

**Eyre and Far North Local Health Network
GOVERNING BOARD MEETING MINUTES**

**Thursday 29 July 2021 4.00pm – 7.00pm
Tumby Bay Hospital + Teams**

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Dr David Mills	Member	P	All
Jamie Siviour	Member	P	All
Chris Sweet	Member	P	All
Christine Thyer	Member	P	All
Trevor Smith	Member	P	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Hudson Vieira	Chief Finance Officer EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
Guests			
Dr Susan Merrett	Executive Director Medical Services EFNLHN	P	All

P = Present, A = Apology, X = Not Present

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 29/07/2021		
	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 4.00pm, with quorum
	1.1 In Camera Discussion	<ul style="list-style-type: none"> Started 4.00pm, completed at 4.14pm.
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> No apologies. Welcome, introductions and acknowledgement of traditional owners. Introduction to new members, C. Thyer and T. Smith, who provided brief descriptions of their backgrounds and interests.
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> Reviewed and noted.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> Confirmed, agreement to Minutes being signed by the Chair.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> Reviewed and confirmed.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> Nil.
2.	MATTERS FOR DECISION	
	2.1 Recruitment Grants for Health Professionals	<ul style="list-style-type: none"> Board noted that a proposal had been considered at its April 2021 meeting, had split 4 votes for and 2 against at that time and had asked for more information to be presented. Board discussed the new proposed criteria and process for consideration and selection of grant recipients and agreed that these addressed previous concerns. Board approved the proposed resolution: <i>That the EFNLHN Governing Board consider and approve:</i> <ol style="list-style-type: none"> a small grants fund to assist with recruitment for private practices of medical, allied health and dental professions in the EFNLHN, and that the availability of this grant be aligned to the EFNLHN Strategic Plan 2020 – 2025 and therefore be available until 30 June 2025.
	2.2 Oodnadatta Clinic Final Report	<ul style="list-style-type: none"> Board considered the final report of community consultation over the future of the Oodnadatta Clinic and noted the Report's conclusion that the community was open to the LHN going out to tender for a new provider. Board approved the proposed resolution: <i>That the EFNLHN Governing Board:</i> <ul style="list-style-type: none"> Accept the Stakeholder Consultation on the Oodnadatta Clinic: Final Report Approve EFNLHN to undertake due diligence in preparation for the tender process for the future operation of the Oodnadatta Clinic.

	2.3 Financial Delegation Schedule	<ul style="list-style-type: none"> Board noted additions to the Schedule and that the Tier 1 Finance and Performance Committee had reviewed the Schedule. Board approved the proposed resolution: <i>That the EFNLHN Governing Board review and approve the updated Financial Delegation Schedule to be effective as of 1 July 2021.</i>
3.	STRATEGIC DISCUSSION	
	3.1 GP Fee for Service Contract	<ul style="list-style-type: none"> Board noted an overview of the contract negotiation process, discussed a suggestion that a negotiator be appointed independent of the Rural Support Service's chief clinical advisor and endorsed that suggestion to be made to the Rural Support Service.
4.	MATTERS FOR DISCUSSION	
	4.1 COVID-19 Response Update	<ul style="list-style-type: none"> Board noted that: <ul style="list-style-type: none"> EFNLHN continued to make good progress, with vaccination numbers sitting above the State average – staff vaccinations were sitting above 80% and aged care residents above 70%. a new Commonwealth directive that aged care workers had to have a first vaccination dose by 17 September had accelerated staff vaccination rates. Discussions about the management of any staff who were not prepared to comply was ongoing and further advice was being sought.
	4.2 Chief Executive Officer Report 4.2.1 CEO Report June 2021 4.2.2 EFNLN Performance Report July 2021 4.2.3 EFNLHN Executive Committee Summary July 2021	<ul style="list-style-type: none"> Board noted the Chief Executive Report. Results of a Statewide survey of public sector staff had been released and EFNLHN staff had scored higher than South Australia Health staff in most categories. While positive, the results highlighted several areas for further improvement and the LHN was designing ways of addressing them, working closely with staff. Board noted the Performance Report and that EFNLHN was performing well, particularly in comparison with other regional Local Health Networks; the locum model at Port Lincoln Hospital continued to impact on how that hospital was performing against a small number of key performance indicators but mitigation strategies were in place. Board noted the Summary.
	4.3 Finance Report 4.7.1 EFNLHN Finance Report July 2021	<ul style="list-style-type: none"> Board noted that ENLHN had ended the financial year in a balanced position, excluding COVID-related costs and out-year revenue Budget adjustments.

	<p>4.7.2 Response to Budget Adjustment Letter</p> <p>4.7.3 Financial Statements</p>	<ul style="list-style-type: none"> • Board noted the Department for Health and Wellbeing’s letter re the out-year revenue Budget adjustment. • Board noted that both the Audit and Risk Committee and Finance and Performance Committee Members had reviewed the unaudited financial statements, made comments and had their queries answered, to inform a version to be sent to Health Accounting and Taxation Services, to be finalised for sign off and lodgement with the Auditor General’s Department.
	<p>4.4 Board Committees</p> <p>4.4.1 Finance and Performance Committee</p> <p>4.4.2 Clinical Governance Committee</p> <p>4.4.3 Audit and Risk Committee</p> <p>4.4.4 Consumer, Community and Clinical Engagement Committee</p>	<ul style="list-style-type: none"> • Committee Chair L. Dunchue briefed the Board about the Committee’s discussion about the progress of the LHN’s application for Section 19 (2) exemptions, which were planned to be introduced in phases over 2021-22. • Minutes noted. • Board discussed the resignation of the consumer representative on the Finance and Performance Committee and agreed that the Committee would not have a consumer representative going forward. • Committee Chair Dr D. Mills briefed the Board about work to refocus the Priority Populations Committee, as well as reporting against national aged care clinical indicators. Dr Mills had started to liaise with the Chairs of other regional Local Health Network Clinical Governance Committees about their work programs, including how they monitor and report on aged care. • Board agreed to the appointment of T. Smith to the Audit and Risk Committee, to replace the retired Board Member, B. Green. • Committee Co-Chair J. Siviour briefed the Board that work was continuing to clarify the roles and responsibilities of the Health Advisory Councils (HACs) in relation to the Governing Board; that the HACs had been asked to work on plans about engagement with local communities to support development of EFNLHN’s aged care plan, and that work was continuing on implementation of the Consumer and Community Engagement Strategy. • Board appointed C. Thyer to join the Consumer, Community and Clinician Engagement Committee as Co-Chair.
	<p>4.5 Board Effectiveness Annual Review</p>	<ul style="list-style-type: none"> • Board agreed to an in-house annual evaluation of Board effectiveness.
	<p>4.6 Complaints Procedure</p>	<ul style="list-style-type: none"> • Board noted the draft procedure, to come back to the August meeting for sign off.

	4.7 Chairperson Update	<ul style="list-style-type: none"> • Board noted the update. • Health Care Act review – reviewer Fran Thorn to be invited to a future meeting.
5.	MATTERS FOR NOTING	
	5.1 Medical Malpractice Claims	<ul style="list-style-type: none"> • Status report noted. • Board agreed to consider updates annually and asked to the Clinical Governance Committee to consider how often reports should go to that committee for review.
	5.2 Major Correspondence	<ul style="list-style-type: none"> • Board noted the Department for Health and Wellbeing's response to the Board's letter about the extreme risk posed by the ongoing use of the CHIRON system, and that a business case to replace the CHIRON system was progressing.
6.	OTHER BUSINESS	
	6.1 Other Business from Item 1.6	<ul style="list-style-type: none"> • Board discussed: <ul style="list-style-type: none"> ○ status of the Ceduna birthing service, which had been temporarily suspended ○ Commonwealth funding opportunity for Multi Purpose Service site capital improvements; LHN was working with a range of stakeholders, including sites, Directors of Nursing and Health Advisory Councils, to support the development of an application for funding.
7.	MEETING FINALISATION	
	7.1 Review actions to be taken	<ul style="list-style-type: none"> • Noted.
	7.2 Meeting Evaluation	<ul style="list-style-type: none"> • D. Mills conducted the evaluation – papers out on time, meeting well planned, participation positive.
	7.3 Agenda items for next meeting	<ul style="list-style-type: none"> • Port Lincoln Medical Model; 2021-22 Budget
	7.4 Meeting Close	<ul style="list-style-type: none"> • 7.07pm
Next Meeting: 26 August 4.00pm – 7.00pm Via Teams		

Minutes approved



Michele Smith.
Chair, Eyre and Far North Local Health Network
26 August 2021