



Agenda

Riverland Mallee Coorong Local Health Network Governing Board

Date: Wednesday 24 January 2024
Time: 11.00 am – 2.00 pm
Venue: Murray Bridge Hospital Board Room & Teams

Members: Chair, Peter Joyner (PJ), Elaine Ashworth (EA), Claudia Goldsmith (CG),
Richard Hearn (RH), Mel Ottaway (MO), Fred Toogood (FT), Sonia Waters (SW)
Attendees: Wayne Champion (WC) – CEO, Craig Lukeman (CL) – CFO, Karen Hollitt (KH) – EDONM,
Anne McKinlay (AM) – QRS Manager

Guests:
Minute taker: Jeanette Brown (JB)

Acknowledgement

We would like to acknowledge the Ngarrindjeri custodians of the Land and waters we are meeting upon today. We respect their spiritual relationship with their country and acknowledge that their cultural beliefs are an important focus of their past, present and future. We also pay respect to the cultural authority of Aboriginal people in attendance from other areas.

Item no.	Item	Member	Page no.	Timing
1	PRESENTATION - Nil			
2	IN CAMERA DISCUSSION			11.00am
3	MEETING OPENING			11.20am
3.1	Acknowledgement / Present and Apologies	PJ	-	5 mins
3.2	Interests and Conflicts Disclosure Log	All	5 - 6	
3.3	Confirmation of Minutes of Meeting held 24 November 2023 (Draft)	PJ	7 – 16	
3.4	Review Actions Log	PJ	17 - 18	
3.5	Review Board Work Plan	PJ	19 -20	
4	MATTERS FOR DECISION			11.25am
4.1	RMCLHN RACE Research Committee, Strategy and Plan	WC	21 - 40	10 mi
4.2	RMCLHN Audit and Risk Committee Chair	PJ	41 - 44	

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5	COMMITTEE REPORTS / RECOMMENDATIONS			11.35am
5.1	RMCLHN Board Finance Committee 5.1.1 - Minutes 23 November 2023 (Draft) 5.1.2 – Chair Update 5.1.3 – RMCLHN Aged Care Quarterly Report	CG	45 - 58 Verbal Verbal	25 mins
5.2	RMCLHN Board Clinical Governance Committee 5.2.1 - Minutes 24 November 2023 (Draft) 5.2.2 – Chair Update	EA	59 - 70 Verbal	
5.3	RMCLHN Board Aged Care & Disability Governance Committee 5.3.1 – Minutes 23 November 2023 (Draft) 5.3.2 – Chair Update	MO	71 - 84 Verbal	
5.4	RMCLHN Board Audit and Risk Committee 5.4.1 – Minutes 5 December 2023 (Draft) 5.4.2 – Update	PJ	85 - 90 Verbal	
5.5	RSS Governance Committee 5.5.1 RSS Governance Committee Meeting - Minutes 8 November 2023 (approved) - Summary 8 November 2023 5.5.2 RMCLHN Representative Update 5.5.3 – Replacement of RMCLHN Representative	MO/PJ	91 - 96 97 - 98 Verbal Verbal	
LUNCH				12.00pm
6	MATTERS FOR DISCUSSION			12.30pm
6.1	Rural Support Service Memorandum of Administrative Arrangement	WC	99 – 124	15 mins
6.2	RMCLHN Communications Activity	WC	125 –130	
6.3	RMCLHN Governing Board Action Plan Quarterly Report	WC	131 –136	
6.4	RMCLHN CEO Review	PJ	Verbal	
7	STANDARD AGENDA ITEMS FOR DISCUSSION			12.45pm
7.1	Performance Reports 7.1.1 Finance and FTE Report 7.1.2 KPI Monthly Performance Report 7.1.3 People and Culture Report 7.1.4 Quality and Safety Reports	CL/ WC/ AM	137 - 140 141 – 142 143– 148 149 – 186 187 – 204	20 mins
7.2	RMCLHN Planning Update 7.2.1 2022-23 Operational Plan Quarterly Report 7.2.2 RMCLHN Clinical Services Plan Update	WC	205 - 216 217 – 252	15 mins
8	MATTERS FOR NOTING			1.20 pm

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8.1	Chairperson Report	PJ	253 – 254	10 mins
8.2	Chief Executive Officer Report	WC	255 – 258	
9	MATTERS FOR INFORMATION			1.30 pm
9.1	Quality and Safety in Health Care Tool	WC	259 – 262	5 mins
9.2	Environmental Responsibility Workshop Summary	WC	263 - 280	5 mins
10	ITEMS APPROVED BY CEO FOR NOTING			
10.1	Nil			
11	CORRESPONDENCE			1.40pm
11.1	Incoming 11.1.1 DHW – CE Response re 2023-24 Service Agreement 11.1.2 RSS – Update re Cyber Security Breach	WC	281 – 310 311 - 313	10 min
11.2	Outgoing - Nil		-	
12	MEETING FINALISATION			1.50 pm
12.1	Questions / Comments	PJ	-	
12.2	Review actions to be taken	PJ	-	
12.3	Meeting Evaluation/Suggestions	PJ	-	

Meeting Close: 2.00 PM

Next Meeting: **Date:** Friday 23 February 2024
Time: 11.00 am – 2.00 pm
Location: Murray Bridge Hospital and Teams

Apologies:

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