

Yorke and Northern Region Local Health Network Governing Board

Date: 11 February 2020
Venue: Port Pirie Regional Health Service

Item	Notes
1. Welcome	<i>John Voumard welcomed those present and acknowledged the traditional owners of the land.</i>
2. Present/Apologies	<p><u>Present:</u></p> <ul style="list-style-type: none"> • <i>John Voumard (JV)</i> • <i>Julianne Badenoch (JB)</i> • <i>Yvonne Warncken (YW)</i> • <i>Liz Malcolm (LM)</i> • <i>Glenise Coulthard (GC) Note: left meeting at 3.00pm</i> • <i>Roger Kirchner (RK)</i> • <i>Leeanne Stringer (Executive Support) (LS)</i> <p><u>Apologies:</u></p> <ul style="list-style-type: none"> • <i>Vincent Bellifemini (VB)</i>
3. Conflict of Interest Declaration	<i>Nil.</i>
4. Minutes of previous meeting	<i>The minutes of the previous meeting held 17.12.2019 were approved by consensus.</i>
5. Action List	<p><i>The actions described from the previous meeting, 17.12.2019, are either complete, in progress or covered in the meeting agenda.</i></p> <p><i>The action list will be updated and distributed to all members as an attachment to the minutes.</i></p>

Item	Notes
<p>6. Presentations/Visitors 6.1 Melissa Koch, Executive Director, Community and Allied Health Services, YNLHN</p>	<p>Melissa Koch attended from 1.45pm – 2.15pm and provided a comprehensive overview of Community Health funding streams, and the risks and opportunities associated with each.</p> <p>Considerable discussion occurred in regards to the services provided as part of each funding stream, risks and opportunities along with impact upon the delivery of services.</p> <p>Melissa confirmed the role of the Aboriginal Liaison Officer based in the Central Referral Unit and the potential for this position to support increased capacity for the delivery of TCP services to Aboriginal people.</p> <p>It was agreed that the presentation had been very beneficial and the information provided clarified how community funding works and the associated risks.</p>
<p>6.2 Lucas Milne, Director, Mental Health, YNLHN</p>	<p>Lucas Milne attended from 2.30pm - 3.00pm and provided a comprehensive overview of mental health services across the YNLHN. Lengthy discussion occurred about current services available to consumers.</p> <p>It was acknowledged that there is a need for integrated planning to occur to ensure the needs of consumers and communities are identified and addressed and access to services improved.</p>
<p>7. New proposals</p>	<p>Nil</p>
<p>8. Matters for decision</p>	
<p>8.1 Mid North HAC Land Purchase</p>	<p>Considerable discussion occurred about the proposal that was submitted with several areas requiring clarification.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Provide response to MNHAC advising that the Minister will be asked to seek the transfer of the land from DPTI to the Minister for Health and Well Being. (RK) • Seek confirmation of the registered and non-cultural heritage sites by asking the Native Title group to provide advice regarding this. (RK)
<p>8.2: Resolution: Digby Street Lease</p>	<p>Resolution: To authorise the execution of the lease by application of the Board Common Seal.</p> <p>The lease was signed and the common seal applied by the Board Chair. Resolved.</p>
<p>9. Matters for discussion</p>	
<p>9.1 YNLHN Governance Structure</p>	<p>Considerable discussion occurred about the governance structure, particularly the role of the Reconciliation Committee, which will lead the development of the YNLHN Reconciliation Action Plan and the work associated with the Standards. Discussion occurred about the future Tier 2 committees, in particular, Aboriginal Health.</p> <p>The committee structure was considered and it was agreed that it meets the current needs, but requires review post accreditation.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Review governance structure post accreditation. (LS) • Add annual review of governance structure to Board calendar. (LS)

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9.2 ICAC Report response-Integrity Action Plan	<p>The YNLHN Integrity Action Plan was reviewed and discussed at length. It was agreed that some actions should be completed sooner than identified, and that the RSS provide support wherever possible.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Feedback to be provided to A/Director People and Culture (LS)
9.3 Finance & Performance Board Committee Report	<p>Yvonne Warncken provided a verbal summary of the meeting held on 23 January 2020. It was noted that the current LHN financial position is unfavourable, which attributable to the very low NEP allocation for the YNLHN.</p>
9.4 Audit & Risk Board Committee Report	<p>John Voumard discussed the summary from the meeting held on 23 January 2020.</p> <p>It was noted that Robert Brierley has been invited to attend the YNLHN Audit and Risk Committee to discuss the replacement for CHIRON.</p> <p>A motion was proposed to approve the nomination of external member of this committee, Liz Traeger. Term Commencing 01.01.2020, expiring 31.12.2022. MOVED.</p>
9.5 Aged Care Services Board Committee Report	<p>Nil meeting held in January 2020.</p>
9.6 Clinical Governance Board Committee Report	<p>Julianne Badenoch provided a verbal report regarding progress.</p> <p>A committee calendar is being developed to reflect core business requirements for this committee.</p>
9.7 NYP Private Hospital - update	<p>Roger Kirchner advised that he is meeting with Fraser Ellis on 12.02.2020 to discuss this issue.</p> <p>The current agreement with the private hospital has expired and attempts continue to arrange a meeting with Paul Thomas (Chairman) and Doug Reed (Deputy Chairman) to discuss the future of the NYP Private Hospital.</p> <p>ACTION:</p> <p>Feedback to be provided at next Board meeting about the outcome of meeting with F Ellis. (RK)</p>
9.8 YNLHN Budget and Service Agreement-update	<p>Roger Kirchner advised that only one LHN has signed their agreement to date .</p>
9.9 Medical Services - update	<p>Roger Kirchner advised that recruitment to the EDMS position is almost finalised, with a formal announcement to be made within the coming week</p>
9.10 Financial Reports	<p>The financial reports were noted and discussed at length.</p>
9.11 YNLHN Performance Report –December 2019	<p>The Performance Report was noted.</p> <p>Work is occurring to improve compliance with specific KPI's.</p>
9.12 Health Advisory Councils	<p>Discussion occurred about strategies to improve engagement with Health Advisory Councils. Presiding Members are advised when minutes are uploaded to the YNLHN Governing Board Website.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Quarterly meetings with Presiding Members to be established. (LS) • Meeting minutes to be requested from all HAC's. (JV)

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9.13 Balaklava Hospital update	<p>Formal notification of recent commissions visit to Balaklava was received today and all 8 standards have been recommended as met. We now await receipt of the final report.</p> <p>The Board expressed their thanks to Michael Eades and the staff for all the work that has been undertaken over the past several months.</p>
9.14 Business Cards & Board Mailbox	<p>It was agreed that the OCEO mailbox continue to be used for Board correspondence.</p> <p>Members approved the template and information for the business cards. It was agreed to list the YNLHN OCEO email address and contact phone number as listed on the Board letterhead.</p> <p>It was agreed to defer the establishment of a Board Facebook page.</p> <p>ACTION:</p> <ul style="list-style-type: none"> Advise Communications Advisor of feedback and to order business cards for those requiring them. (LS)
9.15 Commissioning process	<p>The application for 2020-2021 budget measures was provided and discussed.</p> <p>Invitations have been sent to Jamin Woolcock and Michele McKinnon to attend a Board meeting in the near future to discuss the commissioning process.</p>
9.16 Mental Health Drought Assistance Grants	<p>Considerable discussion occurred about the provision of mental health services across the LHN</p> <p>John and Julianne provided feedback from community members about delays in accessing mental health services, and the duplication of services across the PHN; COB and those provided by the Mental Health team.</p> <p>The purpose and intention of the Mental Health Drought Assistance Grants was discussed at length.</p>
9.17 YNLHN Aged Care Resident Handbook review	<p>Discussion was held about the purpose and audience for this resource, with feedback provided about the information and content.</p> <p>The Board requested their comments and the resource be forwarded to the YNLHN Aged Care Services Board Committee.</p> <p>ACTION:</p> <ul style="list-style-type: none"> Provide comments and forward the Aged Care Resident Handbook to the YNLHN Aged Care Services Board Committee. (LS)
9.18 Aged Care Services Board Committee-acknowledgment of attendance – new members	<p>Greg Adey has resigned as from the Aged Care Services Board Committee.</p> <p>Concern was raised about the lack of representation from an aged care expert which is considered essential given the number of Residential Aged Care Facilities in the LHN.</p> <p>It was proposed that the Board Chair recommend an appointment to the YNLHN Board.</p> <p>ACTION:</p> <ul style="list-style-type: none"> Draft a Letter to the Minister to recommending the appointment of an aged care expert to the Board. (RK)

Item	Notes
9.19 Standard 8 Masterclass-Organisational Governance-feedback	Verbal feedback was provided about the workshop that was held on 5 th February 2020. The key take home messages were discussed. Liz Malcolm advised that a YNLHN Aged Care Services Workshop is being arranged.
9.20 Payment and review of supplementary charges by MIGA for non-procedural GP RHEP Grants	Noted.
10. Matters for Noting	
10.1 CEO Report – by exception	ACTION: Distribute report as tabled to members. (LS)
10.2 Chair's Update	John Voumard advised that a meeting has been held with Dr Gribble. A meeting with GP's, with John Voumard, Roger Kirchner and Julianne Badenoch is being arranged to discuss GP engagement.
10.3 Sundry Information	Nil
10.4 Internal Audit Project Brief	Noted.
11. Correspondence	
11.1 2019-2020 Financial position	Correspondence noted. Proposed correspondence to CE discussed and approved. ACTION: <ul style="list-style-type: none"> • Send approved correspondence to CE (JV)
13. Meeting Evaluation	Nil
14. In Camera	Nil

Meeting closed at 4.30pm

Next meeting: 4 March 2020. Location: Port Pirie Hospital Board Room. Agenda items due by 25 February 2020.