

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Bruce Green	Member	P	All
Dr David Mills	Member	P	All
Jamie Siviour	Member	P	All
Chris Sweet	Member	P	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Hudson Vieira	Chief Finance Officer EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
Guests			
Michael Goldsworthy	Consultant Australian Strategic Services	P	Item 2.2
Susan Merrett	Executive Director Medical Services EFNLHN	P	All
Julie Marron	Executive Director Nursing and Midwifery EFNLHN	P	All

P = Present, A = Apology, X = Not Present

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 26/11/2020		
	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 2.00pm, with quorum
	1.1 In Camera Discussion	<ul style="list-style-type: none"> Started 2.20pm, ended 2.45pm.
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> Welcome and acknowledgement of traditional owners.
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> M. Smith declared she had been appointed as a Non-Executive Director to the Rural and Remote Medical Service of Doctors Rural NSW, starting February 2021.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> Confirmed and agreement to Minutes being signed by the Chair.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> Reviewed and adopted.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> Nil.
2.	STRATEGIC DISCUSSION	
	2.1 COVID-19 Update	<ul style="list-style-type: none"> V. Paterson updated on latest developments, noting that the Department for Health and Wellbeing was still advising that COVID-related cost pressures would be recognised and not considered as contributing to the final financial position of the LHN.
	2.2 Aged Care 2.2.1 Michael Goldsworthy 2.2.2 SA Health Aged Care Strategy 2.2.3 Royal Commission Update	<ul style="list-style-type: none"> M. Goldsworthy provided an overview of the development of the SA Health Aged Care Strategy and key points to take into consideration in preparation for the Royal Commission into Aged Care Quality and Safety's final report early in 2021. Summary of Final Submissions of Counsel Assisting the Royal Commission discussed and noted.
	2.3 Risk Review 2.3.1 Risk Appetite Statement 2019-20 Review	<ul style="list-style-type: none"> Board noted that a number of recommendations in the Final Submissions from Counsel Assisting focused on new governance standards, including that governing Boards attest that quality and safety systems have been met; the Board discussed concerns that the current state of assets may not be conducive to delivering aged care in a contemporary way. Board discussed its Risk Appetite Statement and agreed to review the Statement after the Royal Commission has reported. In the meantime, the Board agreed to write to the Minister placing on record concerns about shortcomings in aged care infrastructure and the risk this posed to the ability of the LHN to respond to the Royal Commission's recommendations satisfactorily.

	2.3.2 SA Health Strategic and Operational Risk Assessment Matrix	<ul style="list-style-type: none"> Board noted the updated SA Health Strategic and Operational Risk Assessment Matrix and that the Audit and Risk Committee would make recommendations to the Board about the retirement of risks from the Risk Register, including which risks should be retired.
3.	MATTERS FOR DECISION	
	3.1 EFNLHN Clinician Engagement Strategy	<ul style="list-style-type: none"> Board considered the Strategy and approved the resolution, with a caveat to clarify wording about the governance of clinician engagement rather than clinical governance: <i>That the Governing Board considers and approves the EFNLHN Clinician Engagement Strategy 2020-23 as endorsed by the Tier 1 Consumer, Community and Clinician Engagement Committee.</i> M. Smith left the meeting at 4.15pm; B. Green took over the Chair.
	3.2 EFNLHN Financial Delegation Procedure	<ul style="list-style-type: none"> M. Smith returned to the meeting at 4.19pm and resumed the Chair. Board considered the proposed update to the Financial Delegation Procedure and approved the resolution: <i>That the Governing Board notes and approved the proposed updates in the Financial Delegation Procedure.</i>
4.	MATTERS FOR DISCUSSION	
	4.1 Accreditation Update	<ul style="list-style-type: none"> V. Paterson confirmed accreditation against the Australian Council for Health Care Standards would occur from 22 to 26 March 2021.
	4.2 Culture Update	<ul style="list-style-type: none"> V. Paterson outlined progress with initiatives linked to the SA Health Cultural Evolution Pathway, White Ribbon campaign and introduction of a staff culture survey tool.
	4.3 Chief Executive Officer's Report	<ul style="list-style-type: none"> Report noted. Board discussed a letter from the SA Ombudsman about delays to the release of information under Freedom of Information and agreed that the LHN write to the Minister seeking further advice.
	4.3.1 CEO Report November 2020	<ul style="list-style-type: none"> Report noted.
	4.3.2 Performance Report September 2020	<ul style="list-style-type: none"> Executive Summary Noted
	4.3.3 Executive Committee Summary	
	4.4 Finance Report	<ul style="list-style-type: none"> Report noted.

	<p>4.5 Board Committees</p> <p>4.5.1 Finance and Performance Committee</p> <p>4.5.2 Clinical Governance Committee</p> <p>4.5.3 Audit and Risk Committee</p> <p>4.5.4 Consumer, Community and Clinical Engagement Committee</p>	<ul style="list-style-type: none"> • Committee Chair, L. Dunchue, presented Minutes and a Summary Report of the meeting the previous evening. • Committee Chair, D. Mills, presented Minutes and a Summary Report. • Committee Member, C. Sweet, presented Minutes. • Co-Chairs, J. Siviour and B. Green, presented Minutes and discussed their participation in the Health Advisory Council (HACs) Annual General Meetings, noting that HACs were generally struggling to find new members.
	4.6 Chairperson Update	<ul style="list-style-type: none"> • Noted.
5.	MATTERS FOR NOTING	
	5.1 SA Health Integrity Program EFNLHN Status Report	<ul style="list-style-type: none"> • Noted.
	5.2 Major Correspondence	<ul style="list-style-type: none"> • Board discussed correspondence from the Minister related to plans by other parts of SA Health to change names and branding. • Board agreed that it was happy with the current name of the Local Health Network and the new branding but wanted to flag with the Minister that new site names were being considered aligned with the new branding, contingent on consultation with communities and staff. The Minister would be invited to take part in that consultation process.
	5.3 Board Calendar	<ul style="list-style-type: none"> • Noted. • Board agreed to meet in person in Port Lincoln on 17 December.
6.	OTHER BUSINESS	
	6.1 Other Business from Item 1.6	<ul style="list-style-type: none"> • S. Merrett updated the Board about recent appointments to the medical services team.
6.	MEETING FINALISATION	
	6.1 Review actions to be taken	<ul style="list-style-type: none"> • Completed.
	<p>6.2 Meeting Evaluation</p> <p>6.2.1 The agenda and papers are received in good time for members to read them</p> <p>6.2. 2 Meetings are well planned and executed</p> <p>6.2.3 The meeting tone and</p>	<ul style="list-style-type: none"> • 1. Yes. • Good response to use of new Board information management portal. • 2. Yes, although technical issues affected the execution of the meeting.

	participation level is sufficiently positive and productive, regardless of topic 6.2.4 Follow up actions and next steps are properly identified, recorded and tracked.	<ul style="list-style-type: none"> • 3. Yes. • 4. Yes.
	6.3 Agenda items for next meeting	<ul style="list-style-type: none"> • Discussion about scheduled medical services workshop.
	6.4 Meeting Close	<ul style="list-style-type: none"> • 7.04pm
Next Meeting: 17 December 2020 Port Lincoln Hospital 12.30pm – 3.30pm		

Minutes approved



Michele Smith
Chair, Eyre and Far North Local Health Network
17 December 2020