

BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

GOVERNING BOARD MEETING NUMBER 46

Thursday 1 February 2024

Executive Board Room, 16 Gawler Street Mount Barker

Members	Name	Item
Chair	Jim Hazel	All
Member	Pru Blackwell	All
Member	Helena Williams	All
Member	Alex Zimmermann	All
Member	Greg Russell	All
Member	Carol Gaston	All

Executive	Name	Item
Chief Executive Officer (Interim)	Bronwyn Masters	All
Chief Information Officer	Abdel Bassal	All
Director Strategy and Governance (Interim)	Lauren Boase	All
Director People and Culture (Acting)	Adrian Grivell	All
Executive Director Finance Services	Rose Dickinson	All
Executive Director Medical Services	Sharon Morton	All
Executive Director Operations (Interim)	Kylie Williams	All
Executive Director Nursing and Midwifery	Annie Price	Item 4.5

Visitors	Name	Item
Rural Support Service – Executive Director	Julienne O'Connor	
Director, New Mount Barker Hospital Project	Jack Reynolds	
Senior Wellbeing Business Partner	Mel McAnaney	

Apologies	Name
Member	Rosey Batt

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

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1	OPENING	Minutes
1.1	In Camera Board Discussion	
1.2	Acknowledgement of Country	H Williamson made an Acknowledgement to Country and shared a poem by Jack Davis
1.3	Welcome and Apologies	Noted.
1.4	Interests and Conflicts Disclosure Log	The Board noted the Interests and Conflicts Disclosure Log
1.5	Confirmation of Previous Minutes	The Board resolved that the December 2023 minutes be endorsed.
1.6	Actions Arising from Previous Meeting (Action List)	Noted.
1.7	Board Calendar	Noted.
1.8	Risk Appetite Statement	Noted
1.9	Consumer Story	<p><u>Consumer Story – Pediatrics and Staffing in Emergency Departments</u> Story shared by S Morton, EDMS BHFLHN</p> <ul style="list-style-type: none"> • Presentation 1.41am 10-month-old infant at the Mt Barker Hospital, who had been born prematurely at 23 weeks gestation with chronic lung disease. • Initial assessment found nothing conclusive, and the infant was administered paracetamol. • Whilst waiting to collect a urine sample the family had permission to safely return home given the busy emergency department (ED) and time (349am). • Family returned to the ED shortly after (434am) with the infant suffering a seizure and required resuscitation following cardiac arrest. • Resuscitation was successful and the infant has suffered no apparent neurological adverse outcomes. <p>This story highlights:</p> <ul style="list-style-type: none"> • The importance of staffing in an ED with three of six ED nurses being very inexperienced and the limited resources to support on overnight shifts. • The growing complexity of the ED in our peri-urban sites. • Situations where vicarious trauma arises, and the imposition often placed on staff.
2	FOR DECISION	Minutes
2.1	Health Advisory Council Conference 2024	<p>The Board approved the Health Advisory Council Conference to be held on the 31 October and 1 November 2024 at the Novotel Resort Barossa Hills.</p> <p>G Russell was nominated to sit on the working group as board representative.</p>

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3	STRATEGIC DISCUSSION	Minutes
3.1	Governing Board Planning Day	<p>B Masters provided a summary of the Governing Board planning day including the format and proposed outcomes at the end of the day.</p> <p>The board discussed questions to pose to the Chief Executive Department for Health and Wellbeing as a guest speaker.</p>
4	FOR NOTING	Minutes
4.1	CEO Report	<p>The Board received the CEO report and noted the additional discussion about:</p> <ul style="list-style-type: none"> • Priority Care Centre at Mount Barker; • Victor Harbor Private Hospital; • Kapunda Birthday; • Models of Care for Strathalbyn and Midwifery; • Medical Imagine contracts; • Rural Support Service support; • Staff accommodation on Kangaroo Island; • Outcome of the fraud case and next steps; • Barossa Business case update; • Ongoing GP negotiations; • Mid-Budget review requests; and • Discussions with the Commonwealth regarding Nurse Practitioners on Kangaroo Island.
4.2	Finance Report	<p>The Board received the Finance report and discussed:</p> <ul style="list-style-type: none"> • Improvement of Commonwealth Home Support Packages from last year; • One off preserve for money that was not allocated at beginning of the financial year; and • FTE numbers and workforce planning.
4.3	Budget Management Strategies	<p>The Board noted the report on budget management strategies and discussed:</p> <ul style="list-style-type: none"> • An additional \$2M overspend to forecast, with continued assessment for improvement. • The pipeline of savings is a two-to-three-year strategy to financial sustainability along with the significant reform work undertaken already.
4.4	Agency Costs 2023/24	<p>The Board noted the report on agency staffing and discussed:</p> <ul style="list-style-type: none"> • The lack of a statewide plan; • The success of international recruitment on Kangaroo Island and the environment it is creating; and • Central staffing models and potential incentives

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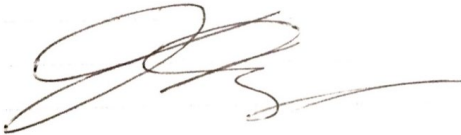
<p>4.5 Rural Support Service</p>	<p>The Board received the verbal RSS report and noted information about:</p> <ul style="list-style-type: none"> • Implementation of the rural GP agreement which was live on the rural GP hub; • Development of the specialist agreement strategy; • Update on the Single Employer Model trial ; • Rural medical support service workforce procurement coordinated by the PSCM, and • Concerns with the Telestroke services contract.
<p>4.6 New Mount Barker Hospital – Project Update</p>	<p>The Board noted the progress on the New Mount Barker Hospital development presented by J Reynolds and noted the additional discussion about:</p> <ul style="list-style-type: none"> • Design concept pros and cons; including movement of buildings, changing of designs and education spaces.
<p>4.7 Independent Commissioner Against Corruption – 2022 Report Update</p>	<p>The Board noted the report presented by A Grivell and discussed the documents available to BHFLHN staff and consistent processes going forward with clear documentation for board assurance.</p>
<p>4.8 Flourish Risk Assessment Survey Update</p>	<p>The Board noted the report presented by A Grivell and M McAnaney and discussed:</p> <ul style="list-style-type: none"> • Results including areas of significant improvements and areas of concern; • The action plan to address the areas of concern across the network; • The link between the Flourish Risk Assessment Survey and the ICAC report presented in item 4.7; and • A report on the outcomes from the survey is to be present to the board in 6 months.
<p>4.9 Governing Board Resignation</p>	<p>The board noted the paper on the resignation of Governing Board member T Ritchie.</p>
<p>4.9 Correspondence</p>	<p>The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent for the Board Chair.</p>
<p>4.10 Media</p>	<p>The Board noted the media that has occurred in the past four weeks relevant to BHFHN.</p>
<p>5 TIER 1 COMMITTEES</p>	<p>Minutes</p>
<p>5.1 Audit and Risk</p>	<p>The Board received a verbal summary from the January 2024 planning meeting from chair G Russell who highlighted the opportunity to review and refresh the committee including reporting options and ensuring best practice.</p>
<p>5.2 Clinical Governance</p>	<p>The Board received a verbal summary from the January 2024 planning meeting from chair H Williams who highlighted that the committee are exploring the best way to measure safety and quality with a key metric to provide board assurance.</p>

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5 TIER 1 COMMITTEES		Minutes
5.3	Consumer and Community Engagement	The Board received a written summary of the December 2023 meeting from chair P Blackwell who highlighted: <ul style="list-style-type: none">• A consumer story on Advanced Care Directives consumer story with discussion on how BHF can best support ACD activation.• Effective ongoing engagement with the New Mount Barker Hospital team.
5.4	Rural Support Service Governance	The Board noted the written summary from R Batt.

GOVERNING BOARD ACTIVITIES	
<ul style="list-style-type: none">• Lunch with senior Mount Barker Site Leadership staff, Health Advisory Council and Medical Workforce	
MEETING CLOSE	
Next Meeting	Thursday 7 March 2024, Gawler Health Service, Gawler

Minutes Approved



Jim Hazel
Chair - Barossa Hills Fleurieu Local Health Network Governing Board
7 March 2024