



**Riverland Mallee Coorong Local Health Network
Governing Board Meeting # 19**

Date: Friday 26 March 2021

Time: 12.00 pm – 3.30 pm

Venue: Aquarium Room, Loxton Hospital

In Attendance:

Peter Joyner (PJ), Elaine Ashworth (EA), Fred Toogood (FT), Claudia Goldsmith (CG), Mel Ottaway (MO), Shane Mohor (SM), Wayne Champion (WC), Craig Lukeman (CL)

Apologies:

Secretariat: Jeanette Brown (JB)


Acknowledgement:

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting on here today. We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country. We also pay respects to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia/Australia present here.

ITEM	DISCUSSION POINTS	OUTCOME / ACTIONS
1. IN CAMERA DISCUSSION		
	<ul style="list-style-type: none"> Discussion occurred regarding the observations from the site visit and conversations with residents and staff. 	<p>ACTION: An independent observational audit to be considered for residential aged care that could be an extension of the work currently being undertaken by TMF Solutions.</p> <p>ACTION: MO to forward an audit re meal time experience for residents.</p>
2. MEETING OPENING		
2.1 Acknowledgement	<ul style="list-style-type: none"> PJ provided Acknowledgement 	
2.2 Present and Apologies	<ul style="list-style-type: none"> PJ, EA, FT, CG, MO, SM, WC, CL, JB. Apology: Nil 	
2.3 Interests and Conflicts Disclosure	<ul style="list-style-type: none"> Nil conflicts of interest declared. 	
2.3.1 Board Disclosure Log	<ul style="list-style-type: none"> Interests disclosure log noted and updates provided. 	
2.4 Confirmation of Minutes from previous meeting	<ul style="list-style-type: none"> The minutes from the Board Meeting held 25 February 2021 were endorsed. 	The Board endorsed the previous minutes.
2.5 Review Actions Log	<ul style="list-style-type: none"> Actions Log Reviewed with the majority of items completed or 	

	agenda items. Noted the teleconference with the Aged Care Safety and Quality Commission is still being organised.	
3. MATTERS FOR NOTING		
3.1	Chairperson Report	<p>Report provided a summary of current issues including: aged care (RMCLHN and SA Health Aged Care Strategy); building a sustainable workforce and the proposed Riverland Academy of Clinical Excellence; and Waikerie birthing services.</p> <p>Report highlighted achievements and current operational issues.</p> <p>Noted the current status regarding COVID-19 including emergency departments and endorsement to continue arrangements for a further three months. Noted progress with the vaccination campaign and that Board members are now able to receive vaccination.</p> <p>Noted the deferred timeframe for Waikerie Multi-Purpose Service (MPS) to transfer to a Residential Aged Care (RAC) facility. Endorsement that exceptional circumstances (COVID-19) be claimed to extend the timeframe for a further year.</p>
3.2	Chief Executive Officer Report	<p>CEO Report noted.</p> <p>ACTION: Board members who want to receive vaccination to contact Murray Bridge (Leah Muir) or Berri (Colleen Norton) to arrange.</p> <p>ACTION: A further 12 months deferral to be sought regarding the transfer of Waikerie MPS to RAC.</p>
4. MATTERS FOR DISCUSSION		
4.1	Aboriginal Primary Health Services in the Riverland	<p>Quarterly report due May 2021.</p>
4.2	Executive Director Clinical Innovation KPIs	<p>Prof Paul Worley provided an update of priorities and achievements since commencement and matched to the key performance indicators for the position: Rural Clinical Workforce; Evidenced based practice and contemporary care; Innovation in Health; Partnerships; and Funding and Diversification.</p>
4.3	Commissioning Submissions and Budget Bids 2021-22 Update	<p>Noted that there has been no feedback to date about the RMCLHN bids for 2021-22.</p>
4.4	CSSD Project Update	<p>Noted the update about the Riverland Central Sterile Supply Department (CSSD) hub and spoke model feasibility project.</p>
4.5	SA Health Aged Care Strategy	<p>Noted the RMCLHN Aged Care Strategy Workshop held 5 March 2021 and the statewide SA Health Workshop held 15 March 2021.</p>
4.6	Aged Care Royal Commission	<p>Noted the information about the Royal Commission into Aged Care Quality and Safety Report and Recommendations.</p>
4.7	Serious Incident Response Scheme	<p>Noted the information about the implementation of the Australian Government Serious Incident Response Scheme and that letters are being sent to all residents and their families about the scheme.</p>
4.8	Waikerie Birthing Services Update	<p>Noted the update about the Waikerie Birthing Service and the current status of midwife recruitment.</p>
		<p>Chairperson's Report noted.</p>
		<p>The Board noted the report about the ED Clinical Innovation KPIs.</p>
		<p>The Board noted the update about the commissioning and budget bids for 2021-22.</p>
		<p>The board noted the update about the CSSD hub and spoke project.</p>
		<p>The Board noted the workshops held as part of the development of a SA Health Aged Care Strategy.</p>
		<p>The Board noted the information about the Aged Care Royal Commission.</p>
		<p>The Board noted the information about the Serious Incident Response Scheme.</p>
		<p>The board noted the update about the Waikerie Birthing Service and endorsed</p>

	<ul style="list-style-type: none"> Discussion about the proposed review of birthing services noting this would focus more on safety and quality issues that were not the current issue which is about recruiting and sustaining a workforce to enable the provision of a safe, quality service. Noted the report and summary from the Adelaide and Country SA Primary Health Networks about the findings of an analysis of Potentially Preventable Admissions by location over a 15 year period. 	<p>the continued suspension of services due to workforce shortages.</p> <p>The Board noted the information about the Areas to Act report. ACTION: The topic to be included for further discussion at a future meeting.</p>
4.9	Other – Areas to Act: A South Australian Review of Potentially Preventable Admissions	
5. STANDARD AGENDA ITEMS FOR DISCUSSION		
5.1	Performance Report	The Board noted the RMCLHN Performance Reports.
5.1.1	Finance and FTE Report-PPRC	The RMCLHN February Performance Reports were noted. Noted that detailed discussion about financial performance reports occurred at the Finance Committee with all Board members now able to attend.
5.1.2	KPI Monthly Performance Report	Key Performance Indicators, People and Culture, and Quality Risk and Safety performance reports, including compulsory reporting, were noted.
5.1.3	People and Culture Report	Louise Greenlees, Director People and Culture in attendance to discuss People and Culture Report. A current snapshot presented including areas where improvements have been made and where further improvement is required.
5.1.4	Quality and Safety Reports	
5.1.5	Other	
5.2	RMCLHN Planning Update	Noted the launch of the Strategic Plan at the meeting held 25 March 2021 with all Health Advisory Councils (in Renmark and via videoconference). Noted the progress on the Operational Plan and other key plans along with the priority projects.
6. MATTERS FOR DECISION		
6.1		
7. MATTERS FOR INFORMATION		
7.1	RMCLHN Board Finance Committee Minutes	Noted the draft Minutes of 25 February 2021. The Board noted the draft Minutes.
7.2	RMCLHN Board Clinical Governance Committee Minutes	Noted the draft Minutes of 24 February 2021. The Board noted the draft Minutes.
7.3	RMCLHN Board Audit and Risk Committee Minutes	Noted the draft Minutes of 25 February 2021. The Board noted the draft Minutes.
8. PRESENTATION		
8.1	Prof Paul Worley, Executive Director Clinical Innovation, regarding the Riverland Academy of Clinical Excellence	Prof Paul Worley provided a presentation about the proposed Riverland Academy of Clinical Excellence (RACE). Discussion about the Medical Education Unit noting the need for RMCLHN to receive the SA Health Teaching and Training Grant that The Board noted the presentation from Prof Paul Worley.

	<p>is not currently provided to regional Local Health Networks. The need for SA Health to seek exemption to Section 19 (2) of the <i>Health Insurance Act (1973)</i> was also highlighted as this would enable RMCLHN employed medical staff to bill Medicare where appropriate.</p> <ul style="list-style-type: none"> • Fact Sheet provided regarding Medical Internship at RACE. • Discussion and endorsement to engage external evaluators to assess the implementation of RACE. 	
9. ITEMS APPROVED BY CEO FOR NOTING		
9.1	Nil	
10. CORRESPONDENCE		
10.1	<p>Incoming – Chair Barossa Hills Fleurieu LHN re Rural Support Service (RSS)</p>	<p>Noted the correspondence about the RSS savings.</p> <ul style="list-style-type: none"> • Noted the recommendation from the Finance Committee to respond to BHFLHN Board Chair highlighting an inconsistency in the figures presented and advising that RMCLHN will approve journal payments for the RMCLHN share of the actual costs incurred by the RSS.
10.2	<p>Incoming (Late Paper) – Lynne Cowan, Deputy Chief Executive DHW re proposed adjustments to regional LHN budgets</p>	<p>Noted the memo from Lynne Cowan, Deputy Chief Executive Department for Health and Wellbeing</p> <ul style="list-style-type: none"> • Noted the recommendation from the Finance Committee that the Board Chair respond to Lynne Cowan advising the concerns of the RMCLHN Board and requesting that the adjustments not proceed pending further discussions.
11. MEETING FINALISATION		
11.1	Questions / Comments	
11.2	Review actions to be taken	<ul style="list-style-type: none"> • Refer items: 1.0, 3.2, 4.9, 5.2 and 10.1.
11.3	Meeting Evaluation / Suggestions for next meeting	<ul style="list-style-type: none"> • PJ summarised the meeting.
11.4	Next meeting	<p>Next Meeting - Date: 29 April 2021 Time: 1.30 – 4.30 pm (including lunch) Location: Karoonda</p>
11.5	Meeting Close	3.35 pm
<p>Signed:  Peter Joyner Chair 29 April 2021 Date: 29/4/21</p>		