

# BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

## GOVERNING BOARD MEETING NUMBER 43

Thursday 7 November 2023

Mount Barker

Members	Name	Item
Chair	Jim Hazel	All
Member	Pru Blackwell	All
Member	Rosey Batt	All
Member	Helena Williams	All
Member	Alex Zimmermann	All
Member	Greg Russell	All
Member	Carol Gaston	All

Executive	Name	Item
Chief Executive Officer (Interim)	Bronwyn Masters	All
Chief Information Officer	Abdel Bassal	All
Director Strategy and Governance (Interim)	Lauren Boase	All
Executive Director Finance Services	Rose Dickinson	All
Executive Director Medical Services	Sharon Morton	All
Executive Director Operations (Interim)	Kylie Williams	All
Executive Director Community & Allied Health	Brett Webster	All

Visitors	Name	Item
Executive Director, Clinical Innovation – River Mallee Coorong LHN	Paul Worley	<i>Remote Item 2.2</i>
Rural Support Service – Executive Director	Debbie Martin	<i>Remote Item 4.3</i>
Director, New Mount Barker Hospital Project	Jack Reynolds	<i>Item 4.4</i>
A/Director, Service Development, Capital and Innovation	Amy Foote	<i>Remote Item 4.5</i>

Apologies	Name
Member	Tiritpa Ritchie

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

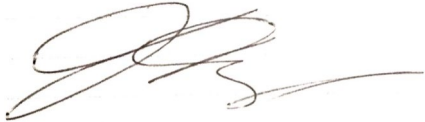
<b>1</b>	<b>OPENING</b>	<b>Minutes</b>
1.1	In Camera Board Discussion	
1.2	Acknowledgement of Country	S Morton made an Acknowledgement to Country.
1.3	Welcome and Apologies	Noted.
1.4	Interests and Conflicts Disclosure Log	The Board noted the Interests and Conflicts Disclosure Log including an amendment to H Williams employment. J Hazel noted a conflict with item 4.6 Gawler Master Plan
1.5	Confirmation of Previous Minutes	The Board resolved that the October and November 2023 minutes be endorsed.
1.6	Actions Arising from Previous Meeting (Action List)	Noted.
1.7	Board Calendar	Noted.
1.8	Risk Appetite Statement	Noted with discussion review of the BHFLHN risk appetite statement to be scheduled in May 2024.
<b>2</b>	<b>FOR DECISION</b>	<b>Minutes</b>
2.1	BHFLHN Education Strategy	The Board approved the BHFLHN Education Strategy and noted the strategy needs to be considered in how it supports the strategic plan.  Further discussion occurred regarding the cost and responsibility of the strategy with the partnership model created in a training hospital, along with confirmation this strategy assists with becoming an employer of choice and retention of staff.
2.2	Single Employer Model	The Board endorsed the paper and noted the cost impacts of the Single Employer Model with a 50% salary and 50% Medicare split.  P Worley joined the meeting to discuss RACE the model specific to Riverland Mallee Coorong Local Health Network and the benefits it presents. Further discussion occurred around the implementation and benefits of LHNs to manage SEM rather than a whole of state approach, and to ensure contracts are clear.
2.3	Review Annual Board Calendar 2024	The Board approved the proposed board calendar for 2024
<b>3</b>	<b>STRATEGIC DISCUSSION</b>	<b>Minutes</b>
3.1	Partnership Strategy	A summary was provided about the proposed partnership strategy.  The Board considered the governance structure and applicability of beginning the partnership approach in the Southern Adelaide Local Health Network catchment.
3.2	Strategic and Operational Plans	A summary was provided about the current status of the strategic and operational plans.

4 FOR NOTING	Minutes
4.1 CEO Report	<p>The Board received the CEO report and noted the additional discussion about:</p> <ul style="list-style-type: none"> <li>• Kapunda Birthing and the proposed transition model.</li> <li>• Paediatric model of care to be implemented to assist with immediate challenges with further work to be completed.</li> <li>• Strathalbyn medical model approval process and positive recruitment response</li> <li>• Medical imaging contracts combining with rLHN to negotiating better outcomes.</li> <li>• Kalimna and how to use the building to best suit BHFLHN requirements.</li> <li>• GP agreement released with non-substantive changes.</li> <li>• \$135M aged care grant bid being submitted for Kangaroo Island.</li> <li>• Flinders Foundation fund raising opportunities.</li> <li>• Commissioning priorities for 2024.</li> <li>• Cyber fraud loss of significant funds, with agreement made to pay the intended recipient of the money.</li> </ul>
4.2 Finance Report	<p>The Board received the Finance report and discussed:</p> <ul style="list-style-type: none"> <li>• Significant agency staff costs and the difficulty making savings.</li> <li>• Length of Stay – assessing individual patients and alternative options including escalation stranded patients.</li> </ul> <p>Projected over budget total.</p>
4.8 Budget Management Strategies	<p>The Board noted the report on budget management strategies and discussed:</p> <ul style="list-style-type: none"> <li>• Options considered for budget improvements including staffing and implementing controls over agency approvals.</li> <li>• Further delays to previous budget management strategies with new cost pressures indicated.</li> <li>• Further forensic review and analysis to be undertaken to assess what else can be done to negate the cost pressures.</li> </ul>
4.4 Rural Support Service	<p>The Board received the RSS report and noted the additional discussion about:</p> <ul style="list-style-type: none"> <li>• Agreement AMA and RDSA GP agreement with a formal letter forthcoming, following implementation there will be an evaluation and lessons learnt.</li> <li>• Patient Assisted Transport Scheme media coverage and confirmation that the KPI is four weeks, had become six weeks but following a system change has returned to KPI of four weeks.</li> <li>• Improvements required to reporting of adverse events across the state, inconsistent process results in lack of accurate information.</li> </ul>
4.5 New Mount Barker Hospital – Project Update	<p>The Board noted the progress on the New Mount Barker Hospital development presented by J Reynolds and noted the additional discussion about:</p> <ul style="list-style-type: none"> <li>• Budget and cost analysis to bring back to budget when increasing the clinical floor plan and addressing inefficiencies, implementing rule for the design team going forward.</li> <li>• Three stages of the build and opportunities to reduce this but remain viable.</li> <li>• Risks to the project and the assurance the monthly briefings provides the board along with the need for discussion with the tier one committees.</li> <li>• Consultation and engagement continue with appropriate parties to consider all options</li> </ul>

4.6 <b>Gawler Master Plan</b>	The Board noted the report and presentation on the Gawler Master Plan and that this work will inform the Greater Northern Plan.
4.7 <b>Clinical Service Implementation Plan</b>	The Board noted the report on the Clinical Service Implementation Plan with the information on the 3 sub-regions and service to be completed by June 2024.
4.8 <b>Annual Public Meeting &amp; Health Advisory Council AGM Update</b>	The Board noted the verbal updates on the Annual Public Meeting and Health Advisory Council AGMs
4.9 <b>Correspondence</b>	The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent for the Board Chair. Further discussion occurred regarding psychological safety being added to the agenda as a standing item in 2024.
4.10 <b>Media</b>	The Board noted the media that has occurred in the past four weeks relevant to BHFHN.
<b>5 TIER 1 COMMITTEES</b>	<b>Minutes</b>
5.1 <b>Audit and Risk</b>	The Board received a verbal summary from outgoing chair D Powell who highlighted emerging risks: <ul style="list-style-type: none"> <li>• Financial sustainability and workforce planning</li> <li>• Requirement to update risk appetite statement in 2024.</li> <li>• Cyber Security.</li> <li>• Challenges creditors in required timeframe (15 days) extra interest payments.</li> </ul> D Powell noted in the four years since joined BHF has made good progress in the Audit and Risk Committee.
5.2 <b>Clinical Governance</b>	The Board received a written summary and verbal update from H Williams who as first meeting as chair highlighted: <ul style="list-style-type: none"> <li>• Palliative care consumer story with a potential lack of record integration.</li> <li>• Presentation from B McKenny on rural and remote mental health.</li> <li>• The need for improved accurate and timely reporting.</li> </ul>
5.3 <b>Consumer and Community Engagement</b>	The Board received a written summary of the September 2023 meeting and a verbal summary of the 27 November 2023 meeting from P Blackwell who highlighted: <ul style="list-style-type: none"> <li>• LBGTQI+ diversity consumer story.</li> <li>• A review of SA Health consumer engagement strategic framework was undertaken with further investigation required into how it occurred, noting it is missing important first nation elements.</li> </ul> Intersection between the BHF strategy and the SA Health consumer strategy.
5.4 <b>Rural Support Service Governance</b>	The Board received the written summary and verbal update from R Batt.

<b>GOVERNING BOARD ACTIVITIES</b>	
<ul style="list-style-type: none"><li>Lunch with senior Gawler Health Service staff in the Board room</li></ul>	
<b>MEETING CLOSE</b>	
<b>Next Meeting</b>	Thursday 1 February 2024, 16 Gawler Street, Mount Barker

Minutes Approved



Jim Hazel  
Chair - Barossa Hills Fleurieu Local Health Network Governing Board  
1 February 2024