

**Eyre and Far North Local Health Network
GOVERNING BOARD MEETING MINUTES**

**Thursday 18 April midday – 3pm
Elliston Hospital + Teams**

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Leanne Dunchue	Member	A	All
Jamie Siviour	Member	P	All
Dr David Mills	Member	P	All
Christine Thyer	Member	V	All
Trevor Smith	Member	P	All
Chris Sweet	Member	P	All
Peter Auhl	Member	V	All
Attendees			
Julie Marron	Chief Executive Officer EFNLHN	P	All
Judy Pink	Chief Finance Officer EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
Guests			
Dr Susan Merrett	Executive Director Medical Services EFNLHN	P	All
Danielle Juett	A/Executive Director Nursing & Midwifery EFNLHN	P	All
Sharon Ryan	Executive Director Community and Allied Health EFNLHN	V	Item 4.3
Apologies			
Leanne Dunchue	Board Member		

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 18/04/2024		
	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at midday, with quorum
	1.1 In Camera Discussion	<ul style="list-style-type: none"> Started midday, closed 2.55pm
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> Acknowledgement of Country. Apology L. Dunchue
	1.3 Interests and Conflicts Disclosure Log 1.3.1 P. Auhl Declaration	<ul style="list-style-type: none"> Board noted the COI Register. P. Auhl provided two updates: <ul style="list-style-type: none"> declared he had come off the Cara Board and asked to remove that entry from the COI Register. Informed the Board he had started as Chief Information and Digital Officer at Deakin University, based in Geelong. Board discussed: <ul style="list-style-type: none"> arrangements for a Board member based interstate to be involved in the Board's work, particularly at community level benefits to the LHN of the new digital innovation leadership role at Board level and P. Auhl's skills and experience. Board agreed to continue to support these arrangements; P. Auhl to update the Board about his workload and particularly any impact on his capacity to support the Board's digital ambitions.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> Confirmed, moved by T. Smith, seconded by S. Sweet, agreement to Minutes being signed by the Chair.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> Board reviewed the Action Items, closing nine actions and reducing the scope of the remaining items. Board agreed to rebalance the Board meeting agenda to place more focus on strategic discussion and move compliance items to an Out of Session approval

		process in the alternate month, when required.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> • Nil.
	1.7 Patient Story	<ul style="list-style-type: none"> • Board noted a story about the value of palliative care services and how well regarded EFNLHN's palcare team are. • Board discussed voluntary assisted dying, noting and that there are no GPs on the Eyre Peninsula registered as VAD medics, anyone who wished to use the service had to go elsewhere.
2.	STRATEGIC DISCUSSION	
	2.1 Strategic Priorities Discussion	<ul style="list-style-type: none"> • Board discussed an upcoming Strategic Workshop and agreed to start with a scan of the Eyre Peninsula's economic status, which T. Smith would prepare and present, and invite the EFNLHN Executive Committee members to join that workshop.
	2.2 EFNLHN Clinician Engagement Strategy Review	<ul style="list-style-type: none"> • Board endorsed the review findings and noted the establishment of a Tier 2 Clinician Development Committee, reporting to the T1 Consumer, Community and Clinician Engagement Committee, which would develop the next iteration of EFNLHN's Clinician Engagement Strategy.
3.	MATTERS FOR DECISION	
	3.1 EFNLHN Financial Delegations Procedure and Schedule 6-monthly Review	<ul style="list-style-type: none"> • Board noted the Review and approved the Procedure and Delegations.
4.	MATTERS FOR DISCUSSION	
	4.1 NSQHS Standards Accreditation 4.1.1 Initial Assessment Report 4.1.2 Board Members Update	<ul style="list-style-type: none"> • Board congratulated EFNLHN leadership and staff on an amazing result, meeting all eight National Safety and Quality Health Service Standards (NSQHSS); the lead assessor had said they had rarely experienced such a passionate and engaged Board, such a robust and effective relationship between a Board and Executive, and such a positive and accountable work culture at all levels. • The assessors also highlighted the Aboriginal Health team's work on staff and consumer engagement, describing it as of national significance. • Board noted that every hospital and health service site had been encouraged to host a celebration for staff, to acknowledge what they have achieved. • Board also noted that EFNLHN's aged care sites had been assessed against a new Multi Purpose Service (MPS) Module for the first time, separate to the eight national safety and quality standards.

		<ul style="list-style-type: none"> • Nine of the LHN's 10 sites had met the requirements of the new Module; however, the Coober Pedy site had been assessed as needing a number of improvements. • An assessment team would visit the Coober Pedy site again in early July to conduct another assessment; EFNLHN had developed an Action Plan to address the requirements and would implement that Plan in the meantime.
	4.2 Medical Services Update	<ul style="list-style-type: none"> • Board noted that EFNLHN was still waiting for legal advice about the application of S 19 (2) of the Health Care Insurance Act to its medical practices.
	4.3 Community and Allied Health (C&AH) 6-Monthly Report	<ul style="list-style-type: none"> • Board noted the report, praising the performance of the C&AH Directorate, which it described as well organised and run, and in a good financial position. • However, a number of challenges were hindering service growth, including staff shortages and recruitment challenges, and a lack of clarity about Commonwealth reforms. • Board supported the LHN to develop options about the future of NDIS and home support services, for discussion at the August strategy workshop.
	4.4 Aged Care Reform Project Update	<ul style="list-style-type: none"> • Board noted that: <ul style="list-style-type: none"> ○ the introduction of a new Aged Care Act had been delayed and there was still a lack of clarity about the implementation of key recommendations from the Aged Care Royal Commission ○ EFNLHN 's long term vision for the future of aged care services was residential care focused on dementia and end of life care, and expansion of home care, to align with the wishes of the majority of EFN consumers ○ In the meantime, EFNLHN was continuing to progress its Aged Care Business Plan, which included consideration of expanding the number of Memory Support Units and where they might be located ○ EFNLHN was progressing discussions about the future of the Oak Valley aged care facility, with a long-term plan to transition this facility to community ownership and management.
	4.5 International Recruitment Update	<ul style="list-style-type: none"> • Board noted the Report and Presentation and asked for a more detailed breakdown of payments to the proposed recruiter.
	4.6 Chief Executive Officer Report 4.6.1. CEO Report April 2024	<ul style="list-style-type: none"> • Board noted the Report including: <ul style="list-style-type: none"> ○ ongoing planning of options for the expansion of the Emergency

	4.6.2 Performance Report March 2024 (Jan 2024 data)	<ul style="list-style-type: none"> ○ Department at Port Lincoln Hospital partnership working with the Cleve District Council focused on their migration strategy to bring families to the region, with EFNLHN exploring how to provide employment opportunities. ● Board noted the Performance Report.
	4.7 Finance Report (February 2024 data)	<ul style="list-style-type: none"> ● Board noted the Report and sought further information for the June Board meeting about: <ul style="list-style-type: none"> 1) what full relativity under the National Efficient Price would look like if included in the End of Financial Year financial projection 2) include a summary of agency costs, including premiums paid to recruitment agencies. ● Board also noted the impact on savings of a ban on non-clinical travel over the first quarter of 2024.
	4.8 Board Committees 4.8.1 Finance and Performance Committee 4.8.2 Clinical Governance Committee 4.8.3 Audit and Risk Committee 4.8.4 Consumer, Community and Clinician Engagement Committee	<ul style="list-style-type: none"> ● No meeting held. ● Board noted the minutes, including that reporting from the new Tier 2 Aboriginal Health Committee was still in development. ● Board noted no meeting held, agenda was being set for the next meeting in May. ● Board noted a verbal update, a meeting had occurred on 15 April, minutes were in development.
	4.9 Chairperson Update	<ul style="list-style-type: none"> ● Board noted the Chair's update, including Board re-appointment and appointment progress.
5.	MATTERS FOR NOTING	
	5.1 EFNLHN Self-Generated Briefings to the Minister for Health and Wellbeing 5.1.1 Cummins Hospital Capital Works	<ul style="list-style-type: none"> ● Board noted the briefings.

	<p>5.1.2 Central Eyre Services Planning</p> <p>5.1.3 Approval for fifth T1 EFNLHN Board Committee</p> <p>5.1.4 EFNLHN HAC PM Nominations for Appointment</p> <p>5.1.5 Primary Health Network Program Grant Commonwealth</p>	<ul style="list-style-type: none"> • Board discussed planning for the new T1 Digital Committee, recommending: <ul style="list-style-type: none"> ○ further discussion about which Board members would sit on the Committee ○ adding a mechanism to the TOR to refer to A&RC re risks and to CGC re clinical issues ○ ensuring a consumer rep to represent use of IT services from a remote location ○ considering if a doctor could join the Committee.
	<p>5.2 EFNLHN Self-Generated Briefings to the Chief Executive, Department for Health and Wellbeing</p> <p>5.2.1 Provision of Endoscopy Procedures at PLH</p>	<ul style="list-style-type: none"> • Board noted the briefing.
	<p>5.3 Major Correspondence</p> <p>5.3.1 RSS Governance Committee Minutes 13 March 2024</p> <p>5.3.2 ALOS Variation in Adelaide Hospitals</p>	<ul style="list-style-type: none"> • Board noted the correspondence.
5.	OTHER BUSINESS	
	5.1 Other Business from Item 1.6	<ul style="list-style-type: none"> • Nil
6.	MEETING FINALISATION	
	6.1 Review actions to be taken	<ul style="list-style-type: none"> • Board noted the action items.
	6.2 Meeting Evaluation	<ul style="list-style-type: none"> • Completed.
	6.3 Agenda items for next meeting	<ul style="list-style-type: none"> • Noted.
	6.4 Meeting Close	<ul style="list-style-type: none"> • Meeting closed
<p>Next Meeting: 27 June 2024, 2.00pm – 5.00pm Cleve Hospital + Teams</p>		

Minutes approved



Michele Smith
Chair, Eyre and Far North Local Health Network
27 June 2024

Confirmed