

BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

GOVERNING BOARD MEETING NUMBER 11

Friday 26 June 2020

| Members | Name | Item |
|---------|---------------|------|
| Chair | Carol Gaston | All |
| Member | Pru Blackwell | All |
| Member | Kevin Cantley | All |
| Member | Judy Curran | All |
| Member | Roger Sexton | All |

| Management | Name | Item |
|---|----------------|---------------------|
| Chief Executive Officer | Rebecca Graham | All |
| Chief Finance Officer | Steve Brown | All |
| Clinical Director, Mental Health | Brian McKenny | 2.1-2.3 |
| Director Aboriginal Health | Peter Taylor | All |
| Director Corporate Services | Daniel Panic | All |
| Director People & Culture | Mandy Palumbo | All |
| Director Service Development | Alison King | All |
| Director Strategy and Governance | Kylie Williams | All |
| Director Medical Services | Sharon Morton | 2.1-6.3 |
| Executive Director Community & Allied Health | Amy Foote | All |
| Executive Director Finance Services | Lis Wilson | All |
| Executive Director Nursing & Midwifery Services | Anne Price | All |
| Implementation Manager, Rural Health Workforce Strategy | Kelly Borlase | 1.1-3.5 and 4.1-6.3 |

| Visitors | Name | Item |
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| LeadersHP | Mia Handshin | 2.1 |
| Communications Advisor, BHFLHN | Bianca Weiler | 2.5 |
| Business Health Consulting Services | John O'Connor | 2.2 |

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

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| 1 | Opening | Minutes |
| 1.1 | In-Camera Board Discussion | |
| 1.2 | Acknowledgement of Country | CG on behalf of the Board, made the Acknowledgment to Country. |
| 1.3 | Apologies | Nil. |
| 1.4 | Interests and Conflicts Disclosure Log | The Board noted the Interests and Conflicts Disclosure Log. Nil conflicts of interest declared against agenda items. |
| 1.5 | Confirmation of Previous Minutes | The Board resolved that the May 2020 minutes be endorsed as an accurate record. |
| 1.6 | Actions Arising from Previous Meeting (Action List) | Noted. |
| 2 | Strategic Discussion | Minutes |
| 2.1 | BHFLHN Strategic Intent | The Board provided feedback on the draft BHFLHN Strategic Intent and noted that further work will be undertaken based on the feedback provided. Executive confirmed that a process plan will be developed to demonstrate how the Strategic Intent will be operationalised. The Board requested a strategic plan resources proposal for further strategic planning. |
| 2.2 | John O'Connor Consultancy Outcomes | The Board noted the Review of Board Finance Report and Other Matters Presentation provided by John O'Connor and requested an action plan. |
| 2.3 | Rural Health Workforce Strategy | The Board noted the presentation regarding the Rural Health Workforce Strategy (RHWS) and requested quarterly progress reports. |
| 2.4 | Facilities Management | The Board requested a financial analysis of the impact of the Across Government Facilities Management Arrangements (AGFMA) and alternative models. The Board also supported BHFLHN working collaboratively with other LHNs on this proposal. |
| 2.5 | Internal Communications Plan | The Board noted the draft BHFLHN Internal Communications Strategy and provided feedback on the tools and tactics and requested that a risk lens be applied to the proposed tools and tactics. |

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| 2 | Strategic Discussion | Minutes |
| 2.6 | CEO Report | The Board noted the CEO report. |
| 2.7 | CFO Report | The Board noted the Finance Report for May 2020. |
| 3 | For Decision | |
| 3.1 | BHFLHN COVID-19 Response | The Board supports the re-opening of Kapunda and Gumeracha accident and emergency services and requested that the Minister be informed of the decisions about accident and emergency services and theatre services. |
| 3.2 | Clinical Governance Framework | The Board adopted the Australian Commission on Safety and Quality in Health Care's (ACSQHC) " <i>National Model Clinical Governance Framework</i> " and endorsed the " <i>Clinical Governance Framework, an outline of governance arrangements within the Barossa Hills Fleurieu Local Health Network</i> ". |
| 3.3 | Legislative Compliance | The Board approved the Legislative Compliance process for 2019-20. |
| 3.4 | BHFLHN Risk Management Framework | The Board endorsed the BHFLHN Interim Risk Management Framework which has been developed as an interim document to be reviewed following development of the BHFLHN risk appetite statement. |
| 3.5 | Bi-Annual Report on Strategic Risks | The Board approved the Bi-Annual Strategic Risk Report to SA Health for the period 1 July 2019 to 31 March 2020 for submission to the SA Health Group Director, Risk and Assurance Services (for information) and SA Health (the System Leader) (for noting). |
| 3.6 | Board Annual Evaluation | The Board supported the proposed annual evaluation process and that time be allocated for the Board and CEO to develop consensus on the meaning of the terminology used in the survey. |
| 3.7 | 'Racism: It Stops With Me' Campaign | The Board endorsed BHFLHN to formally apply to become a supporter of the 'Racism. It Stops With me' campaign and requested a plan of activities. |
| 4 | For Noting | Minutes |
| 4.1 | Financial Management Compliance Program – Self-Assessment | The Board noted the Financial Compliance Controls Self-Assessment. |
| 4.2 | 2019-20 Service Agreement Compliance | The Board noted the 2019-20 Service Agreement Legislation Compliance Checklist. |
| 4.3 | Work Health & Safety Report | The Board noted the Work Health Safety and Injury Management due diligence quarterly data report as at 31 March 2020. |

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| 4 | For Noting | Minutes |
| 4.4 | Performance Report | The Board noted the Performance Report. |
| 4.5 | Rural Support Service Report | The Board noted the Rural Support Service KPI report and noted no new risks and no change to any risk status. |
| 4.6 | Media | The Board noted the media that has occurred in the past four weeks relevant to BHFLHN. |
| 4.7 | Correspondence | Nil. |
| 5 | Tier 1 Committees | Minutes |
| 5.1 | Audit and Risk Committee | The Board noted the meeting summary. |
| 6 | Tier 2 Committees | Minutes |
| 6.1 | Clinical Governance | The Board noted the meeting summary. |
| 6.2 | Operations | The Board noted the meeting summary. |
| 6.3 | Care of Older Persons | Nil. |
| 7 | Other Business | Minutes |
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| Governing Board Activities | | |
| Nil | | |
| Meeting Close | | |
| Next Meeting | Friday 24 July 2020. | |

Minutes Approved



Carol Gaston AM
 Chair - Barossa Hills Fleurieu Local Health Network Governing Board
 24 July 2020