conflict of Interest Declarations	Conflict of Interest Disclosure Register tabled, Chair requested any declarations required with tabled agenda items
1.5	Confirmation of Previous Minutes	Minutes from Board Meeting 29 May 2021 tabled <b>Action:</b> Minutes Accepted and Endorsed by all members present <b>Action:</b> MW to provide LT approval to add electronic signature to Minutes of May
1.6	Actions Arising from Previous Minutes	Action log updated / Completed Actions removed and Archived <b>Action:</b> Action log to be updated, completed actions to be removed and archived
1.7	Presentation to Board	
1.7.1	Digital Health	Digital Health Directors present at meeting from 09:31 as scheduled. In attendance Chen Atkinson, Alastair McDonald, Bret Morris and Abdel Bassal.  Presenters provided overview of Digital health Strategy exploring vision & principles, program roadmaps, journeys, methodologies, technology enablers and the horizon.  Discussion and presentation around current risk of Chiron for FUNLHN and next steps of succession plan also explored. <b>Action:</b> LT to provide presentation to board out of session
1.7.1	FUNLHN Director Mental Health	DW provided an overview of Mental Health Services in FUNLHN in relation to previous media monitoring circulated.  DW advised the board he had been nominated to participate in the Veterans Health Advisory Council <b>Action:</b> Presentation to be provided out of session to Board members <b>Action:</b> KR requested information on Veterans Health Advisory Council
<b>2. MATTERS FOR DECISION</b>		
2.1	SA Health Policies	Summary for noting tabled, all present endorsed
2.2	{2021-020} Internal Audit Plan	Plan tabled and endorsed by Circular Resolution 6 July 2021



2.3	{2021-021} Internal Audit Charter	Charter tabled and endorsed by Circular Resolution 6 July 2021
2.4	{2021-022} 2021 Annual Regional Health Advisory Council Conference	<p>KR tabled Brief for relevant Board Members and Operational staff to attend this conference. Recommendation supported by Governing Board.</p> <p><b>Action:</b> LT to provide Board Members with information and date required to respond for this opportunity to attend out of session</p>
<b>3. STRATEGIC DISCUSSIONS</b>		
3.1	Innovations	<p>MW Tabled discussion of recent workshop with Department Commission on Excellence and Innovation Health. Session was well attended with some very innovative processes already occurring in the LHN. MW held discussion after the workshop and has some material that he will share amongst the board to obtain if FUNLHN has an appetite to engage further.</p> <p><b>Action:</b> MW to provide material out of session</p>
3.2	Operational Innovations	<p>CP tabled innovations currently being trialed in Community Health directorate. Discussed approved innovation relating to clinician's mobility and ability for digital solutions within clients home at point of contact. Program in trial phase with report to be provided in three to six months.</p>
3.3	Aboriginal Health Centre of Excellence	<p>Brief tabled for Board information and discussion. Discussions held relating to criteria and principles for such a title to be attached are to be investigated.</p> <p><b>Action:</b> Develop Steering Group to investigate criteria required to meet principles of achieving this category including any definitions or guidelines from the department</p> <p><b>Action:</b> Engage external consultant to provide scoping document</p> <p><b>Action:</b> CP to put a project brief together</p>
3.4	Aged Care Royal Commission Report	<p>Summary road map tabled for information. CP provided update in relation to current statewide strategy and recent cancelled workshop for FUNLHN with Australian Strategic Services.</p> <p>CP provided an overview of the recent public announcement of Kindred Living closure and what the impact/challenges of this could be to FUNLHN.</p>

<b>4. BOARD COMMITTEE REPORTS</b>		
4.1	Consumer and Community Engagement Committee	<p>Summary report tabled for information. KR elaborated further regarding requirements of a new State-wide Carer and Consumer Community Strategic Framework. KR suggested FUNLHN would probably require it's own however the statewide one could be adopted, this is being reviewed further by Quality team with any recommendations formally provided to the board.</p> <p>KR tabled an innovative process by the Partnering with Consumers committee and commended the committee on this by involving consumers to co-chair. KR proposed a letter commending this process from the board</p> <p><b>Action:</b> KR to draft communication on behalf of the board to the committee</p>
4.2	Finance and Performance Committee	<p>Summary report tabled. JL commended CEO CP and Bridgette Rau ( CFO) on the well-constructed and managed approach and negotiations addressed relating to Pika Wiya contract.</p> <p>JL formally tabled FTE for Nurse educators to the board. The board formally accept and endorse the operational process associated with this to occur.</p>
4.3	Clinical Governance Committee	<p>Summary report tabled out of session as a late paper.</p> <p><b>Action:</b> LT to provide board with link to complete NDIS mandatory training</p>
4.4	Audit and Risk Committee	Nil report tabled
<b>5. MATTERS FOR INFORMATION AND DISCUSSION</b>		
5.1	Chief Executive Report	Report tabled for information and discussion
5.2	FUNLHN Performance Report	<p>Report tabled for information. Report detailed and provided relevant information. Discussed information relating to Credentialing and accuracy relevant to the LHN</p> <p><b>Action:</b> information to relate to LHN not state credentials</p>
5.3	FUNLHN Board Compliance	Report tabled with information noted. Board compliant with Legislated requirements
5.4	Waste Management Summary	Report tabled and discussed in relation to energy efficiencies with alignment to the FUNLHN Strategic plan
5.5	FUNLHN Accommodation Project	Report tabled for information and discussion. CP provided further discussion around maintaining assets.



		<p><b>Action:</b> FUNLHN Governing Board amended the recommendation to support and resolve this matter</p> <p><b>Action:</b> Board request an accommodation schedule of works be provided to them</p>
5.6	RSS Governance Finance Report	Report tabled for regular information to the Governing Board. CP provided overview of reports acknowledging the KPI's reporting against. Discussion held relating to underspend of Patient Assisted Transport Scheme
5.6.1	RSS Performance Report	Report tabled and discussed
5.6.2	RSS Memorandum of Administrative Arrangement (MoAA)	MoAA tabled for information, request for any suggestions to be provided
5.6.3	RSS Governance Committee Minutes	Minutes provided for information
5.7	Rural Emergency Responder Network	Report tabled for information. CP discussed content of report further
5.8	FUNLHN Annual Integrated Compliance Certification 2021	Report tabled for noting by the Governing Board
<b>6. CORRESPONDENCE FOR NOTING</b>		
6.1	Strategic Clinical Services Plan	Tabled out of session for information
6.2	Draft FUNLHN Interim Audited Financial Statement	Tabled out of session for information
6.3	6.3 CEO Bulletin – Prevention of Fatigue	Tabled out of session for information
6.4	Combined HAC Conference 2021	Tabled out of session for information
6.5	Minister Hunt Response ARMA Project	Tabled out of session for information
6.6	Aluminum Cladding Class Action	Tabled out of session for information
6.7	Escalation Correspondence CE Chris McGowan	Tabled out of session for information
6.8	FUNLHN Dental Services Response	Tabled out of session for information
6.9	FUNLHN Chief Finance Officer Appointment	Tabled out of session for information

6.10	Chief Public Health Officer's Report 2018-20	Tabled out of session for information
6.11	ICCoP Summary Sheet	Tabled out of session for information
6.12	CEO Bulletin National Reconciliation Week	Tabled out of session for information
6.13	FUNLHN CEO Bulletin Fatigue Prevention	Tabled out of session for information
6.14	Minister Update   Voluntary Assisted Dying	Tabled out of session for information
6.15	Mental Health Bed Directive	Tabled out of session for information
6.16	SA Rural Allied & Scientific Health Workforce Plan	Tabled out of session for information
<b>7. MEETING FINALISATION</b>		
7.1	New Business	
7.1.1	External Review Summation 13 August 2021	Information tabled as a reminder for impending presentation of External Review by ICS in Whyalla on 13 August 2021
7.1.2	Correspondence from Lucie Walters	Correspondence provided out of session. Discussion held in relation to meeting with Lucie to discuss medical officers in FUNLHN. Proposed for Board Chair, Board member Geri Malone, Chief Executive Officer and Director Medical Services. All in attendance agreed with action.
7.1.3	Mailbag Donations	CP tabled \$45k donation to FUNLHN for equipment relating to men's health and diagnostic equipment relating to prostate cancer. This has been donated by malebag the LHN is working with other local agencies to fund the remaining \$45k, mainly Lions and prostate cancer support group. CP advised there will be some media released around this.
7.2	Meeting Scheduling	Nil Discussion
7.3	Meeting Evaluation	Discussion held regarding awaiting outcome of any recommendations before progressing further with evaluations.  MW tabled Fran Thorn remote dialing in to review board meeting as part of her assignment for DHW. All members present agreed



7.4	Next Meeting	<b>Date: 27 August 2021</b> <b>Time: 09:00 to 13:00</b> <b>Venue: Roxby Downs Health Unit</b> <b>Invited Guest: Janine Connell, Director of Nursing Drug and Alcohol Services SA (VC)</b> <b>Fran Thorn, DHW Advisor</b>
7.5	Meeting Close	Meeting Closed at 13:03

**Signed: Mark Whitfield, FUNLHN Governing Board Chair**

**DATE: 27 August 2021**