



Minutes for Yorke and Northern Local Health Network Governing Board

02/03/2022 | 09:30 AM – 4:30PM - AUS Central Time

Attendees (8)

John Voumard; Julianne Badenoch; Liz Malcolm; Roger Kirchner; John O'Connor; David Banham; Glenise Coulthard AM

K. Maurits (Executive Support)

L Malcolm and G. Coulthard AM attended virtually. All other Board members attended in person

L. Malcolm left the meeting at 3.30pm

G. Coulthard AM left the meeting at 4.00pm

Agenda

Meeting commenced at 9.55am

Official Acknowledgement to Country

The Chair welcomed those in attendance and acknowledged the Traditional Owners. The Chair paid tribute on the passing of Lucy Evans:

Acknowledgement | Lucy Evans

It is with honor today, that on behalf of the Yorke and Northern Local Health Network Governing Board, staff and community, we pay our respects to the family and acknowledge the recent passing of Lucy Evans and recognise the significant contribution Lucy made to our health service over a long period of time.

A proud Narungga woman, Lucy was born in Moonta.

For a large part of her life, Lucy lived on Ngadjuri land, her husband's ancestral land.

Lucy was passionate and deeply committed to advocating for and on behalf of Aboriginal and Torres Strait Islander people across the mid north, South Australia and Australia through her contribution to various committees, forums, Boards and Leadership assemblies.

Lucy's dedication to improving health outcomes saw some major milestones achieved, including the provision of health services to the Aboriginal community through partnerships involving the then Port Pirie Regional Aboriginal Community Centre (PPRACC), Mid North Regional Health Service, Nunkuwarrin Yunti and the Office of Aboriginal and Torres Strait Islander Health.

Lucy played a key role in the development and implementation of many services and programs, including:

- The Rainbow Healing Bus
- Tarpari Wellbeing Day
- GP and allied health services in Terowie, Tarpari Wellbeing Centre service delivery centre including its transition from the Port Pirie Regional Aboriginal Community Centre to its current location
- The Mid North Nunga Health Plan
- Aboriginal Traineeship Program
- Mid North Aboriginal Community Engagement via the Aboriginal Health Advisory Committee and other key strategies.

Lucy was a strong advocate for GP services for the community, including renal dialysis in Port Pirie, culturally welcoming and safe services and always promoted the importance of working together as one for our Aboriginal and Torres Strait Islander community.

Lucy shared her passion, knowledge and culture openly.

Lucy held roles on a large number of committees and boards throughout South Australia, including:

- Chair of the Mid North Aboriginal Health Advisory Council
- Country Health SA Health Advisory Board
- Aboriginal Health Council of SA
- Aboriginal Legal Rights
- Native Title
- Carers SA
- SA Health Ethics Committee

In 2013, Lucy was the recipient of the '*Women Hold Up Half the Sky*' Award as part of South Australia's Australia Day awards and honours. This award recognises women who have made an outstanding contribution to their community and is jointly coordinated by the Office of Women.

Always a strong supporter of our health service and especially the Aboriginal Health Team, Lucy often shared her comments of pride in our Aboriginal Health Workers, educating many on not only the work our health workers do, but the significance of the connection between health workers, the community and health services.

Our mid north health services would not be where they are today without Lucy's generous contribution, and I speak on behalf of the Governing Board here today, when I say that Lucy will be remembered for the extensive and positive impact she made on our health services.

Lucy will be sadly missed in the community and I pay my respects to Lucy's family, the community and our Aboriginal Health team.

END

The Chair requested a copy of the tribute to Lucy Evans appear in the next newsletter, with copies of the tribute provided to each family member by the YNLHN Director of Aboriginal Health.

The Board discussed options for YNLHN having an appropriate permanent tribute created.

ACTION: Copy of Tribute to Lucy Evans to be placed in next YNLHN newsletter (Assignee(s): Kim Maurits; Due Date: 04/03/2022)

ACTION: Copy of Lucy Evans tribute to be forwarded to family members via P. Kinnear (Assignee(s): Kim Maurits; Due Date: 04/03/2022)

Present and Apologies

In Camera Board Discussion

The Board held an in-camera session with Board members and CEO present

Declaration of Interests and Potential Conflicts

Nil conflicts of interest were declared

Confirmation of Previous Meeting Minutes: 2 February

The minutes of the previous meeting were endorsed as a true and accurate record

Actions Arising from the Previous Meeting

The Board discussed current actions arising and agreed to close two items.

Presentations to the Board

The Board received a presentation from Robyn Lavrencic, EO/DON Balaklava

Matters for Decision

8.1 Leadership and Culture Update – University of Adelaide PACE Proposal

The Board discussed the updated proposal at length with M. Davis and N. Hewett.

The Board confirmed their support of staff leadership development and agreed that organisational culture is key to informing staff leadership requirements.

The Board requested the updated YNLHN Leadership and Culture Framework document is provided once finalised.

The Board supports leadership development as a principle noting this is not adequately reflected in the revised University of Adelaide PACE proposal and the Board's preference at this time is to engage Culture Alchemy to work with the Board and Executive staff to progress identifying the current culture environment with a final decision at the April 2022 meeting.

8.2 SA Health Bi-Annual Risk Declaration Report

The Board discussed the report and approved via unanimous resolution the application of signatures of Chair and the CEO to enable submission to Department of Health and Wellbeing prior to deadline of 15 March 2022.

8.3 Board Charter Volume 2

The Board agreed to further edits of the charter and a revised marked up version to be distributed out of session.

8.4 Rehabilitation Model of Care

The Board discussed the paper and noted there was no assessment of cost of the model referenced and financial risk could be significant.

The Board requested the risk analysis in the paper be reviewed and recirculated with the revised Model of Care.

The Board unanimously resolved to acknowledge and approve the rehab MOC subject to reconsideration of outline evaluation process. Further updates will be provided from Clinical Governance Committee

8.5 Implementation of the SA Health Sitting Fee and Reimbursement for External Individuals Policy

The Board noted the paper and the cost of complying with SA Health policy.

The Board resolved that YNLHN will fully implement the SA Health sitting fee and reimbursement policy as recently circulated.

8.6 Clinical Governance Board Committee Terms of Reference (TOR)

The Board ratified the Clinical Governance Committee TOR and the document was signed by the Board Chair and Committee Chair. Next review due March 2023.

8.7 Execution of Lease with Common Seal for Property at 54 George Street, Moonta

The Board unanimously resolved to affix the common seal to the lease and hold in escrow pending a final check.

ACTION: Circulate revised Model of Care (Assignee(s): Unassigned; Due Date: 18/03/2022)

ACTION: Arrange presentation from Aboriginal Health and Y. P based staff for next meeting (Assignee(s): Kim Maurits; Due Date: 06/03/2022)

ACTION: Circulate updated YNLHN Leadership & Culture Framework (Assignee(s): K. Maurits; Due Date: 04/04/2022)

ACTION: Redistribute CulturAlchemy proposal to members (Assignee(s): K. Maurits; Due Date: 09/03/2022)

ACTION: Complete final edits Board Charter Vol 2 and distribute to members for approval (Assignee(s): Unassigned; Due Date: 04/04/2022)

Strategic Discussions

9.1 Local Health Service Plan Implementation

The Board received a presentation on service plan implementation within YNLHN and how this is monitored and reported including engagement with local sites. Proposed to report quarterly to Finance and Performance board committee and the Board on infrastructure requirements as part of implementation. Discussion on governance and clarified reporting will be through Consumer and Community Engagement Board Committee through to the Board.

9.2 Strategic Plan Review Process

The Board discussed options for reviewing the Strategic Plan 2020-2025 and assessing achievement to date.

9.3 Board Charter Volume 1

The Chair provided a brief verbal update to members.

ACTION: Arrange Strategic Plan Review Session with B. Humphrys (Assignee(s): Kim Maurits; Due Date: 10/03/2022)

Board Committee Reports for Noting

10.1 Audit and Risk Board Committee: N/A Next Meeting 24 March

10.2 Aged Care and Disability Services Committee

Meeting: 15 February (Draft)

Papers were taken as read.

The Board was advised the State Aged Care Steering Committee is being held today and L. Malcolm will leave at 3.30pm to attend this.

10.3 Consumer and Community Engagement

Committee Meeting: 16 February (Draft)

Papers were taken as read.

10.4 Clinical Governance Board Committee Meeting:

17 February (Endorsed)

Papers were taken as read.

10.4.1 Office of the Chief Psychiatrist Inspection

The Board discussed the report and work undertaken in this area

10.4.2 Safety and Quality Report

The Board discussed the report and noted the difficulty in recruiting to the Director Safety and Quality role.

10.5 Finance and Performance Board Committee

Meeting: 27 January & 24 February

Papers were taken as read

The Board were advised the February meeting focused on understanding performance issues and activity.

10.6 Strategic Medical Advisory Committee Meeting:

N/A Next Meeting 15 March

Presentation by Balaklava Hospital EO/DON - Robyn Lavrencic

The Board received a presentation from Robyn Lavrencic who provided a short biography and noted achievements; challenges and goals of the EO/DON role at Balaklava.

Robyn was thanked for her presentation and L. Malcolm acknowledged the achievement of staff at Balaklava in meeting accreditation and gave her apology for being unable to attend the celebratory afternoon tea.

Lunch Break

The Board were joined by Robyn Lavrencic for lunch

Standing Agenda Items

13.1 CEO Report

The Board noted the report.

13.2 Board Chair Report (Verbal)

The Chair provided a verbal update to members

13.3 YNLHN Financial Reporting: January 2022 (link in 12:45pm)

The CFO attended virtually to speak to the January 2022 financial reports.

The Board requested a recommendation paper for Clare financial improvements to be presented at next Finance and Performance Board Committee meeting.

The Board noted concerns re underachievement of activity and higher bed costs at Port Pirie and requested additional detailed reports from Finance and Performance Board Committee.

The Board discussed the Fee For Service (FFS) anomalies across Clare medical centres and queried if there is scope to broaden the analysis to include historical Wallaroo FFS claims.

13.4 EDMS Report: February 2022 (link in 1:00pm)

The EDMS attended virtually to speak to the report.

Following the presentation, the Board discussed the delay in filling salaried medical officer positions at Wallaroo.

The Board was advised that a Board member will be on the recruitment panel for the next round of recruitment.

The Board sought information on activity level changes since the commencement of the NALHN agreement and were advised future monthly reports will show year on month activity compared to 2021 activity.

13.5 SIRS Report

The Board noted the report.

PricewaterhouseCoopers Engagement to Review the Aged Care Operational Business Model (link in)

The Board received a presentation from PricewaterhouseCoopers (PwC) on the progress of the YNLHN Aged Care Operational business model, with a copy of the presentation to be distributed.

The Board was advised an interim report will be available in early April 2022 and it may be available for the April meeting with PwC presenting their findings. PwC will liaise with G. Coulthard to ensure requirements for Aboriginal consumers are considered.

ACTION: Add PwC Interim Report to April agenda (Assignee(s): Kim Maurits; Due Date: None)

Matters for Information or Discussion

15.1 YNLHN Organisational Review Update

The Board noted the draft executive position descriptions and resolved to continue discussion of the organisational review at an out of session board meeting.

15.2 Port Pirie Blood Lead Levels Report 2021

The Board noted the report and that future reports will be annually. CEO to confirm if the houses have been demolished and invite Professor Nicola Spurrier to speak to the Board at a future date.

15.3 Allied and Scientific Health Service and Learning Pipeline Project

The Board noted the report.

15.4 Items for Board Chair/CEO/HAC Presiding Members Forum

Nil items were raised, noting the CEO will provide a verbal update on PwC project.

Staff Afternoon Tea Celebration for Accreditation Achievement

The Board attended an afternoon tea with Balaklava hospital staff with the Chair acknowledging the significant work done by all staff over the past two years to achieve full accreditation, and the difficulties that have been overcome.

Deep Dive COAG s19 (2) Exemption Initiative Pilot – Wallaroo Update (link in)

The Board received a presentation on the COAG s19(2) Exception Initiative Pilot.

The Board requested to see a project plan and were advised oversight of the project is via Executive Group and Finance and Performance Board Committee.

Correspondence for Noting

18.1 Minute from CE - Regional Aged Care Strategy

The Board noted the correspondence.

The Board members present resolved that the CEO will draft a request to RSS Aged Care Lead requesting consideration of reimbursement for the comprehensive aged care study currently being undertaken by PwC.

18.2 Letter from Parliament SA Legislative Review Committee - House of Assembly Petition No 84 of 2021 - SA Ambulance Service Resourcing

The Board noted the correspondence and a response will be drafted for the Chair's approval and the item to be on the April Agenda for discussion.

ACTION: CEO and J. O'Connor to draft correspondence to RSS Aged Care Manager seeking reimbursement of funds for PwC engagement (Assignee(s): R. Kirchner, J. O'Connor; Due Date: 30/03/2022)

ACTION: Draft correspondence for Chair's approval re HOA petition No 84 of 2021 (Assignee(s): K. Maurits; Due Date: 18/03/2022)

Meeting Finalisation

19.1 New Business

Nil

19.2 Meeting Evaluation


The Chair requested this item move to front of agenda. J. Badenoch offered to do April meeting evaluation

19.3 Next meeting: 6 April 2022 at Maitland Hospital

19.3.1 Invited Guests - Health Advisory Committee Presiding Member, EODON, relevant staff.

19.4 Meeting Closed at 4.49pm

Approved on 6/4/2022

J. Voumard 
YNLHN Governing Board Chair