

# BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

## GOVERNING BOARD MEETING NUMBER 48

Thursday 4 April 2024

Large Group Room, Southern Fleurieu Health Service, Victor Harbor

Members	Name	Item
Chair	Jim Hazel	All
Member	Pru Blackwell	All
Member	Helena Williams	All
Member	Alex Zimmermann	All
Member	Greg Russell	All
Member	Carol Gaston	All
Member	Rosey Batt	All

Executive	Name	Item
Interim Chief Executive Officer	Bronwyn Masters	All
Chief Information Officer	Abdel Bassal	All
Director Corporate Services	Daniel Panic	All
A/Director People and Culture	Adrian Grivell	All
Interim Director Strategy and Governance	Lauren Boase	All
Executive Director Community & Allied Health	Brett Webster	All
Executive Director Finance Services	Rose Dickinson	All
Executive Director Medical Services	Sharon Morton	All
Interim Executive Director Operations	Kylie Williams	All

Visitors	Name	Item
Rural Support Service – Executive Director	Debbie Martin	Item 4.4
Director, New Mount Barker Hospital Project	Jack Reynolds	Item 4.5
Cancer Care Coordinator, Southern Fleurieu	Belinda Bedggood	Item 1.9

Apologies	Name
NIL	

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

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1	OPENING	Minutes
1.1	In Camera Board Discussion	
1.2	Acknowledgement of Country	B Masters made an Acknowledgement to Country and reflected on the recent Yarning Circle “After the Referendum” which captured stories, feeling and thoughts post referendum and the next steps for the Reconciliation Action Plan.
1.3	Welcome and Apologies	Noted.
1.4	Interests and Conflicts Disclosure Log	The Board noted the Interests and Conflicts Disclosure Log.
1.5	Confirmation of Previous Minutes	The Board resolved that the March minutes be endorsed with an addition to item 4.8 to include revised procedures to minimize risk to BHFLHN.
1.6	Actions Arising from Previous Meeting (Action List)	Noted.
1.7	Board Calendar	Noted and the endorsed revised calendar format.
1.8	Risk Appetite Statement	Noted.
1.9	Consumer Story	<p>B Bedggood shared a powerful consumer story from the Southern Fleurieu Health Service Cancer Care Services team showcasing the positive impact following the rollout of the Electronic Medical Record (EMR) and supporting the BHFLHN vision to treat patients as close to home as possible.</p> <p>The implementation of the EMR has removed a significant communication barrier with other LHNs, doctors and health care professionals and provides immediate knowledge that offers the chance to provide treatment and a better quality of life to local cancer patients.</p>
2	FOR DECISION	Minutes
4.1	Environmental Sustainability Strategy 2024 -2026	<p>The Board received the report from D Panic and endorsed the Environmental Sustainability Strategy with further discussion occurring about:</p> <ul style="list-style-type: none"> <li>• The next steps of the strategy and the alignment to Department for Health and Wellbeing strategy.</li> <li>• The board requested a focus on understanding and defining the baseline for the BHFLHN’s own emission levels and the appropriate technology to assist with understanding this.</li> <li>• The monitoring and reporting processes throughout the strategy and the opportunity for cultural change remain a priority for BHFLHN.</li> </ul>
4.2	Retirement Chiron Risk	<p>The Board received the report from A Basal and endorsed the retirement of the risk with confirmation that Chiron poses no further concern to the network.</p> <ul style="list-style-type: none"> <li>• Additionally, K Williams provided the Board with an explanation of the Quality Information and Performance Hub (QIP Hub) which is now available following the rollout of EMR and provides live Emergency Department and inpatient activity for each site. The visibility across all sites assists with smoothing and allows the system to be more agile.</li> </ul>

<b>3</b>	<b>STRATEGIC DISCUSSION</b>	<b>Minutes</b>
<b>3.1</b>	<b>Draft 2024/2025 Budget Principles</b>	<p>The Board received the paper from R Dickinson and noted the additional discussion about:</p> <ul style="list-style-type: none"> <li>• Principles transitioning the remaining block funding allocation, BHFLHN need to be clear on what and who will it be transitioned to and where the budget accountability will lie.</li> <li>• The Board discussed the need for clarity on the National Efficient Price (NEP) within the Service Level Agreement (SLA) and the allocation to BHFLHN and the outcome if 100% is not received.</li> <li>• The positive breakeven within Aged Care and Community and Allied Health and the Key Performance Indexes to be added to the principles to allow future reporting.</li> <li>• Discussion occurred around the oversight of the Health Advisory Council funds monitoring and allocation appropriateness.</li> </ul>
<b>4</b>	<b>FOR NOTING</b>	<b>Minutes</b>
<b>4.1</b>	<b>CEO Report</b>	<p>The Board received the CEO report from B Masters and noted the discussion about:</p> <ul style="list-style-type: none"> <li>• Board succession planning and status of the upcoming board reappointment and vacancy.</li> <li>• Birthing at Kapunda and Gawler, with an upcoming sustainability review of services to include a review of Western Australia small volume birthing sites and possible future cross-state collaboration with Women's and Children's Health Network.</li> <li>• Asset sustainment fund future with DHW to lead the advocacy in the budget bid process. BHFLHN have some of the oldest infrastructure and significant critical assets.</li> <li>• Workforce planner role whose responsibility will be to focus on the BHFLHN workforce plan is currently advertised.</li> <li>• Issues about provision of GP services in Residential Aged Care and the need for a strategic risk about primary care issues.</li> </ul>
<b>4.2</b>	<b>Finance Report</b>	<p>The Board received the Finance report from R Dickinson and noted the additional discussion about:</p> <ul style="list-style-type: none"> <li>• Issues with actions that we planned to end on February 2024 are continuing and affect the finance report. Called same amount as last month.</li> <li>• Aged Care has seen improvement in agency use.</li> <li>• Possible conversations to have with partners to admit patients to available bed spaces.</li> </ul>
<b>4.3</b>	<b>Budget Management Strategies</b>	<p>The Board noted the report on budget management strategies and discussed the continued efforts to improve the budget.</p>

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<p><b>4.4 Rural Support Service</b></p>	<p>The Board received the report from D Martin and noted the additional discussion about:</p> <ul style="list-style-type: none"> <li>• Tele-stroke services.</li> <li>• Clarifying roles and responsibilities of the RSS – host vs recipient.</li> <li>• Patient Assistance Transport Scheme (PATS) unfavorable position as a result of the increased usage across the State.</li> <li>• Results from the independent consultant report on credentialing have been received and will be reported to the Board at the June meeting.</li> </ul>
<p><b>4.7 New Mount Barker Hospital Project Update</b></p>	<p>The Board noted the progress on the New Mount Barker Hospital development presented by J Reynolds and noted the additional discussion about:</p> <ul style="list-style-type: none"> <li>• Carparking complexities and considerations for both consultation and future actions.</li> <li>• Community and allied health relocation strategy and the possibilities from current and future available spaces.</li> <li>• Recent community engagement at the Mount Pleasant and Mount Barker shows with significant interest in future job opportunities and Paediatric services.</li> </ul>
<p><b>4.9 Correspondence</b></p>	<p>The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent for the Board Chair.</p>
<p><b>4.10 Media</b></p>	<p>The Board noted the media that has occurred in the past four weeks relevant to BHFLHN.</p>
<p><b>5 TIER 1 COMMITTEES</b></p>	<p><b>Minutes</b></p>
<p><b>5.1 Audit and Risk</b></p>	<p>No Meeting</p>
<p><b>5.2 Clinical Governance</b></p>	<p>The Board received the report of the March 2024 meeting, with the Committee Chair highlighting the deep dive into stroke services by the RSS clinical governance. The Committee commended the effort the RSS provided went to report the deep dive.</p> <p>The Committee saw the first draft of the safety and quality dashboard and look forward to a regular reporting dashboard with trends and KPI reporting to the Board.</p>
<p><b>5.3 Consumer and Community Engagement</b></p>	<p>The Board noted the report from the March 2024 meeting following the verbal summary provided at the March meeting, with discussion about the implementation of the Community and Consumer Engagement Strategy with a focus on education and training.</p> <p>The recent Health Advisory Council Biannual report was discussed with opportunity to reflect on the resourcing given to HACs for the outcomes delivered.</p> <p>Discussion also occurred about how BHFLHN can use the regional HAC Conference in October 2024 to solidifying the HAC role.</p>

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<b>5.4 Rural Support Service Governance</b>	The Board noted the written summary from R Batt from the February 2024 meeting and confirmed the appointments made to the Committee following the February board meeting.
<b>GOVERNING BOARD ACTIVITIES</b>	
<ul style="list-style-type: none"><li>• Lunch with Southern Fleurieu Site Leadership</li><li>• Tour of Victor Harbor Private Hospital</li></ul>	
<b>MEETING CLOSE</b>	
<b>Next Meeting</b>	Thursday 2 May 2024, Reg Sissions Centre, Strathalbyn

Minutes Approved



Jim Hazel  
Chair - Barossa Hills Fleurieu Local Health Network Governing Board  
2 May 2024