

BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

GOVERNING BOARD MEETING NUMBER 20

Friday 23 April 2021

Gumeracha District Soldiers Memorial Hospital

Members	Name	Item
Chair	Carol Gaston	All
Member	Pru Blackwell	All
Member	Kevin Cantley	All
Member	Judy Curran	All
Member	Jeff Fuller	All
Member	Greg Russell	All
Member	Roger Sexton	All

Executive	Name	Item
Chief Executive Officer	Rebecca Graham	All
Clinical Director, Mental Health	Brian McKenny	All
Director Aboriginal Health	Peter Taylor	All
Director Corporate Services	Daniel Panic	1.1-2.2, 3.1-5.4
Director Operations	Bronwyn Masters	All
Director People and Culture	Mandy Palumbo	All
Director Strategy and Governance	Kylie Williams	All
Executive Director Finance Services	Lis Wilson	All
Executive Director Medical Services	Sharon Morton	All
Executive Director Nursing & Midwifery Services	Annie Price	All

Visitors	Name	Item
Chair, Rural Support Service Governance Committee	Rosey Batt	5.4
Culturalchemy	Tanya Lehmann	4.4

Apologies	Name
Director Service Development	Alison King
Executive Director Community & Allied Health	Brett Webster
Implementation Manager, Rural Health Workforce Strategy	Kelly Borlase

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.


1	Opening	Minutes
1.1	In-Camera Board Discussion	
1.2	Acknowledgement of Country	CG on behalf of the Board, made the Acknowledgment to Country.
1.3	Welcome and Apologies	Apologies noted.
1.4	Interests and Conflicts Disclosure Log	The Board noted the Interests and Conflicts Disclosure Log with the following amendments: <ul style="list-style-type: none"> • J Curran is no longer a Board Director with Minda Inc or Minda Housing Ltd. • K Cantley has been appointed to the CALHN Finance Committee.
1.5	Confirmation of Previous Minutes	The Board resolved that the March 2021 minutes be endorsed as an accurate record with amendment as requested.
1.6	Actions Arising from Previous Meeting (Action List)	Noted with a verbal update provided about Kangaroo Island Recruitment – Medical.
2	Strategic Discussion	Minutes
2.1	Mount Barker Emergency Service - Workforce	The Board noted the actions that have occurred since December 2020 regarding Mount Barker and Districts Soldiers' Memorial Hospital Emergency Service – Workforce. The Board noted that BHFLHN is seeking legal advice regarding this matter. The Board requested that correspondence be sent to the Department for Health and Wellbeing seeking funding assurance. The Board requested that work commence on the development of a risk management plan
2.2	Facilities Management	The Board noted the discussion points for the scheduled agenda item with Infrastructure, SA Health and that they will attend the May meeting. The Board requested a summary of all assets detailing condition and estimated cost of remedial works, if required.
2.3	Mount Barker Strategic Development Plan	The Board noted the receipt of the Mount Barker District Soldiers Memorial Hospital (MBDSMH) Strategic Development Plan and the extent of the development that is required for MBDSMH to meet the service demand of the catchment population. The Board requested that given this issue has a risk rating of extreme, that we escalate the risk to the System

	<p>Leader (DHW).</p> <p>The Board requested that a key stakeholder plan be developed, with consideration given to branding.</p> <p>The Board noted that further discussion about this topic may occur at the May Board meeting when Ken Lang, Executive Director, System Design and Planning, DHW attends to discuss Clinical Service Planning.</p>
3 For Decision	Minutes
3.1 BHFLHN Board Charter – Volume 2	The Board approved the BHFLHN Governing Board - Charter 2.
3.2 Audit and Risk Committee Terms of Reference	The Board approved the BHFLHN Audit and Risk Committee Terms of Reference.
4 For Noting	Minutes
4.1 CEO Report	<p>The Board noted the CEO report.</p> <p>The Board requested that thanks be provided to staff at the Strathalbyn site for their work throughout recent months.</p> <p>The Board were briefed on the pending industrial action by United Voice and the potential implications for our aged care services.</p>
4.2 Finance Report	The Board noted the Finance Report for March 2021.
4.3 COVID-19 Vaccination Update	The Board noted the update regarding the COVID 19 immunisation program.
4.4 Stewardship of Leadership and Culture	The Board noted the Stewardship of Leadership and Culture Process Map.
4.5 Strategic Intent Document Map	The Board noted the Operationalisation of the Strategic Intent document map.
4.6 Victor Harbor Private Hospital	<p>The Board noted that the Victor Harbor Private Hospital (VHPH) is supported and subsidised in its management, governance and day to day operations by BHFLHN.</p> <p>The Board requested that a letter be written from the BHFLHN Board Chair to the VHPH Board acknowledging the information that was presented.</p> <p>The Board requested that Crown Law advice be sought about the cost of updating the current agreement.</p>
4.7 Serious Incident Response	The Board noted the information provided regarding implementation of the Serious Incident Response Scheme.

Scheme (SIRS) – Aged Care	
4.8 Work Health and Safety	The Board noted the information contained in the Work Health Safety and Injury Management due diligence quarterly data report as at 31 March 2021.
4.9 Performance Report	The Board noted the SA Health Performance Framework Key Performance Indicators (KPIs) (February) and BHFLHN performance.
4.10 Media	The Board noted the media that has occurred in the past four weeks relevant to BHFLHN.
4.11 Correspondence	The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent from the Board Chair.
5 Tier 1 Committees	Minutes
5.1 Audit and Risk	Nil meeting.
5.2 Clinical Governance	The Board noted the verbal summary.
5.3 Consumer and Community Engagement	The Board noted the summary.
5.4 Rural Support Service Governance	The Board noted the verbal summary.
6 Deep Dives	Minutes
	Nil.
7 Other Business	Minutes
7.1 Health Advisory Council Incorporation Project	The Board noted the progress on the HAC Incorporation project, including implications for the Country Health Gift Fund HAC and that the HAC Incorporation project is unlikely to be completed by 30 June 2021.
Governing Board Activities	
<ul style="list-style-type: none"> • Meeting with local Staff Members. • Tour of Mount Pleasant and Gumeracha Hospitals. 	
Meeting Close	
Next Meeting	Friday 28 May 2021.

Minutes Approved

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Carol Gaston AM
Chair - Barossa Hills Fleurieu Local Health Network Governing Board
28 May 2021

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