



MINUTES

Flinders & Upper North Local Health Network Board Meeting

Date Friday 27 September 2019
Time 9.00am – 1.00pm
Venue Roxby Downs Hospital

Board Members in Attendance: Bevan Francis, Suzy Graham, Geri Malone, Mark Whitfield, Karyn Reid, Garnett Brady, Ros McRae CEO, Craig Packard Secretariat.

Guest: Lisa Taylor

Apologies: John Lynch

Minute Taker: Craig Packard Secretariat

ITEM	DISCUSSION POINTS	OUTCOME / ACTIONS
1. MEETING OPENING		
1.1 Acknowledgement	❖ Acknowledgment of Country	Given by Chair
1.2 Apologies	❖ John Lynch	
1.3 In-Camera discussion		
1.4 Interests and conflicts of interest declarations	❖ Updated log presented and noted	❖ Noted that M Whitfield is no longer Deputy Chairman or Member on Career Employment Group.
1.5 Minutes of the previous meeting	❖	❖ Accepted
1.6 Action / Issue List	❖ Review of each item listed on the Action / issues list	❖ Action log updated

2. PRESENTATIONS TO THE BOARD

Nil

Agreed that the Board will invite Lyn Poole, CEO of the Rural Doctors Workforce Agency (RDWA) as guest speaker to the next meeting.

Agreed that FUNLHN Executive Directors will be invited on a rotation basis to the Board Meetings.

3. MATTERS FOR DECISION

3.1 Adoption of the Country Health SA Strategic Plan

❖ Discussion held on the adoption of the CHSALHN Strategic Plan.

❖ The Governing Board of the FUNLHN agrees to adopt the CHSALHN strategic plan as an interim, until the FUNLHN strategic plan is developed.

❖ Agreed to adopt the FUNLHN Board Charter V2.

3.2 FUNLHN Board Charter V2

❖ Discussion held on the updated version of the FUNLHN Board Charter V2

4. MATTERS FOR INFORMATION AND OR DISCUSSION

4.1 Chief Executive Officer Report

❖ Report tabled for information

❖ Noted

4.2 Flinders & Upper North LHN Performance Report

❖ Report tabled for information

❖ Noted. Follow up actions referred to the Action list

4.3 Quality Risk and Safety Quarterly Report

❖ No quarterly report this month

4.4 Work Health and Safety Quarterly Report

❖ No quarterly report this month

4.5 Brief to the Board – Transport mode for outreach Services

❖ Briefing tabled for information

❖ Noted that an evaluation be provided to the Board after 12 months of the changed transport methods.

❖ Noted

4.6 Brief to the Board – New Risk Management System

❖ Briefing tabled for information

4.7 Brief to the Board – RFDs Contracts for services

❖ Briefing tabled for information.

❖ G Malone vacated the room 10.45am while this report was discussed, due to declared conflict of interest

❖ Noted. Follow up actions to be forward to the Chief Finance Officer for clarification.

5. BOARD COMMITTEES	
5.1 Consumer and Community Engagement Committee	<ul style="list-style-type: none"> ❖ K Reid, Committee Chair provided the Board the DRAFT Consumer and Community Engagement Committee (CCEC) framework for endorsement. ❖ K Reid advised that the Mental Health Lived Experience Consumer Group have been invited to the next CCEC meeting.
5.2 Finance & Performance Committee	
5.3 Audit & Risk Committee	
5.4 Clinical Governance Committee	<ul style="list-style-type: none"> ❖ G Malone and K Reid have meet with the Lead of the FUNLHN Operation Clinical Governance Committee to discuss the required reporting to this committee. ❖ The first meeting will be held in November 2019. ❖ Recommendation that the Terms of Reference be amended to include the Director of Mental Health (MH) and Director of Aboriginal Health (AH) in the Membership.
6. CORRESPONDENCE FOR NOTING	
6.1 Letter from Minister Wade – updated remuneration rates	❖ Noted
6.2 The Heart Foundation – a Time for Action	❖ Noted
6.3 Letter to RDWA	❖ Noted
6.4 Letter from Minister Wade re payments of approved contracts	❖ Noted
7. MEETING FINALISATION	
7.1 Any other Business	

7.1.1 Building cladding	<ul style="list-style-type: none"> ❖ Discussion held about the media story this week regarding the outside building cladding, noting Whyalla and Port Augusta. ❖ C Packard provided background on the investigation into this matter, conducted by the Department. 	<ul style="list-style-type: none"> ❖ Further information to be provided to the Board regarding the cladding investigation for Whyalla and Port Augusta
7.1.2 Board Photo	<ul style="list-style-type: none"> ❖ Suggestion that the Board develop a poster style display of the Board Portfolio for display at each site in the LHN 	<ul style="list-style-type: none"> ❖ Agreed to progress
7.2 Meeting scheduling	<ul style="list-style-type: none"> ❖ Discussion held regarding the Board Annual Public Meeting ❖ Suggestion the event could be live streamed via social media and promoted widely in the media. ❖ Discussion held regarding finalising a date to hold the Board Strategic Planning workshop, facilitated by Brett Humphrys. Suggested date 29 November 2019 in Whyalla, but requires confirmation of J Lynch availability. ❖ G Malone advised she would be an apology at the October meeting. 	<ul style="list-style-type: none"> ❖ Agreed to hold the event in a community location in Port Augusta. Possibly at a local sporting clubrooms. ❖ Secretariat to explore available options.
Next Meeting: Thursday 31 October 2019, 9:00am to 1:00pm Quorn		

Meeting closed 12:40 pm. Followed by Hospital tour and engagement with staff

Signed: Bevan Francis, Board Chair


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Date