



# Agenda

## Riverland Mallee Coorong Local Health Network Governing Board

**Date:** Friday 26 July 2024  
**Time:** 12.30 pm – 3.00 pm  
**Venue:** Day Centre, Karoonda Hospital and Teams

**Members:** Chair, Elaine Ashworth (EA), Claudia Goldsmith (CG), Richard Hearn (RH), Peter Joyner (PJ), Mel Ottaway (MO), Fred Toogood (FT), Robin Valentine (RV), Sonia Waters (SW)

**Attendees:** Wayne Champion (WC) – CEO, Craig Lukeman (CL) – CFO, Louise Greenlees (LG) – DP&C, Karen Hollitt (KH) – EDONM, Michelle Mantripp (MM) – A/QRS Manager

**Guests:**

**Minute taker:** Jeanette Brown (JB)

### Acknowledgement

*We would like to acknowledge the Ngarkat custodians of the Land and waters we are meeting upon today. We respect their spiritual relationship with their country and acknowledge that their cultural beliefs are an important focus of their past, present and future. We also pay respect to the cultural authority of Aboriginal people in attendance from other areas.*

Item no.	Item	Member	Page no.	Timing
<b>1</b>	<b>PRESENTATION</b>			<b>12.30pm</b>
1.1	Nil			
<b>2</b>	<b>IN CAMERA DISCUSSION</b>			<b>12.30am</b>
				20 mins
<b>3</b>	<b>MEETING OPENING</b>			<b>12.50pm</b>
3.1	Acknowledgement / Present and Apologies	EA	-	5 mins
3.2	Interests and Conflicts Disclosure Log	All	6 - 7	
3.3	Confirmation of Minutes of Meeting held 28 June 2024 (Draft)	EA	8 – 18	
3.4	Review Actions Log	EA	19 - 20	
3.5	Review Board Work Plan	EA	21 -22	
<b>4</b>	<b>MATTERS FOR DECISION</b>			<b>12.55pm</b>
4.1	RMCLHN Attestation Statement	WC	23 - 28	

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4.2	Governing Board Committees Terms of Reference Review	EA	29 - 82	30 mins
4.3	My Gov Quarterly Financial Report	CL	Late Paper	
4.4	RMCLHN Interim Audit 2023-24	CL	Late Paper	
<b>5</b>	<b>COMMITTEE RECOMMENDATIONS</b>			<b>1.25pm</b>
5.1	RMCLHN Board Finance Committee	CG	Nil	10 mins
5.2	RMCLHN Board Clinical Governance Committee	EA	Verbal	
5.3	RMCLHN Board Aged Care & Disability Governance Committee	RH	Nil	
5.4	RMCLHN Board Audit & Risk Committee	EA	Nil	
<b>6</b>	<b>MATTERS FOR DISCUSSION</b>			<b>1.35pm</b>
6.1	Clinical Risk Report	MM	83 - 100	35 mins
6.2	Aged Care Vaccinations	MM	101 - 104	
6.3	Governing Board Education	EA	105 - 116	
6.4	Governing Board Decision Register 2023-24	WC	117 - 120	
6.5	RMCLHN Environmental Responsibility Quarterly Report	WC	121 - 124	
6.6	RMCLHN 2024-25 Budget	WC	Late Paper	
<b>7</b>	<b>STANDARD AGENDA ITEMS FOR DISCUSSION</b>			<b>2.10pm</b>
7.1	Performance Reports	WC	125 - 126	20 mins
7.2	Finance Performance Reports	CL	127 - 180	
7.3	KPI Monthly Performance Report	MM	181 – 186	
7.4	People and Culture Report	LG	187 – 226	
7.5	Quality and Safety Reports	MM	227 - 256	
7.6	RMCLHN Planning Update 7.6.1 2023-24 Operational Plan Quarterly Report	WC	257 - 274	

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<b>8</b>	<b>MATTERS FOR NOTING</b>			<b>2.30 pm</b>
8.1	Chairperson Report	EA	275 – 276	10 mins
8.2	Chief Executive Officer Report	WC	277 – 280	
<b>9</b>	<b>COMMITTEE REPORTS</b>			<b>2.40pm</b>
9.1	RMCLHN Board Finance Committee 9.1.1 - Minutes 27 June 2024 (Draft) 9.1.2 – Chair Update	CG	281 - 294 Verbal	5 mins
9.2	RMCLHN Board Clinical Governance Committee 9.2.1 - Minutes 28 June 2024 (Draft) 9.2.2 – Chair Update	EA	295 - 304 Verbal	
9.3	RMCLHN Board Aged Care & Disability Governance Committee 9.3.1 – Minutes 27 June 2024 (Draft) 9.3.2 – Chair Update	RH	305 - 314 Verbal	
9.4	RSS Governance Committee 9.4.1 RSS Governance Committee Meeting - Minutes of Meeting held 12 June 2024 9.4.1 Updated RSS Governance Committee Calendar 9.4.3 RMCLHN Representative Update	MO	315 - 322 323 - 326 Verbal	
<b>10</b>	<b>MATTERS FOR INFORMATION</b>			
10.1				
<b>11</b>	<b>ITEMS APPROVED BY CEO FOR NOTING</b>			<b>2.45pm</b>
11.1	Country Health Connect 2024-25 Brokerage Rates	WC	Verbal	5 mins
<b>12</b>	<b>CORRESPONDENCE</b>			<b>2.50pm</b>
12.1	Incoming 12.1.1 Health Performance Council re ALOS in Adelaide Hospitals 12.1.2 SA Health re Indemnity and Insurance 12.1.3 – Shared Services SA – 2023-24 Annual Internal Controls Letter (and attachments) 12.1.4 – SA Medical Imaging Strategic Plan	WC	327 – 328 329 – 330 331 - 374 375 - 392	5 min
12.2	Outgoing 12.2.1 Nil			

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13	MEETING FINALISATION			2.55 pm
13.1	Questions / Comments	EA	-	
13.2	Review actions to be taken	EA	-	

**Meeting Close:** 3.00 PM

**Next Meeting:** **Date:** Friday 30 August 2024  
**Time:** 11.30 am – 2.30 pm  
**Location:** Berri Hospital and Teams

**Apologies:**

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