

Minutes for Governing Board

08/09/2021 | 09:30 AM – 4:48 PM - AUS Central Time

Booleroo Centre District Hospital and Health Service Board room

Attendees (7)

John Voumard; Julianne Badenoch; Liz Malcolm; Roger Kirchner; John O'Connor; David Banham; Glenise Coulthard; Kim Maurits (Executive Support)

Agenda

Welcome, Acknowledgement of Country and Apologies

1. The Chair, John Voumard declared the meeting open.

Members were welcomed and the Traditional Owners of the land were acknowledged.

The Chair advised members that Glenise Coulthard will join the meeting via TEAMS late due to ill health.

1.1 L. Malcolm agreed to provide the meeting evaluation in place of G. Coulthard

Conflict of Interest Declaration

2. As a courtesy J. O'Connor advised the members he is A/CFO for SALHN for the next four months.

Noted as such in the minutes

Minutes of Previous Meeting: 3 August 2021

3. That the minutes of the previous meeting, previously circulated by email, be endorsed as a an amended record, noting that an amendment is required in Agenda item 14.1 to reflect correct dates of next meeting and planning workshop. Endorsed by consensus

Evaluation Feedback from Previous Meeting: 3 August 2021

4. D. Banham provided feedback on the previous meeting

Action List

5. The actions described from the previous meeting are either complete, in progress or covered in the meeting agenda.

The action list will be updated and distributed to all members as an attachment to the minutes.

Noted that the Actions Arising have been confused with the Strategic Medical Advisory Committee Actions Arising and the list requires updating prior to being distributed with the minutes of this meeting.

Presenters / Visitors

In Camera

An in-camera session was held from 10:10 - 10:15 with Board members only.

RESOLVED: The Board resolved to accept the proposal from Greg Connor, VUCA Pty. Ltd. to engage in a salary benchmarking review of the YNLHN CEO role.

Presentation by Sam Farrugia - Safety and Quality Review Summary of Recommendations and Proposed Structure Implementation Plan

6.1 Sam Farrugia, Safety and Quality Consultant

Presentation of final Quality and Safety report, including: proposed structure and requirements necessary for the LHN to embed a positive safety and quality culture at point of care. Costings per annum and a three year implementation plan has been developed in discussion with clinical executive group. The Board was advised the proposed structure would support the LHN ability to be accreditation ready at any stage, noting resources are required to implement the change and lead the establishment of a LHN quality framework using the Cathy Balding approach.

RESOLVED: The Board resolved to note the summary of recommendations and approved in principle the proposed Safety and Quality restructure and endorsed the implementation plan for Year 1 with a 12-month review point and an interim report scheduled for April/May 2022 to inform the next financial year budget.

Presentation by Ryan Ackland EO/DON

6.2 Ryan Ackland, EO/DON Booleroo and Laura

Ryan Ackland attended the meeting in person and the following issues were discussed:

- Learning and developing in his role
- Stable and dedicated workforce
- Supporting the locum GP Model (Booleroo)
- Last Days of Life project
- Advocating for COVID vaccination clinics in Booleroo
- Practice nurses providing case management for mental health clients
- Supporting the incoming GP
- Submission of a MPS grant for Laura
- Advocating for a clearer role for nursing/site leaders in the governance structure

- Contributing to the strategic direction of the LHN
- Sustainable GP Model for Booleroo
- Increase in budget allocation for diversional therapy

Standard Agenda Items

10.1 Aged Care and Disability Services Board Committee Update: 17.08.2021

Noted. Discussion occurred regarding the requirement for all aged care workers to have minimum one dose of COVID-19 vaccination to continue working

10.2 Audit and Risk Board Committee:

N/A next meeting 23.09.2021

10.3 Clinical Governance Board Committee Update: 19.08.2021

Noted. Discussion regarding progression of Safety and Quality project. Request made for Liz Bennett to present to the Board on the Midwifery Model of Care

10.4 Consumer and Consumer Engagement Board Committee: N/A Meeting Cancelled next meeting: 20.10.21

10.5 Finance and Performance Board Committee Update: 26.08.21

Noted

10.6 Financial Reports: July 2021

Verbal update only. J. O'Connor discussed the need to improve budget process to transition from a centralised approach and external expertise may be required for this to occur. V. Bellifemini to provide updated budget calculations for next meeting.

10.7 Performance Report: July 2021

Noted

10.8 CEO Report

Noted and general discussion on COVID-19 vaccination program update; Clinician Engagement Strategy launch; new rheumatology clinic and 'Your Voice' survey results. Members requested that the survey results be provided, and a comparative analysis with previous survey results be undertaken by Michael Davis

Presentation by Debbie Martin - MoAA RSS Decision Making Processes

6.3 Debbie Martin, Executive Director, Rural Support Service

Debbie Martin attended the meeting in person and provided an overview of the MOAA between the RSS and LHN's and requested feedback.

The Board Members provided the following feedback:

- The MOAA clearly defines roles and responsibilities to ensure accountability and value for money
- Define RSS responsibilities and LHN responsibilities in lieu of a Service Level Agreement
- Parties to agree to deliverables
- Performance measures to be included
- Clarity on the 10 LHN's mentioned and differentiate between state-wide services and rLHN services.
- Revised MOAA to include summary of what the RSS currently provides for YNLHN, inclusive of RSS organisational structure.

LUNCH

Matters for Decision

13.1 Governing Body Attestation Statement

J. Badenoch provided an overview of the statement, noting previous endorsement at Clinical Governance committee. The following resolution was made:

RESOLVED

The Board unanimously endorsed the application of the signatures of the Chair and CEO and submission of the document

13.2 ISC Consulting Recommendations

Following general discussion, the Board noted the briefing and recommendations with the following resolution:

RESOLVED

The Board unanimously endorsed implementation of all recommendations

13.3 Reporting to the Board Workshop Recommendations

Following general discussion, the Board members noted the briefing and recommendations with the following resolution:

RESOLVED

The Board unanimously endorsed implementation of the following recommendations:

- Recommendations numbering 3.5 through 3.10

- Recommendation 3.13

13.4 Quote for Aged Care Operational Business Plan

L. Malcolm spoke to the briefing and advised the Aged Care and Disability Services Board Committee has prioritized the need to engage in further planning to support priorities arising from the YNLHN Future Aged Care Priorities workshop, final report of the Royal Commission into Aged Care Quality and Safety, and participation in the development of the SA Health Aged Care Strategic Plan.

An assessment panel reviewed five proposals from external agencies to deliver the work, Price Waterhouse Cooper (PwC) as the preferred contractor, and the following resolution was noted:

RESOLVED:

That the Board unanimously endorses the CEO to seek approval from the DHW Chief Executive to procure Price Waterhouse Coopers to develop an Aged Care Operational business model.

13.5 YNLHN Annual Report 2020-21

Noted and minor edits requested. The Board notes that electronic signatures of the Chair and CEO will be applied to the final version of the document.

Presentation by Patrick Kinnear - Aboriginal Health Strategic Projects Update

6.4 Patrick Kinnear attended the meeting in person and provided an overview of the last 12 months and raised several areas which need further attention. Patrick advised members he was reaching the end of his first 12 months and was currently considering his future. Patrick shared the key achievements to date:

- Progression of the Buthera Agreement – Narungga Health Assembly
- Funding submission for ASO6 Closing the Gap role
- Ochre Dawn commissioned to undertake project to make areas at five sites a welcome space for Aboriginal consumers
- Aboriginal Cultural Awareness Training provided to Executive group
- Funding submission for Aboriginal Family Birthing Program in collaboration with RSS
- Reconciliation Action Plan close to final endorsement by Reconciliation Australia

Other Business

Nil

Matters for Noting

16.1 YNLHN Health Advisory Council Meeting Minutes

General discussion regarding the poor quality of the minutes and the need for minutes to be improved and verified prior to inclusion in Board pack. The Board requested dates of HAC AGM's to enable attendance by members.

16.1.1 Balaklava Riverton HAC: 26.08.21 (Draft) - Noted

16.1.2 Mid North HAC: 20.07.21 (Draft) - Noted

16.1.3 Northern Yorke Peninsula HAC: 19.08.21 (Draft) - Noted

16.1.4 Port Broughton District HAC: 4.08.21 (Draft) - Noted

16.1.5 Port Pirie HAC: 31.08.21 (Draft) - Noted

16.1.6 Southern Flinders HAC: 26.08.21 (Draft) - Noted

16.1.7 Yorke Peninsula HAC: 9.06.21 & 11.08.21 (Draft) - Noted

16.2 EDMS Strategic Update - Noted

16.3 Vaccination Status Report - Noted

16.4 Surgical Outreach Services – MoAA between YNLHN and NALHN - Noted

16.5 Rehabilitation Service Model - Noted

16.6 YNLHN KPI Performance Summary Commentary - July 2021 - Noted

Correspondence to the Board

Nil

Meeting Close

18. Meeting closed 4.48pm and members were invited to tour Booleroo Health Service

18.1 Date of Next Meeting: 6 October 2021 at Port Pirie Board Room

18.2 Agenda Items Due to Executive Officer: 27 September 2021