TRANSFUSION PRE-ADMINISTRATION DOUBLE INDEPENDENT CHECK
To be undertaken at the patient's side

TWO qualified staff must undertake the double independent check at the patient's side immediately prior to administration.

- If in doubt or there are any discrepancies, do not proceed.
  Contact Hospital Blood Bank/Transfusion Lab for clarification.

POSITIVELY IDENTIFY THE PATIENT

- ☐ Ask patient to state & spell their full name & DOB
- ☐ Confirm full name & spelling, DOB & medical record number are identical & correct on:
  - ID band
  - Compatibility labels
  - Paper prescription or EMR order

ENSURE RIGHT PRODUCT AND RIGHT PACK

- ☐ Check order/prescription for:
  - Product type
  - Volume/dose & duration
  - Special requirements
- ☐ Check the blood pack & compatibility labels are correct & identical to the order/prescription details (as above)
- ☐ Check blood group of pack & patient are compatible
- ☐ Check donation number on blood pack & compatibility label are identical

CHECK EXPIRY DATE & TIME AND PRODUCT INTEGRITY

- ☐ Check blood pack expiry date & time
- ☐ Check crossmatch expiry date & time
- ☐ Visually inspect & confirm integrity of product

DOCUMENT IN MEDICAL RECORD

- ☐ Once pack check is completed & all details are confirmed as correct, document on paper record or in EMR Worklist Manager (to be entered independently by 2 checking staff)

See 2nd side of this document for key steps related to transfusion documentation in SUNRISE EMR.
Refer to procedures/resources (including Double Independent Check video) available through your hospital intranet.

For transfusion-related Sunrise Quick Reference Guides see SA Health Sunrise intranet page.
- If the task is 'Blue' in Worklist Manager, R) click to 'Create Schedule' & it will change to 'Yellow'.
- Document using 'Mark as Done' process after blood pack is checked independently by 2 staff (see page 1). To open 'Mark as Done', R) click or double click in time cell, select 'Mark as Done'.
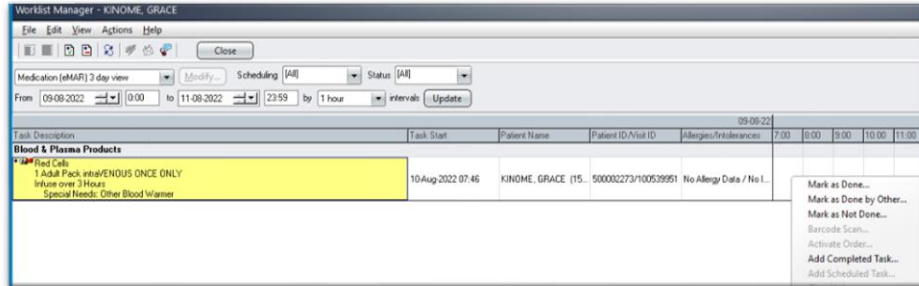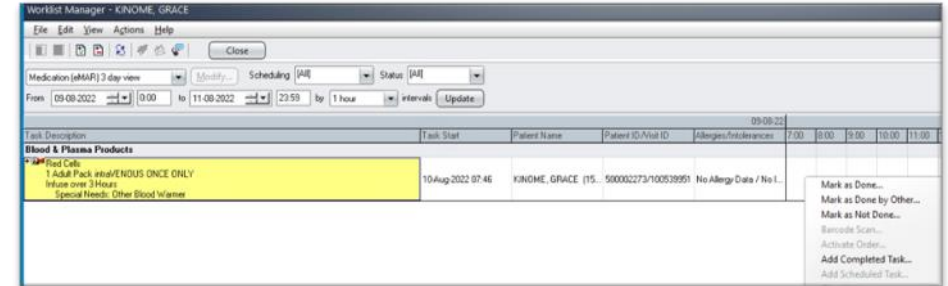

- Each staff member independently types the donor number, ticks mandatory 'Group, product & patient details checked' box & bag up detail.
- To finalise the order the checking clinician enters the 'Co-signature' details (see below).

In the 'Bag down' row, double click the corresponding time cell to document completion.