

Governing Board Minutes

Official Acknowledgement to Country

We acknowledge the Aboriginal custodians of the Land and waters within the Footprint of the Flinders and Upper North Region. We respect their spiritual relationship with their country and acknowledge that their cultural beliefs are an important focus of their past, present and future. We also pay respect to the Cultural authority of Aboriginal people in attendance from other areas.

Date: 28 May 2021	Time: 09:30 to 15:41	Location: Hawker Health Service
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Membership:

(MW) Mark Whitfield, Interim Chairperson	P	(GM) Geri Malone, Board Member	P
(GB) Garnett Brady PSM, Board Member	P	(KR) Karyn Reid, Board Member	P
(SG) Suzy Graham, Board Member	P	Vacant - Board Member	
(JL) John Lynch OAM, Board Member	P		

Regular Attendees:

(CP) Craig Packard, Chief Executive Officer	P	(LT) Lisa Taylor, Director Governance and Performance	P
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Invited Guests:

(KC) Kylie Campbell, Executive Officer Director of Nursing Hawker Health Service	P	(BC) Brian Cunningham, Director ISC Consulting Group (HL) Hayley Lokan, ISC Consulting Group	P
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1. MEETING OPENING		
1.1	Official Acknowledgement to Country	Meeting opened at 09:30 with the Interim Chair Mark Whitfield accepting the nomination to act as Interim Chair and providing Acknowledgement to Country, and welcoming all present
1.2	Present and Apologies	Nil apologies to be tabled

1.3	In Camera Board Discussion	In camera session occurred from 10:09 to 11:28
1.4	Conflict of Interest Declarations	<p>Conflict of Interest Disclosure Register tabled, Chair requested any declarations required with tabled agenda items</p> <p>Tabled removal of outgoing Chair on register</p> <p>Action: LT to remove Bevan Francis from register</p>
1.5	Confirmation of Previous Minutes	<p>Minutes from Board Meeting 30 MAY 2021 tabled</p> <p>Action: Minutes Accepted and Endorsed by all members present</p>
1.6	Actions Arising from Previous Minutes	<p>Action log updated / Completed Actions removed and Archived</p> <p>Action: Action log to be updated, completed actions to be removed and archived</p>
1.7	Presentation to Board	<p>ISC Consulting Group BC and HL presented to the Board via TEAMS application on the upcoming Board Review scheduled.</p> <p>BC provided an overview of the program to all directors, inclusive of individual meetings and on-line survey of review, then coming together to present review with recommendations and suggestions.</p> <p>BC identified that a skills matrix would also be provided to identify any gaps of the Governing Board. Suggested timeframe for completion after discussions is 13 August 2021 where BC will present with his team to the full Board in Whyalla.</p> <p>Action: LT to book venue for presentation on 13 August 2021</p> <p>Action: LT to provide Board Members contact details to Brian Cunningham</p>
1.7	Presentation to Board	<p>EODON KC presented an overview of her time in Hawker and the challenges associated with the role with COVID. KC discussed education provided to the staff and it being well received.</p> <p>KC advised the Board of the unannounced Aged Care Inspection with no concerns raised for the LHN.</p> <p>KC provided an update on the staffing model in Leigh Creek with contracts having been extended. KC provided an overview in relation to second responders under Gayle's Law in Leigh Creek and also discussed the redevelopment of the township.</p> <p>KC provided an overview of Hawker Hospital Services and respite packages available, consumer feedback from families has been positive for this health unit.</p> <p>Action: Governing Board requesting an overview of any recommended changes required for Hawker on Kylie's completion of contract.</p>

2. MATTERS FOR DECISION		
2.1	SA Health Policies	Nil Policies tabled for noting
2.2	{2021-016} Auditor General External Audit Arrangements and Audit Strategy for Flinders and Upper North Local Health Network	Tabled out of session for circular resolution Action: Board endorsed by Circular resolution 23 May 2021
2.3	{2021-017} Auditor General Correspondence with Governing Board Chair Response to Risk of Fraud in the Flinders and Upper North Local Health Network	Tabled out of session for circular resolution Action: Board endorsed by Circular resolution 23 May 2021
2.4	{2021-018} Briefing CE SA Health Chiron Risk	Brief tabled for endorsement Action: Endorsed by Board in session. MW to modify correspondence prior to returning
2.5	{2021-019} FUNLHN Risk Appetite Statement	Brief tabled with suggested changes by Chair of FUNLHN Audit and Risk Committee Action: Requested Changes endorsed
3. STRATEGIC DISCUSSIONS		
3.1	Innovations	Discussion of innovation under Action register
3.2	Operational Innovations	Nil discussion due to be tabled July 2021 Board Meeting Top five (5) strategies to be tabled with workshop to occur Action: LT to arrange workshop as a priority
3.3	Aboriginal Health KPI Report	Report tabled for information. Discussion on providing a summation of what the report is showing to improve future reports provided. Discussion around Aboriginal Health workforce with recruitment requests placed on FUNLHN Facebook. CP discussed Aboriginal Health Workforce Strategy Monday 31 May 2021
3.4	Aged Care Royal Commission Report	Verbal discussion undertaken from Statewide Strategy Workshop held, with next steps identified. Workshop being planned for August 2021 with Australian Strategic Services specific to the FUNLHN with key stakeholders within FUNLHN engaging Action: CP to provide Commonwealth Government Response to the Board

4. BOARD COMMITTEE REPORTS		
4.1	Consumer and Community Engagement Committee	Summary report to be provided to the board after next meeting of committee due Friday 4 June 2021.
4.2	Finance and Performance Committee	JL provided verbal update. Summary report to be provided out of session to board
4.3	Clinical Governance Committee	GM provided verbal update from meeting held 27 May 2021. Summary will be provided to table June Board meeting. Discussion around workforce tabled along with notification to board on any identified interruptions to service provisions. Action: CP to notify all board members of any identified service interruptions.
4.4	Audit and Risk Committee	Summary report tabled. Discussion around procurement process and Committee Chair follow up relating to locum services. Action: CP to follow Committee Chair up and report back to board
5. MATTERS FOR INFORMATION AND DISCUSSION		
5.1	Chief Executive Report	Report tabled for information. Clarification on various areas of report provided by CEO.
5.2	FUNLHN Performance Report	Report tabled for information Noted PRD reviews for improvement of completion
5.3	QRS Report	Report not due for tabling
5.4	Work Health Safety Report	Report not due for tabling
5.5	Waste management Plan	Report not due for tabling
5.6	Zero Based Budget Update	Report not due for tabling
5.7	Third Party Contracts	Third party contracts discussed with contract tenders due out by August
5.8	NSQHS Quality Improvement Plan <i>(Annual – August)</i>	Report not due for tabling
5.9	Media Monitoring 10 May 2021	Report tabled for information and discussion. Report was more specific of the Mental Health Services in metropolitan areas.



		Action: David west to provide a detailed report on FUNLHN Mental Health Services
5.10	Federal Budget Aged Care	
5.11	Aged Care Strategy	Strategy tabled for feedback by 11 June 2021. Action: Angela McLachlan to provide response to MW, KR and GM prior to submitting feedback as discussed at Board Clinical Governance Committee
5.12	Serious Incident Response Scheme	Report tabled for information, report identified to be tabled through Board Clinical Governance Committee.
6. CORRESPONDENCE FOR NOTING		
6.1	Board Governance Reviews	Tabled out of session for Information
6.2	White Ribbon Accreditation	Tabled out of session for Information
6.3	Breast Screen SA Summary Report	Tabled out of session for Information
6.4	SA Rural Nursing and Midwifery Plan	Tabled out of session for Information
7. MEETING FINALISATION		
7.1	New Business	GB tabled Dental Services in Port Augusta and excessive waiting lists. Action: CP to provide a listing of available services
7.2	Meeting Scheduling	MW tabled will work with LT to review agenda for future meetings
7.3	Meeting Evaluation	SG tasked to provide summary
7.4	Next Meeting	Date: 23 June 2021 Time: 09:00 to 15:00 Venue: Whyalla Hospital Invited Guest: Digital Health Service 09:15 Whyalla Health Advisory Council 13:00 Tour of Hospital – 14:00
7.5	Meeting Close	Meeting Closed at 15:41



Government
of South Australia

Health
Flinders and Upper North
Local Health Network

Signed: Mark Whitfield, FUNLHN Governing Board Chair

A handwritten signature in purple ink, appearing to read 'Mk' followed by a flourish.

DATE: 30 July 2021

